

Minutes of Stoke Golding Parish Council

Minutes of the 446th meeting of Stoke Golding Parish Council held on Wednesday 8th December 2022 at the Methodist Church Hall.

Attendance: Cllr A McLean (in the chair), Cllr C Pegg, Cllr R Fisher, Cllr M Styles, Parish Clerk S Beale, R Crowfoot, M Ward, T Chadwick from the NPAC,

446/1 To receive and accept apologies for absence:

Cllr N Smith, Cllr K Elliott, Cllr V Palmer, Borough Cllr Jonathan Collett

446/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a dispensation which was previously **AGREED** for any discussion and vote in relation to the Convent Open Space until 31st March 2023
- It was **NOTED** that Cllr M Styles has declared a dispensation to discuss and vote in relation to the Convent Open Space.

446/3 To consider co-option of councillors

The following was **RESOLVED:**

- It was unanimously **AGREED** to appoint Mark Styles as a new councillor.

446/4 To receive reports by County and Borough Councillors

Borough Cllr Jonathan Collett sent a report, and the following was **NOTED**

- Planning application handling still way behind schedule
- Finances uncertain and a budget due to be agreed in February
- Crown Hill and Bosworth Battlefield signs at the marina have been replaced

County Councillor Bertie Harrison-Rushton sent a report, and the following was **NOTED**

- County Council warm home service
- Work on giga hubs

446/5 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** there were no comments.

446/6 To confirm the minutes of the 445th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 2nd November 2022 were unanimously **AGREED** and the Chair signed the minutes of the 445th meeting as a correct record of the meeting.

446/7 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- Dispute over water bill at the recreational ground had now been resolved
- New gov.uk emails had now been issued to the councillors

446/8 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was **RESOLVED:**

a) Financial progress report

- The Financial Report for November was unanimously **AGREED** and signed by the Chair.
- Income for the month of November was **NOTED** at £304.00
- Expenditure for the month of November 2022 was **VERIFIED** at £7531.36 plus £601.82 VAT to be reclaimed
- The bank reconciliation for the month of November was **NOTED**

b) Verify bank statements

- The bank statements were verified by Cllr McLean £41063.56 Unity trust, £61,034.58 NS&I, £57934.91 NatWest

c) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- Work recommended on the ROSPA inspection had been carried out at an **AGREED** cost of £110

d) Ground Maintenance Report:

The following was **RESOLVED**:

- The ground maintenance report was **NOTED**
- Trees straightened at Laburnum Gardens at an **AGREED** cost of £41
- Dead apple tree removed from Convent Meadow at an **AGREED** cost of £156
- Hedge removed from Laburnum to Convent at an **AGREED** cost of £322
- Border in recreational ground car park fabric and pea gravel laid at an **AGREED** cost of £340
- Plants for the troughs had been purchased at an **AGREED** cost of £407.51 and £13.58 VAT

e) Crime Report:

The following was **RESOLVED**:

Crime figures for September 2022_– the following figures were **NOTED** from the police.uk website:

- 4 x burglary, 1 x other crime, 3 x violence & sexual offences

f) Report by Clerk on other matters:

- It was **NOTED** there was nothing to report

g) Reports of Councillors on meetings and training they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- Clerk attended LCC budget webinar- financial crisis discussed
- Clerk attended LCC and LRALC operational meeting-staffing issues at waste sites and problems unable to obtain construction materials.
- Cllr N Smith attended LRALC chair training
- Cllr N Smith attended the parish forum -police report, cost of inflation on budgets, coronation plans and new community diagnostic hub coming to Hinckley District Hospital.

446/9 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

a) New Applications:

- 22/01004/TCA fell 4 x conifers 39 Station Rd
RESOLVED COMMENT: None

b) Amended: None

c) Permissions granted

- 21/0128/FUL Mill House conversion of 4 dwellings- permitted
- 22/00784/HOU 10 Station Rd remove shop window and garage door-permitted
- 22/00948/TCA 12 Station Rd walnut tree removal -declined to make
- 22/00950/TCA 4 Blacksmiths Yard tree work- declined to make
- 22/00996/TCA 48 Station Rd, fell ash tree fungal infection-declined to make
- 22/00456/OUT Convent Lodge, one dwelling -permitted
- 21/01413/REM reserved matters Roseway -permitted
- 22/00595/CONDIT conditions Wykin Lane -permitted
- 22/00845/REM reserved matters Wykin Lane- permitted

d) Refusals: None

e) Appeals: None

f) Withdrawn: None

g) Meetings:

- Miller Homes – Cllr N Smith and Cllr K Elliott attended a meeting to discuss residents' concerns.
- Planning committee-Cllr A McLean attended meeting to discuss concerns over Wykin Lane reserved matters.

446/10 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was **RESOLVED**:

- The minutes from the November meeting were **NOTED**
- An update on the revision of the plan was **NOTED**

446/11 To receive the minutes of Convent Open Space Committee (Convent Meadow) and update.

