

Draft Minutes of Stoke Golding Parish Council

Minutes of the 371st meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 5th October 2016

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, P Goodsell, N Smith, R Mitchell, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward.

371/1 Apologies for Absence None

371/2 Declarations of interest on items on the agenda: There were none.

A report by County Councillor Ivan Ould was circulated to all councillors prior to the meeting. County Cllr Ould also reported on the following:

1. Parish Forum meeting: LRALC reported issues with regard to publication of PC accounts by 30th September.
2. More houses to come - need to take a role in developing housing, parishes having trouble recruiting younger people for Neighbourhood Plans.
3. Parking restriction changes in Stoke Golding – change of times for Station Road. County Cllr Ould to follow up.

Borough Cllr Reg Ward reported on the following:

1. Flooding of junction of Hinckley Road/ Main Street – discussed. ACTION: County Cllr Ould to follow up.
2. Morriss Homes and Severn Trent drainage work in the village – discussed. ACTION: Clerk to ask Severn Trent about survey work and outcome.
3. Business waste in the Borough – increased fly tipping.
4. Growth Workshop meeting report is eminent.
5. Planning committee – extra training for new members.
6. Police Commissioner – seeks views of the public. County Cllr Ould recommends a response, although parishes have questioned the Survey Monkey format.
7. Purchase of the old Co-op site is proceeding and the car park should re-open.

371/3 Confirmation of 369th meeting minutes:

The minutes of the Parish Council meeting held on 7th September 2016 were proposed by Cllr Beale and seconded by Cllr Fisher and unanimously AGREED that the Chairman signed the minutes of the 370th meeting as a correct record of the meeting. The Chairman signed the minutes.

371/4 Matters arising:

Crime Report for June 2016 – 1 anti-social behaviour near Station Road.

Cemetery Section Markers – have been installed.

Kissing gates- the Public Rights of Way Inspector at LCC has commended the PC for taking on the refurbishment of the kissing gates on foot path V21. Ironstyles has been instructed to proceed with the work and this should take place towards the end of November.

371/5 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The Financial Report was proposed by Cllr Beale and seconded by Cllr Pegg and UNANIMOUSLY AGREED to approve the report and it was signed by the Chairman.

b) Reports of Council representatives and Clerk:

Cllr Pegg reported on behalf of the groundsman that the work on the soil verge at the recreation field was now complete. The cutback at Church Walk would be undertaken in the next couple of weeks. The grid markers at Wykin Lane Cemetery have been hammered back into the ground at no cost to the Parish Council. An extra cut at Bennett Close was agreed.

The problem of dog mess at the recreation field was discussed. Cllr Fisher has liaised with HBBC and posters have been put up around the site.

The vague boundary at Hinckley Road Cemetery was discussed and Cllr Pegg is to investigate further.

The nettles/brambles in the jitty were discussed. ACTION: Clerk to chase action by LCC.

The instruction board for the gym equipment is in need of repair. ACTION: Clerk to speak to Mike Smith

c) Playground inspection:

Nothing to report.

371/6 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

a) New Applications:

Mill House, Higham Lane, SG – alterations to building including new windows

and doors. ACTION: Clerk to submit comments – good use of buildings on the existing footprint of a brownfield site with no obvious traffic concerns. Some concerns regarding constant trickle of

smaller developments still been permitted even though Stoke Golding has met its housing requirement.
48 Station Road, SG – works to two ash trees, one cedar and removal of one willow tree and one sycamore tree – no concerns.

29 Wykin Lane, SG – two storey side extension – no concerns..

b) Permissions granted:

98 Sherwood Road – erection of garage, car port, single storey rear extension, loft conversion and installation of 1 x dormer to rear.

Land off Hinckley Road, SG – variation of condition 1 of planning permission 15/00073/REM to amend plots 42-44 from 3 dwellings to 5 dwellings.

St Martins Catholic Academy – erection of no. 4 classroom block.

