

Draft Minutes of Stoke Golding Parish Council

Minutes of the 421st meeting of Stoke Golding Parish Council held virtually on Wednesday 2nd December 2020

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, N Smith, A Clover, R Fisher, A McLean, Parish Clerk Theresa Case, County Cllr Ivan Ould, Borough Cllr Jonathan Collett, LCC Community Recovery Worker.

421/1 To receive apologies for absence:

None.

421/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 420/10.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- Cllr McLean declared a pecuniary interest in item 421/12 and a dispensation was **AGREED** for any discussion and vote in relation to the Convent Drive Open Space until 31st March 2023.
- Cllr Pegg declared a pecuniary interest in item 421/19 and a dispensation was **AGREED** for any discussion and vote in relation to the Bosworth Manor Open Space until 31st March 2023.

421/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Parking at St Martins Catholic Academy.

Borough Cllr Jonathan Collett reported on and the following was discussed:

1. Planning matters – agricultural building on Higham Lane and proposed development on Roseway.
2. HBBC finance uncertainty.

421/4 To receive a presentation by LCC Community Recovery Worker

The following was **RESOLVED:**

- A presentation was **NOTED**.
- Future Covid vaccine programme was discussed and the village hall was **NOTED** as a community venue.

421/5 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** that there were no comments.

421/6 To confirm the minutes of the 420th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 4th November 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 420th meeting as a correct record of the meeting.

421/7 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

Works to Trees at Hinckley Road Cemetery – the core survey on the oak tree will take place on the 14th December and the works to remove the Cypress trees will take place on the 3rd March, subject to permission from the DAC.

421/8 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED:**

- The Financial Reports for November was unanimously **AGREED** and signed by the Chairman.
- Income for the month of November 2020 was **NOTED** at £1,565.00
- Expenditure for the month of November 2020 was **VERIFIED** at £4,469.69.
- The bank reconciliation for the month of November was **NOTED**.
- The actual bank statements were verified by Cllr Beale on the 9th November.

b) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- A full safety inspection report was **NOTED**.

c) Ground Maintenance Report:

The following was **RESOLVED**:

- The replacement of a gate at Wykin Lane wild area was **AGREED**, at a cost of £200.00.
- As previously **AGREED** a wooden kerb at Hinckley Road Cemetery has been removed, at a cost of £30.00.
- As previously **AGREED** the wild flower patch at Bennett Close has been cut, at a cost of £20.00.
- As previously **AGREED** the Wykin Lane nature sign has been repaired, at a cost of £65.00.
- As previously **AGREED** the spare parts for the gym equipment have been fitted, at a cost of £15.00.
- To tape off the gym equipment was **AGREED**, at a cost of £10.00.

d) Crime Report:

The following was **RESOLVED**:

- Crime figures for September 2020 – the following figures were **NOTED** from the police.uk website:
- 9 violence/sexual offence, 1 anti-social behaviour 2 other crime and 2 other theft.

e) Report by Clerk on other matters:

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

421/9 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

- 23 Wykin Lane, SG – proposed single storey front extension and alterations.
- 34 Wykin Lane, SG – felling of silver birch.

b) Amended:

None.

e) Appeals:

- Land at Wykin Lane, SG – residential development of up to 55 dwellings.

f) Withdrawn:

None.

g) Refused:

None.

h) Approved:

- Land South of Station Road, SG – prior approval not required.

i) Declined to Make (the application has not met the criteria for the TPO status therefore permission is no longer required):

None.

Planning Consultations –

- Land South of Station Road, Market Bosworth – draft masterplan SPD Consultation.
- Hinckley and Bosworth Local Plan: Sustainability Appraisal Consultation.

It was **NOTED** that the application: Land East of Roseway, SG – residential development of 65 dwellings will be reported to HBBC Planning Committee on the 8th December.

421/10 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations and the draft Neighbourhood Plan

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 9th and 23rd November were **NOTED**.
- Revised printing expenditure was **AGREED**, at a cost of £360.00.
- It was **AGREED**, by a majority decision, with two abstained, that the (Pre-Submission) Draft version of the Stoke Golding Neighbourhood Plan be approved in accordance with Regulation 14 of the Neighbourhood Planning (General) Regulations 2012. The Parish Council will publicise the Draft Neighbourhood Plan for at least 6 weeks and consult any of the consultation bodies whose interests may be affected by the draft plan.

