

**Draft Minutes of Stoke Golding Parish Council**

Minutes of the 369th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 3<sup>rd</sup> August 2016

**Attendance:** Cllr R Terheege (in the chair), S Beale, C Pegg, R Mitchell, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward and Jim Hope.

**369/1 Apologies for Absence** Cllrs R Fisher, P Goodsell and N Smith

**369/2 Declarations of interest on items on the agenda:** There were none.

A report by County Councillor Ivan Ould was circulated to all councillors prior to the meeting. County Cllr Ould also reported on the following:

1. Parish Forum Liaison meeting – LCC unfairly funded as an authority. Cut backs in funding will mean possible pushbacks to statutory requirements only. There is a need for communities to help themselves. Topics discussed:
  - Shire Grant Scheme
  - Branch libraries closures – 32 out of 36 are been run voluntary. Feedback suggest an improved service
  - Workshops included A roads to Zebras, community emergency resilience and joint working for health and wellbeing.
2. Asylum seeker unaccompanied children – LCC will need to take as many as the government states. Although government will pay, this will not meet actual costs. County Cllr Ould to meet with Foreign Minister to discuss the shortfall.
3. Letter from LCC Highways to resident of Stoke Golding. Funding cutbacks will affect road quality in the future.
4. Concerns regarding housing growth.

Borough Cllr Reg Ward reported on the following:

1. The SAD has now been passed and will now replace the previous documents.
2. Planning – inexperienced planning committee members are been trained / informed to enable them to make better decisions.
3. Combined Authority – 9 authorities will need a representative. Progress is on-going. The question of Mayors is still unresolved.

Cllr Mitchell asked if there was anything new to report on the safety issues at Convent Corner. County Cllr Ould confirmed that he had been out to site and subsequently had informed the resident that nothing could be changed at this present time.

**369/3 Confirmation of 368th meeting minutes:**

The minutes of the Parish Council meeting held on 6th July 2016 were proposed by Cllr Mitchell and seconded by Cllr Terheege and unanimously AGREED that the Chairman signed the minutes of the 368th meeting as a correct record of the meeting. The Chairman signed the minutes.

**369/4 Matters arising:**

Crime Report for May 2016 – 1 anti-social behaviour near Station Road, 1 vehicle crime near Pine Close and 1 violence/sexual offence near recreation field.

Morris Homes Bosworth Manor Development - street names have been confirmed as Ridgeway and Ryelands Crescent.

Recreation field gate – emergency repairs have been carried out at a cost of £50.

Conclusion of audit – the annual external audit of accounts is complete and notice of conclusion of audit will now be published on the village website.

**369/5 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The Financial Report was proposed by Cllr Beale and seconded by Cllr Mitchell and UNANIMOUSLY AGREED to approve the report and it was signed by the Chairman.

**b) Reports of Council representatives and Clerk:**

Jason has confirmed that he will put down selective weed killer before re-seeding the ground where the soil was removed at the recreation field.

**c) Playground inspection:**

The matting in front of the football wall has lifted; Mike has put back and will monitor. The exercise bike has little resistance; Mike to monitor.

**369/6 Planning Application Matters:**

Planning application procedures were discussed and reviewed as follows:

#### **a) New Applications:**

36 Station Road – erection of 1 x dwelling (outline – all matters reserved) – no concerns.

98 Sherwood Road – erection of garage, car port, single storey rear extension, loft conversion and installation of 1 x dormer to rear – no concerns.

St Martins Catholic Academy – erection of no. 4 classroom block – comments from resident discussed and some valid points raised. ACTION: Clerk to submit comment regarding the opportunity for review of safety at the school and forward copy of resident's comments to County Cllr Ould.

85 Hinckley Rd, SG – two storey side extension, single storey rear extension and 1 rear dormer – no concerns.

#### **b) Permissions granted:**

Trinity House, 16 Main St, SG – two storey side and rear extension

Land Off Hinckley Rd, SG – variation of condition 1 of planning permission 15/00073/REM to amend positioning of plots 75-80 due to water main easement with plot 76 house type substituted

#### **c) Refusals: None**

#### **d) Appeals: None**

#### **369/7 To make arrangements for Remembrance Sunday**

Remembrance Sunday is 13<sup>th</sup> November. The service will be at St Margaret's Church. ACTION: Clerk to confirm the bugler and order the poppy wreath.

#### **369/8 To consider requests for use of football pitches**

The Adult FB Club have confirmed their pitch requirements and request to pay in three instalments as last year. This was agreed. ACTION: Clerk to send out invoice.

The Youth FB Club have not yet confirmed their pitch requirements. ACTION: Clerk to chase.

#### **369/9 Review risk assessment, publication scheme guidance and tender conditions**

The reviewed documents were circulated to all councillors prior to the meeting. All documents Approved and the Clerk thanked. PROPOSED: Cllr Mitchell. SECONDED: Cllr Beale.

#### **369/10 To initiate annual appraisal for the Clerk**

It was resolved that Cllr Terheege should carry out the appraisal and report in writing prior to the annual review of the clerk's salary at the October meeting.

PROPOSED: Cllr Pegg. SECONDED: Cllr Beale.

#### **369/11 Neighbourhood Plan**

The minutes of NPAC meetings held on 22<sup>nd</sup> June, 8<sup>th</sup> July, 20<sup>th</sup> July and all documents for approval were circulated to all councillors prior to the meeting. The following was approved by the Parish Council:

1. Minutes of meetings
2. The NP logo
3. The NP project plan
4. The members of the AC to undertake specific tasks in the plan
5. The methodology to obtain the evidence base by consulting group/societies, information/evidence meetings and a survey/questionnaire to all households in the NP area
6. The pro-forma used to collect evidence from societies/groups/businesses
7. The method of recording the evidence base

Cllr Mitchell to co-ordinate going out to groups. The suggested pro-forma has been used to collect information from the WI. Cllr Terheege asked if the Parish Council could see this sample from the WI.