36 Station Road – erection of 1 x dwelling (outline – all matters reserved).

85 Hinckley Rd, SG – two storey side extension, single storey rear extension and 1 rear dormer.

46 Convent Drive, SG – works to 1 sycamore and 1 oak tree.

Morris Homes - Removal of oak tree NT1 – The Parish Council met with developers and HBBC Planning to discuss this application. Surface drainage will leave the site at the lowest point, just next to the oak tree, where it will join the existing culvert by St Martins School. Due to the close proximity of the three houses that splay the corner of the plot it has been impossible to avoid damage to the root system of the tree. Hence, the tree will die in the next couple of years creating a liability for the Borough Council in the future. HBBC have, therefore, agreed the tree should be removed now. The tree will be replaced with a new tree and additional planting of 10 to 15 trees on that corner to improve screening.

ACTION: Clerk to submit comment to planning officer – the Parish Council is unhappy with the lack of consultation prior to the decision been taken and are disappointed that this tree will be removed.

Cllr Mitchell suggested that protection of trees was an area that could be looked at as part of the Neighbourhood Plan. Cllr Goodsell suggested that a tree warden would be a good idea and that a full tree survey should be carried out in the future.

Morris Homes play area – a request from a play equipment provider has been received to look at the plan for the proposed play area on the Morris Homes development. ACTION; Cllrs Beale and Smith to look at the plan and return feedback as soon as possible.

c) Refusals: None

d) Appeals: None

371/7 To give first consideration to draft budget for adoption in November

A draft budget report detailing the work of the council over the previous 6 months along with budget proposals for 2017/18 had been circulated to all Councillors prior to the meeting. The report was considered and accepted by all Councillors. Cllr Mitchell requested a budget of £500 for planting at the cemeteries, churchyard and in the village. This was agreed. Insurance claims were discussed.

371/8 To receive Clerk's petty expenditure statement for half year Apr-Sept

The office expenditure statement was circulated to all councillors prior to the meeting. Proposed by Cllr Goodsell and seconded by Cllr Beale. Essential office equipment was discussed and agreed.

371/9 To approve Clerk's annual appraisal and review salary

An appraisal report by the Chair was circulated to all councillors prior to the meeting. This was unanimously AGREED and signed by the Clerk and the Chair. It was agreed that the salary of the Clerk should increase by 2% from 1st November 2016. PROPOSED: Cllr Goodsell. SECONDED: Cllr Smith.

371/10 To make arrangements for Christmas tree

ACTION: Clerk to seek information from Reg Ward regarding the supply and installation of the tree. Clerk to consult with the Charity of Thomas Barton (CTB). Cllr Fisher to organise the lighting.

371/11 Neighbourhood Plan

The minutes of NPAC meeting held on 21st September were circulated to all councillors prior to the meeting. The first instalment of the grant has now been received. The plans for the suggestion days are underway. The Parish Council would like to thank Jim Hope for the considerable work he has undertaken regarding both of these. Councillors confirmed their attendance at the suggestion days. Rob Gaskin was appointed to the NPAC. ACTION: Clerk to pass relevant forms to Cllr Beale.

371/12 Sport in Stoke Golding (SIG)

Nothing to report.

371/13 Bus shelter

The Clerk confirmed no planning permission was required. At a site meeting the location was marked out and agreed by LCC and a bus shelter licence application has now been submitted. The order has also been submitted and estimated delivery will be around the end of November.

LCC also confirm that the request for a pathway on Convent Corner, from the crossing to the front of the school has been added to the proposed schedule of works to be considered for next year's budget.

ACTION: Clerk to ask for this to be confirmed in writing and to update Mr and Mrs Hayward.

371/14 Convent site community land

Nothing to report.

371/15 Memorial safety – gravestone repairs

The Parish Council awaits confirmation from the CTB regarding possible funding.

371/16 Works to trees

Prices were considered and agreed for Hinckley Road Cemetery - removal of trees from graves, cutback of the laurel, cutback of hedge lines and works to trees at the south end of the cemetery. Works to trees at St Margaret's Churchyard were also agreed. Work to trees leaning on the fence at the recreation field was also agreed. It was agreed that a survey of all trees should take place and a programme of work be drawn up to be carried out over the next few years as the budget allows.

