

Minutes of Stoke Golding Parish Council

Minutes of the **460th** meeting of Stoke Golding Parish Council held on Wednesday **6th December 2023** at the Methodist Church Hall.

Attendance: (in the chair) Cllr N Smith, Cllr R Fisher, Cllr M Styles, Cllr C Pegg, Parish Clerk S Beale, Cllr M Surtees (Borough Councillor) 4 residents.

460/1 To receive and accept apologies for absence:

The following was RESOLVED:

- Cllr A McLean, Cllr V Palmer.

460/2 To receive declarations of interest on items on the agenda and dispensations:

The following was RESOLVED:

- A dispensation was previously AGREED for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was NOTED that Cllr McLean has declared a dispensation which was previously AGREED for any discussion and vote in relation to the Convent Open Space until 31st March 2027
- It was NOTED that Cllr Pegg has a dispensation which was previously AGREED for any discussion and vote in relation to the Bosworth Manor Open Space until 31st March 2027
- A dispensation was previously AGREED for all Councillors to participate in any discussions and vote in relation to the budget and setting of the precept for four years.
- It was NOTED that Cllr Smith has declared an interest in the new Wykin Lane housing development.
- It was NOTED that Cllr Styles has declared a dispensation to discuss and vote in relation to the Convent Open Space/Convent Meadow until 31st March 2027.
- It was NOTED that Cllr K Elliott declared an interest in the TEN application for The George and Dragon.

460/3 To receive reports by County and Borough Councillors

The following was RESOLVED:

County Cllr Bertie Harrison-Rushton report:

- Kings award winners Bosworth in Bloom and Market Bosworth community library.
- Volunteers sought for recording important trees ACTION clerk to post on Facebook.
- Gritters are now out and about ACTION clerk to post on Facebook.

Borough Cllr Miriam Surtess report:

- Launched a 5-year green space delivery plan.
- Polling station review completed and no changes.
- Planning application fees to increase .
- People , places, and prosperity plan launched.
- Digital strategy is a work in progress.
- County, Unistry and District and Borough councils are to have more responsibility for providing NHS services from next year.

460/4 Public participation – to consider any comments by the public on items on the agenda:

The following was RESOLVED:

- Resident concerns over planning application NOTED.

460/5 To confirm the minutes of the **459th** meeting of the Parish Council.

It was RESOLVED that the minutes of the **459th** Parish Council meeting held on **1st November 2023** were unanimously AGREED.

460/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

The following was RESOLVED:

- It was NOTED that the local PCSO had met with residents at the Cameo café on the 5TH December to chat and try and answer any questions.
- Cllr V Palmer will attend the first meeting as our police liaison representative 15th January .
- Alison Bates and the flower festival committee won the making a difference awards we nominated them for.

460/7 To receive and consider such communications as received by the Clerk.

The following was RESOLVED:

Written:

- Davidson's reply on street signs and waste bin replacement was NOTED.
- Donation of £250 from the garden show was NOTED and the clerk has sent thanks on behalf of the PC.
- TEN application for the George and Dragon craft fair gin sales was NOTED.
- TEN application for the Roast and Radish was NOTED.
- Merry Christmas and thank you email from HBBC was NOTED.
- Resident concerns about a planning application were NOTED.

Verbal:

- Resident concerns over pews stored outside at the back of the church were NOTED and ACTION the clerk to arrange a meeting with the PCC.

460/8 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

To receive and consider applications, amendments, permissions, refusals, appeals, and withdrawals received since the meeting **1st November 2023** and resolve or ratify any comments thereon.

a) New applications

- 23/01018/ADV advertisement signs for the Wykin Lane development.
COMMENTS: None
- 23/01064/FUL single dwelling and garage ,land west of 1 Convent Drive
COMMENTS: change from original design , drainage issues, construction traffic concerns , tree preservation concerns , neighbour privacy issues.
- 23/001065/FUL single dwelling and garage, land adjacent to 77 Roseway
COMMENTS: Neighbourhood Plan SG15 neighbouring property privacy.
- 23/01143/CLE lawful development certificate to establish existing use of land as residential garden.44 Arnold Road.
COMMENTS : clerk to obtain further information.

b)Amendments

- 23/00661/FUL re-consultation 25 homes Mulberry Farm
COMMENTS: Reference to the Neighbourhood plan

c)Permissions granted.

- 23/00842/FUL single storey dwelling, pump station, Station Road
- 23/00869/HOU two storey rear extension, Rose Cottage, High Street
- 23/00282/DOV Roseway development , variation on S106
- 23/00964/HOU 2 storey extension, 141 Sherwood Road
- 23/00943/HOU erection of front porch, 44 Arnold Road.

d)Refusals-none

e)Appeals-none.

f)Withdrawals-none.

g)Meetings-none.

460/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations.

The following was RESOLVED:

- Minutes from the November meeting was NOTED.
- It was AGREED to pay the consultants invoice at a total cost of £4000 + £800 VAT.
- NPAC report was NOTED .
- It was NOTED that a review of the potential examiners was underway.