421/11 To update on maintenance of the pavilion

The following was **RESOLVED**:

- A report on modular replacement buildings, planning and financial implications was **NOTED**.
- Three quotes for underpinning work were **NOTED**.
- To **ACTION** Cllr Clover to liaise with the cheapest contractor to clarify a number of points and report back to Council.

421/12 To update on Convent Drive Open Space acquisition and development

The following was **RESOLVED**:

- It was **NOTED** that the acquisition of land at Convent Drive was now complete.
- It was **AGREED** that an advisory committee should be set up to manage the development of the land.
- The committee would have three councillor members, Cllrs Pegg (Chair), Clover and McLean, with three non- councillor members.
- To **ACTION** the Clerk to prepare a terms of reference for the January meeting.

421/13 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that the unauthorised kerb at Hinckley Road Cemetery will be removed by the family shortly.

421/14 To update on proposals for play equipment for 12-18 year olds

The following was **RESOLVED**:

- It was **AGREED** that this item be removed from the agenda and reviewed in spring 2021.

421/15 To update on work to the recreation field pathway

The following was **RESOLVED**:

- Further proposals for the pathway were **NOTED**.
- It was **AGREED** that the contractor who installed the pathway should proceed with a programme of maintenance, at a cost of £14,725.00, to be funded from the allocated reserves for maintenance of recreational facilities.
- To **ACTION** Cllrs Clover and Pegg to meet with the contractor to agree a schedule for work.

421/16 To update on application for Asset of Community Value status for Baxter Hall

The following was **RESOLVED**:

- A report by Cllr Fisher was **NOTED**.

421/17 To update on works to recreational field copse

The following was **RESOLVED**:

- It was **NOTED** that a site meeting with a contractor would take place shortly.

421/18 To update on Wildflower Verge Scheme

The following was **RESOLVED**:

- It was **NOTED** that the Council's interest in the scheme has been confirmed.
- It was **NOTED** that residents affected by the verge have been consulted by letter.
- It was **NOTED** that Cllrs Clover and Fisher will attend the workshop.

421/19 To update on ground maintenance contract and specification

The following was **RESOLVED**:

- It was **NOTED** that the ground maintenance contractor has confirmed the extension to contract, subject to the usual inflationary price increase.
- It was **NOTED** that the playground inspection contractor has confirmed the extension to contract, subject to an inflationary price increase, at a cost of £300.00 pa.
- Quotes for the ground maintenance of the open space at Laburnum Gardens and Bosworth Manor were **NOTED** and will be used to inform the medium-term budget considerations.

421/20 To review Health and Safety Policy and procedures

The following was **RESOLVED**:

- It was **NOTED** that the Health and Safety Policy has been reviewed and requires no amendments.
- It was **NOTED** that the Clerk has no health and safety concerns regarding the workplace and has carried out a visual inspection of electrical equipment owned by the Parish Council.

421/21 To review Employment and Recruitment policies

The following was **RESOLVED**:

- It was **NOTED** that the Employment Policies and Recruitment Pack have been reviewed and no amendments were required.

421/22 To review Tree Maintenance Policy

The following was **RESOLVED**:

- It was **NOTED** that the Tree Maintenance Policy has been reviewed and requires no amendments.

421/23 To consider the annual donation for defib electricity

The following was **RESOLVED**:

- It was **AGREED** to proceed with a donation for defibrillator electricity, at a cost of £25 under S137 expenditure.

421/24 To consider the renewal of the payphone kiosk

The following was **RESOLVED**:

- It was **AGREED** to proceed with the renewal of the phone kiosk, at a cost of £300.00 + VAT under S137 expenditure.

421/25 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: December 2020: pavilion electricity £32.00, admin – clerk's salary and office expenditure £768.37, ground maintenance – contract £1,639.23, additional ground maintenance - £50.00 and playground inspections, equipment maintenance, gate and noticeboard repair £330.00, Office 365 renewal £113.76, phone kiosk £360.00, Water Plus – Wykin Lane supply £11.26, defib electricity donation £25.00.

421/26 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- Comments from resident regarding village planters and Laburnum Close open space were **NOTED** and **ACTION** Clerk to reply.

Verbal

None

421/27 To consider items needed to be brought to public's attention

None

421/28 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there were no additional items.

The meeting closed at 9.00 pm

Next meeting:- Virtually on Zoom, Wednesday 6th January 2021 at 7.00pm