It was agreed that open ended questions should be used with no leading questions.

Cllr Terheege asked Cllr Mitchell to clarify the confusion of names used by Cllr Mitchell when discussing consultancy at the last AC meeting and sought confirmation of whether Cllr Mitchell was related to any person at Kirkwells. Cllr Mitchell confirmed that he had confused the names of consultants from two of the companies originally approached and he was not related to any person at Kirkwells.

Cllr Terheege queried Kirkwells actual costs. Cllr Mitchell confirmed that once the costs of meetings were confirmed and the AC were ready to claim the government grant then actual costs for Kirkwells consultancy would be sought.

The timing of AC meetings as stated in the Terms of Reference was discussed. It was agreed by a majority decision that a public meeting should take place at least every two months as stated in the Terms of Reference; it was important to keep residents informed of progress, answer any questions and ensure transparency.

ACTION: Clerk to cancel August's meeting at the Methodist Hall and confirm cancellation policy.

There was a discussion about AC procedure and the need for Parish Council approval. It was confirmed that the procedure for approval was based on parish council law, however, the AC is able to carry out all tasks already authorised in the Terms of Reference. The Parish Council requests that the AC should report back on progress as stated in the Terms of Reference.

Cllr Beale confirmed that she had applied for an Ordinance Survey Mapping license.

The question of whether the NP should be until 2026 or 2036 was discussed and deferred until Cllr Mitchell had gathered further information and advice.

All documents and discussion outcomes were agreed. PROPOSED: Cllr Mitchell. SECONDED: Cllr Pegg.

### **369/12 Sport in Stoke Golding**

The cricket club have confirmed three representatives for the SISG committee, with one willing to stand as Vice-Chair. ACTION: Clerk to ask both FB Clubs if they have any additional representatives or if any of them wish to stand as Vice-Chair.

The pavilion repairs are almost complete. It has come to light that the crack on the back wall is getting worse. Cllr Pegg suggests an exploratory trench is excavated to find out the cause. A budget of £200 was agreed. PROPOSED: Cllr Pegg. SECONDED: Cllr Mitchell.

### **369/13 Play equipment**

The additional 106 monies have been received and the order for the table has been made.

### **369/14 Memorial safety – gravestone repairs**

Two further quotes have been sought. A three year extension to the existing faculty has been agreed by the Diocesan Registry.

### **369/15 Bus shelter**

The Dominican Sisters have confirmed permission to use their land. Three prices were considered and it was agreed that the Eaton (same as the one on Hinckley Road) was the preferred option at a cost of £7,170.00.

PROPOSED: Cllr Pegg. SECONDED: Cllr Terheege.

ACTION: Clerk to confirm funding from the Charity of Thomas Barton.

### **369/16 Convent site community land**

Cllr Pegg reported on discussions with Mark Horsley of Mar City regarding the poor state of the community land. If the Parish Council does not take on the land the allotments will remain and the other land will be fenced off. Cllr Pegg suggests the Parish Council should aim to secure and protect the existing allotments. Cllr Terheege is currently looking at information regarding Community Land Trusts and will report back. She also reported that residents of the development are not happy with the state of the community land and the unfinished roads. As yet Mar City has not met their 106 obligations and the HBBC Enforcement Officer is looking into this.

### **369/17 To appoint one trustee of the Charity of Thomas Barton with effect from 2<sup>nd</sup> August 2016**

Gillian Groom has been thanked for his service and has agreed to be reappointed for a further term of four years.

### **369/18 To resolve upon the monthly schedule of payments**

The schedule of payments was proposed by Cllr Beale and seconded by Cllr Pegg and unanimously agreed. The Chairman signed the schedule. The cheques were signed by two signatories. Payments were made as follows: July 2016 – donation £60.00, gravedigger £250.00 and August 2016 – electricity to pavilion £29.00, admin £488.66, 2 x ground maintenance £1,217.67 and £225.00.

### **369/19 To receive and consider such communications as received by the Chairman of the council**

#### **Written**

Email from resident regarding trees/ditch at Hinckley Road Cemetery – following inspection by Cllr Pegg, PC now awaiting assessment by Harbours. ACTION: Clerk to chase and look into another contractor.

Email from resident regarding Convent Corner hedge – Clerk notified Morris Homes and work has now carried out.

Email from resident – boundary query at Hinckley Road Cemetery. ACTION: Clerk to reply.

Email from resident – additional car parking at the Recreation field. ACTION: Clerk to reply.

Letter from Dominican Sisters regarding bus shelter – discussed item 369/15.

Snap Dragon on Tour – HBBC request to use pavilion toilet facilities and electric supply for PA system.

AGREED. ACTION: Clerk to notify the Cricket Club and contractor working at the pavilion.

Leicester Diocesan Registry – confirmation of extension to faculty – discussed item 369/14.

The Clerk magazine- info only

#### **Verbal**

Request from resident of Church Close regarding brambles/nettles – Jason has now completed this work as part of his contract.

Trees at Hinckley Road Cemetery – pollarding required in the future.

Tree in Shenton Close overgrown. ACTION: Clerk to notify LCC Highways.

### **369/20 To consider items needed to be brought to public's attention**

None

### **369/21 Any Other Business**

Cllr Mitchell gave an update on the VAS – repairs and support. Clerk – Access to Work grants.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.25pm

**Next meeting:- Methodist Hall, Wednesday 7<sup>th</sup> September 2016 at 7pm**