460/10 To resolve upon the Monthly Schedule of Payments plus ROSPA, Hinckley Times tender advert ,bugler, peace tea donation, ICO and Remembrance wreath.

- It was AGREED to pay Hinckley Times £177.60 + £23.52 VAT for the ground maintenance tender advert.
- It was AGREED to pay for the ROSPA inspections at a cost of £260 + £52 VAT.
- It was AGREED to pay the bugler £40 from S137 expenditure.
- It was AGREED to pay the Scouts the peace tea donation of £50 from S137 expenditure.
- It was AGREED to pay the ICO £35
- It was AGREED to pay for the remembrance wreath £25 from S137 expenditure.
- It was RESOLVED that payments have been checked against the invoices by Cllr Elliott and Cllr Pegg and the schedule of payments was unanimously AGREED and Cllr Pegg and Cllr Elliott signed the schedule. The Parish Council to proceed with payments as follows :clerks' salary and office expenditure £1589.06, pavilion electricity £34.29 + £1.71 VAT, ground maintenance – contract £2276.67 additional work £3933.96 playground inspections £45 ,phone £12.50 + £2.50 VAT, water plus £7.81 & £44.80,pavilion cleaning

£31.25, NP consultant Plan-it X £ 4000 +£800 VAT, benches £1879 + £375.80 VAT + installation £200, tree work £3990 + £798 VAT, Vas batteries £343.50 + £68.70 VAT, Hedgehogs r us £150 + £7.50 postage.

460/11 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was RESOLVED:

a) Financial progress report

- The Financial Report for **November 2023** was unanimously AGREED and signed by the Chair.
- Income for the month **November 2023** was NOTED at £54931.60
- Expenditure for the month of **November 2023** was VERIFIED at £8411.58 plus £526.62 VAT to be reclaimed.
- The bank reconciliation for the month of **November** was NOTED.

b) Verify bank statements.

- The bank statements were verified by Cllr Fisher £30,991.56 Unity trust, £61,091.38 NS&I, £102,107.99 NatWest.

c) Playground inspection:

Monthly inspection report.

The following was RESOLVED:

- It was NOTED trees overhanging the playpark and ACTION the clerk to look into it.

d) Ground Maintenance Report:

The following was RESOLVED:

- Ground maintenance report was NOTED.
- It was AGREED to ACTION the clerk to have the sign clips fixed.
- Mulching round the trees at Laburnum Gdns done at an AGREED cost of £52.50.
- Recreational ground extra cut done at an AGREED cost of £34.
- Playing field extra cut done at an AGREED cost of £131.04
- Recreational ground boundary extra strim done at an AGREED cost of £74.88.
- Wykin Lane cemetery and woodland extra cut done at an AGREED cost of £146.64.
- Hinckley Rd cemetery extra cut done at an AGREED cost of £120.60.
- Bennetts close extra cut done at an AGREED cost of £31.20.
- St Margaret's churchyard extra cut done at an AGREED cost of £64.90.
- Laburnum Gdns extra cut done at an AGREED cost of £83.20.
- Grass seed Convent Meadow done at an AGREED cost of £85.00.
- Leaf clear Wykin cemetery done at an AGREED cost of £30.00.
- Stone for Hinckley Road grave done at an AGREED cost of £880.00.

e) Crime Report:

The following was RESOLVED:

- Crime figures for SEPTEMBER 2023 – the following figures were NOTED from the police.uk website:
- 1 x anti-social behaviour, 1 x burglary, 1 x other theft , 1 x other crime.

f) Report by Clerk on other matters:

- Nothing to report.

g) Reports of Councillors on meetings they have attended relating to the work of the Parish Council.

- Nothing to report.

460/12 To consider the draft budget for 2024-25 and precept.

The following was RESOLVED:

- The budget figures and precept were discussed and **NOTED**.
- The final budget and precept will be agreed at the January 2024 Parish Council meeting.

460/13 To consider S106 contributions.

The following was RESOLVED:

- It was NOTED there was nothing to report.

460/14 To consider Miller Homes development.

The following was RESOLVED:

- It was NOTED that Miller homes will not change the street signs to heritage style .
- It was NOTED that Miller homes will reimburse us for the dog waste bin replacement.

460/15 To consider Wykin Lane development and Davidsons.

The following was RESOLVED:

- It was NOTED there was nothing to report.

460/16 To consider Bosworth Manor and open space (Public Health Act 1875 s164, Open Space Act 1906, ss9-10)

The following was RESOLVED:

- It was NOTED Cllr Smith and Cllr Pegg had signed the paperwork at the solicitors.

460/17 To consider play equipment and working party terms of reference.

The following was RESOLVED:

- It was AGREED to adopt the play equipment working party terms of reference.
- It was AGREED to discuss the play equipment further at January's meeting,
- Various new seesaw ideas were NOTED and ACTION the clerk to find out further information.

460/18 To consider the new place for the beacon.

The following was RESOLVED:

- It was NOTED the beacon had been removed from behind the White Swan at an AGREED cost of £120 and put in storage and a new place for it would be considered at the next meeting.