PROPOSED: Cllr Mitchell. SECONDED: Cllr Beale.

371/17 Planters

A resident had requested a planter near Pine Close. It was proposed that the planter on Church Walk be relocated to this position. The planter on Roseway also needs moving from under the tree. ACTION: Cllr Fisher to investigate further and if possible, permission would need to be sought from LCC Highways. Cllr Fisher continues to investigate the ownership of the land in front of the post office/wooden troughs.

371/18 Stoke Fest damage

Emergency repairs to the tarmac area in front of the Football wall have been carried out by Stoke Fest following damage at the Stoke Fest Festival. The Parish Council would like to thank the committee and Malc Watson for organising the work. A review of the Parish Council's Event Policy was discussed.

ACTION: Cllr Smith to begin work on the review.

371/19 Mower Damage

Following an incident involving the GPS grid markers at Wykin Lane Cemetery and as a gesture of goodwill the Parish Council agreed a sum of £950 for the repair of the mower. An indemnity letter has been signed by the contractor. PROPOSED: Cllr Beale. SECONDED: Cllr Smith.

371/20 Review of pitch hire and maintenance arrangements

Information and figures for all clubs was circulated to all councillors prior to the meeting; these were discussed and options considered. It was proposed that from the 2017/18 season fees all clubs should be charged based on the actual costs incurred by the Parish Council to provide the services to each club.

PROPOSED: Cllr Mitchell. SECONDED: Cllr Pegg.

ACTION: Clerk to liaise with Cllr Pegg and relevant information and proposal should be sent out to each club.

371/21 HBBC Bosworth 1485 Legacy

The Parish Council will invite any interested residents or groups to the PC meeting on 2nd November to hear a short presentation by Fred Brookes from Leicestershire County Council about the development of artworks in public places to reflect the Battle of Bosworth history. He will be seeking the views of the community.

ACTION: Clerk to invite the Heritage Group, Methodist Church and St Margaret's Church and advertise on the co-operative website.

371/22 To resolve upon the monthly schedule of payments

The schedule of payments was proposed by Cllr Beale and seconded by Cllr Pegg and unanimously agreed. The Chairman signed the schedule. The cheques were signed by two signatories. Payments were made as follows: September 2016 – pavilion repairs £1,202.00, and October 2016 – electricity to pavilion £29.00, admin £620.17, 2 x ground maintenance £1,217.67 and £127.00, 3 x bin collections £461.76, £69.26, £53.30, cemetery section markers £180.00 and gravedigger £250.00.

371/23 To receive and consider such communications as received by the Chairman of the council

Written

Reply from resident – recycling banks. Following further information from the clerk the resident now understands there is no funding for HBBC to relocate the banks.

Email from Cricket Club regarding stud marks on cricket square – noted.

HBBC reply regarding recycling of cans/plastic at banks

HBBC – funding for parishes and communities update

HBBC – 106 update

SLCC – The Clerk magazine

Email from resident – Convent Drive. ACTION: Clerk to reply and prepare an information flyer for residents.

Verbal

Ray Tunks – gravel around graves at WL Cemetery. ACTION: Clerk to write to the family of the one remaining grave.

Resident – request for work to trees at the recreation field that are leaning on the fence. ACTION: Clerk to reply.

Resident – request for litter bin in Convent Drive. Clerk liaised with Cllr Beale and explained to resident the delay in highway work on Convent Drive and advised resident to contact HBBC to see if a public litter bin was planned.

Severn Trent confirmed that all cemeteries are classed as a business for water rates purposes regardless of who administers them.

Pete Mayne –confirmed status of land use and has asked if future concerns regarding his land could be directed to him and he will endeavour to resolve any issues.

371/24 To consider items needed to be brought to public's attention

None

371/25 Any Other Business

Cllr Beale reported that she would be talking to the scout cubs about the role of the Parish Council and Jim Hope would be talking about the Neighbourhood Plan, as part of a badge.

Cllr Mitchell reported that a VAS battery had been ordered.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.30pm

Next meeting:- Methodist Hall, Wednesday 2nd November 2016 at 7pm