The following was **RESOLVED**:

- The minutes from the November meeting were **NOTED**
- Quotes are being obtained for the soil bank grading
- The work on the fence had been completed at an **AGREED** cost of £440

446/12 To consider block paving for the bench at Laburnum Gardens

The following was **RESOLVED**:

- It was **AGREED** that Cllr C Pegg and Cllr A McLean would work on this project

446/13 To update on maintenance of the pavilion

The following was **RESOLVED**:

- It was **NOTED** the pavilion has been cleared out
- It was **NOTED** the cleaning has begun
- It was **NOTED** water checks are being done weekly
- It was **NOTED** fire extinguishers have been installed
- It was **NOTED** electric assessment has taken place at an **AGREED** cost of £150 and await quote for work
- It was **AGREED** to paint the toilet floors and the outside of the building
- It was **NOTED** Cllr C Pegg and Cllr N Smith had attended a meeting with the FA regarding building a new pavilion and starting the process

446/14 To consider Bosworth Manor Open Space

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

446/15 To consider Hinckley Road and Wykin Lane cemetery matters to include cemetery report and grave repairs and drainage

The following was **RESOLVED**:

- Cemetery report was **NOTED**
- It was **NOTED** that grave repairs are ongoing
- The soil bunkers had been painted at an **AGREED** cost of £180
- It was **NOTED** that two benches had been removed from Hinckley Road cemetery at an **AGREED** cost of £40
- It was **AGREED** to install a post in the gap in the fence at Hinckley Road cemetery and **ACTION** the clerk to contact the ground maintenance contractor

446/16 To consider works to the recreational ground to include repair of the climbing frame and car park extension and painting of the barrier

The following was **RESOLVED**:

- It was **NOTED** that the painting of the barrier was taking place
- It was **NOTED** that the climbing frame had been replaced and awaiting invoice
- It was **AGREED** to make an agenda item in January to discuss the car park extension

446/17 To consider works to trees

The following was **RESOLVED**:

- The last three-year average spend on tree maintenance was **NOTED**
- It was **AGREED** to proceed with works to an Ash Tree in St Margaret's churchyard (subject to faculty conditions)
- Costs for work on an Oak Tree in the recreational ground was **NOTED** and **ACTION** the clerk to contact the residents.

446/18 To review the Health and Safety policy

The following was **RESOLVED**:

- It was **NOTED** that there were no changes

446/19 To consider the annual donation for the defibrillator electricity (S137)

The following was **RESOLVED**:

- It was **AGREED** to proceed with a donation for defibrillator electricity, at a cost of £25 under S137 expenditure

446/20 To consider annual renewal of the payphone(S137)

The following was **RESOLVED**:

- It was **NOTED** that the invoice had not been received

446/21 To consider ground maintenance specification 2023

The following was **RESOLVED**:

- It was **NOTED** that Cllr C Pegg and the ground maintenance contractor would meet next week.

446/22 To consider draft budget for 2023-24 and precept

The following was **RESOLVED**:

- The budget figures and precept were discussed and **NOTED**.
- The final budget and precept will be agreed at the January 2023 Parish Council meeting.

446/23 To consider CPR training

The following was **RESOLVED**:

- It was **NOTED** that CPR training was booked for 31st January and hall cost **AGREED** at £16. **ACTION** the clerk to advertise at the beginning of January

446/24 To consider land at Thornfield Avenue

- It was **AGREED** to discuss further

446/25 To consider Members Highway Fund

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

446/26 To consider issues with lamp posts

The following was **RESOLVED**:

- It was **NOTED** that the clerk was obtaining quotes and information regarding the repair of the lamp posts in the recreational ground

446/27 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices by Cllr Pegg and Cllr McLean and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows December 2022 :clerks' salary and office expenditure £2271.69 , pavilion electricity £30.48 + £1.52 VAT, ground maintenance – contract £1932.73 additional work £1619, playground inspection £45 phone £11.45 + £2.29, Village hall/Pavilion water bill £92.30 water bill Wykin Lane £6.75 ,LRALC training £45 Planters £407.51 + £73.58 VAT, bugler £40, scribe software £375 + £75 VAT,HBBC waste collection £65.12 + £13.02 VAT Espo £39.47 + £7.89 VAT & £43.08 + £8.52VAT, Baxter Hall hire £16, Equip for pavilion £26.39, Electrical assessment £150 ICO £35

446/28 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- TENS license for St Martin's school **NOTED**
- TENS license for St Margaret's school **NOTED**
- Pine Close unadopted road issues were **NOTED**
- Lamp post on Sherwood Road issues was **NOTED**
- HBBC public open space protection order consultation was **NOTED**
- Memorial bench in the recreational ground was **NOTED** and **ACTION** the clerk to reply
- Neighbourhood Watch information **NOTED** and **ACTION** clerk to post on Facebook
- HBBC street naming policy consultation **NOTED**

Verbal

- More troughs around the village **NOTED** and to be discussed further
- Coffee van at the recreational ground whilst a group is hiring the hall **NOTED** and clerk to reply

446/29 To consider items needed to be brought to public's attention

- None.

446/30 To consider future agenda items

- King Charles III coronation
- Troughs
- Committees

446/31 To consider entering a confidential session (Public Bodies Act 1960) to discuss legal matters

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session to discuss boundary issues

446/32 To consider the boundary issue

The following was **RESOLVED**:

- The letter from the solicitor was **NOTED**

446/33 To consider entering a confidential session (Public Bodies Act 1960) to discuss clerk's pay increase and holiday entitlement

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session to discuss staffing matters

446/34 To consider clerks hours and salary

The following was **RESOLVED**:

- It was **AGREED** to increase the clerks' salary in line with the GMB, Unite and Unison unions agreed employers offer and it was **NOTED** that all employees covered by the National Agreement will receive a permanent increase of one day (Pro rata for part timers) to their annual leave entitlement.

The meeting closed at 9 pm

Next meeting: Stoke Golding Methodist Church Hall, Wednesday 11th January at 7:00pm