

Minutes of Meeting of Stoke Golding Parish Council as Sole Managing Trustee for the Women's Hall Charity

Minutes of the meeting of the Women's Hall Charity held Thursday 9th March 2023 by zoom.

Attendance: Cllr N Smith (in the chair) , Cllr R Fisher, Cllr V Palmer, Cllr K Elliott ,Cllr m Styles
Parish Clerk Sarah Beale.

5/1 To receive apologies for absence: None.

5/2 To receive declarations of interest: Cllr R Fisher & S Beale are trustees of the village hall & the Baxter Hall.

5/3 To confirm the minutes of the 4th meeting of The Women's Hall Charity

The following was resolved:

It was **RESOLVED** that the minutes of The Women's Hall Charity held on 6th July 2022 were unanimously **AGREED** and the Chairman signed the minutes of the meeting as a correct record of the meeting.

5/4 To consider the resignation of Cllr A McLean

The following was resolved:

The resignation of Cllr A McLean was accepted.

5/5 To consider Sarah Beale carrying on the administration role.

The following was resolved:

It was agreed that Sarah Beale would carry on working on the administration for the charity.

5/6 To consider new bank account.

The following was resolved:

It was noted that a new instant access account had now been set up with CAF . Cllr N Smith & Cllr C Pegg are signatories.

5/7 To consider external audit.

The following was resolved:

It was noted that someone had offered to do the audit .Action S Beale to check if there is a conflict of interest with their affiliation with the PC.

5/8 To consider financial statement.

The following was resolved:

The financial statement was noted and signed by Cllr N Smith.

Current account £1950.10.

It was noted that there was an admin fee of £5 a month on the current account.

It was noted that the share value as of the last statement of the 4th January was £10,743.05.

5/9 To consider charity commission annual return:

The following was resolved:

It was noted that the last annual return was completed 13th September 2022 , income from dividends and interest was £149.

5/10 To consider if a donation to Baxter Hall charity is legally permitted.

The following was resolved:

Information that S Beale had researched on one charity giving to another was noted. It was agreed that donating £1500 to Baxter Hall for a new boiler would fit into the criteria required below. Action Cllr N Smith to arrange for payment to the Baxter Hall management committee.

“Charities can work with other charities to carry out their aims. This joint working could include:

- fundraising, donating, or making a grant to the other organisation.
- collaborating to deliver a project or contract or share facilities.

Before your charity decides to do one of these things, you should start by asking what you intend to achieve. The trustees must properly consider and be satisfied that:

- it will be an effective way of using your charity’s resources to further its charitable purposes.
- it will be in your charity’s best interests.
- your charity’s governing document doesn’t prevent you from doing it
- you have identified and can deal with any risks that the proposal presents”.

Charity commission guidance published May 2013.

5/11 To consider date for the AGM and audit date.

The following was resolved:

It was agreed to hold an AGM on Thursday 12th October and for S Beale to have the books audited before the submission to the charity commission.

5/12 To consider any other business.

The following was resolved:

It was agreed for all committee members to think how the money could be spent . Action S Beale to look into a grant policy and if the share money could be spent to eventually wind the charity up.

5/13 To consider date for next meeting.

The following was resolved:

Next meeting Thursday 12th October 2023

Meeting closed 7:45pm