460/19 To consider traffic and parking issues around the village (Highways Act 1980, s274A)

The following was RESOLVED:

- It was NOTED there was nothing to report.

460/20 To consider training.

The following was RESOLVED:

- It was NOTED there was nothing to report.

460/21 To consider next year's APM.

The following was RESOLVED:

- It was NOTED there was nothing to report.

460/22 To receive the minutes of Convent Meadow committee and update.

The following was RESOLVED:

- The minutes from the November meeting were NOTED.
- Cllr Pegg has the new trees ready to be planted and Scouts may be able to help.

460/23 To consider the balancing pond at Convent Meadow.

The following was RESOLVED:

- It was NOTED there was nothing to report.

460/24 To consider the pavilion and new pavilion and pitches(LGA (misc provisions) ACT 1976 s 19).

The following was RESOLVED:

- It was NOTED that the fire risk assessment had been completed at an AGREED cost of £255 + £51 VAT.
- It was NOTED that fire extinguisher signs recommended in the report had been purchased at an AGREED cost of £8.15 + £1.63 VAT.
- It was NOTED that the first instalment of the FA grant had been received at a total of £8960.

460/25 To consider the new pavilion committee.

The following was RESOLVED:

- It was NOTED that Cllr Pegg was obtaining a new quote from the architect to include the access road.

460/26 To consider Hinckley Road and Wykin Lane cemetery matters to include cemetery report (Open spaces Act 1906 S 9,10, LGA 1972 s214 and burial authorities(misc provision act 1970 s 1)LGA 1972 s214(6)

The following was RESOLVED:

- Cemetery report was NOTED.
- It was NOTED that the two new benches had been installed at Hinckley Road cemetery at an AGREED cost of £1879 + £375.80 VAT and £200 installation and The Charity of Thomas Barton have reimbursed the PC.
- It was NOTED that the clerk had completed the public burial register to be uploaded onto the web site.
- It was NOTED that the jet washing at Hinckley Road cemetery had been done at an AGREED cost of £225.00.

460/27 To consider works to the recreational ground(LGA 1972 sch 14 para 27.public health act 1875, 1961 open space act 1906)

The following was RESOLVED:

- It was AGREED to purchase a new rocker at an approximate cost of £796 + VAT , £100 delivery and £120 installation and ACTION clerk to order.
- It was AGREED to ACTION the clerk to look into quotes for repairing the pathway.

460/28 To consider recreational ground car park extension.(Road Traffic Regulations Act 1984 s57 (1) (b)

The following was RESOLVED:

- It was NOTED that Cllr Styles was still obtaining quotes.

460/29 To consider tender for the ground maintenance contract.

The following was RESOLVED:

- It was NOTED that the specification had been sent out to three contactors so far and the advert had been placed in The Hinckley Times for the 15th November 2023 at an AGREED cost of £117.60 + £23.52 VAT.

460/30 To consider works to trees.

The following was RESOLVED:

- It was NOTED that work was now complete at the recreational ground and Hinckley Road cemetery at an AGREED cost of £3990 + £798 VAT.
- It was NOTED that emergency work had been carried out on Church Walks and awaiting invoice.

460/31 To consider Members Highway Fund

The following was RESOLVED:

- It was AGREED to purchase a dual bin to replace the single bin in front of the hairdressers at an approximate cost of £645 + VAT and £100 installation.
- It was NOTED that the four new batteries had been purchased for the VAS signs at an AGREED cost of £343.50 + £68.70 VAT.
- It was AGREED to proceed with the application process for replacing the bollards on Station Road and ACTION the clerk to start the process.

460/32 To consider 1485 trail sculpture.

The following was RESOLVED:

- It was NOTED the sculpture had now changed from the original plan.

460/33 To review Health and Safety policy.

The following was RESOLVED:

- It was NOTED no updates were required to the health and safety policy.

460/34 To consider annual donation for the defibrillator electricity (power S137)

The following was RESOLVED:

- It was AGREED to proceed with a donation of £25 for the cost towards the electricity for the defibrillator at the Methodist Church from S137 expenditure.

460/35 To consider annual renewal of the payphone (power S137)

• The following was RESOLVED:

- It was AGREED to pay the renewal at £300 + £60 VAT from S137 expenditure.

460/36 To consider items needed to be brought to the public's attention.

The following was RESOLVED:

- It was NOTED there was nothing to report.

460/37 To consider future agenda items.

The following was RESOLVED:

- It was NOTED there were none,

460/38 To consider entering a confidential session to discuss the clerks wages (Public bodies Act 1960)

The following was RESOLVED:

- It was AGREED to go into a confidential session.
- The clerk left the meeting.

460/39 To consider clerks wages.

The following was RESOLVED:

- It was AGREED to increase the clerks wages and Cllr Smith will notify the clerk with the details and it was NOTED that the unions had accepted the annual pay increase and that it is to be backdated to April 2023.

The meeting closed 9pm.

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 10th January at 7pm.