

Minutes of Stoke Golding Parish Council

Minutes of the 385th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 6th December 2017

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, P Goodsell, R Mitchell and N Smith, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward.

385/1 Apologies for Absence None.

385/2 Declarations of interest on items on the agenda and dispensations: Cllr Mitchell declared an interest in a planning application for 34 Wykin Lane.

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following issues were discussed:

1. Convent Corner – issues with road and ditch.
2. TPO on oak tree.
3. Convent Drive open space/paly area safety

Borough Councillor Reg Ward reported on the following issues:

1. Rate support grant – reduced income.
2. Elected members major incident guidelines.
3. TPO on oak tree.
4. Local Plan consultation.
5. Post Office.
6. Planning Study – pitch provision.

The following was **RESOLVED**:

Convent Corner Ditch

- It was **NOTED** that an accident was prevented by the action of RW and the school caretaker in salting the ice at Convent Corner, this is now on the gritting programme.
- It was **NOTED** that County Cllr Ould was arranging a meeting with relevant parties to try and resolve the on-going issues with the ditch.
- To **ACTION** the Clerk to inform Morris Homes of the incident.

TPO on Oak Tree

- It was **NOTED** that the incorrect TPO had been revoked and it would be replaced by a new TPO.

Convent Drive Open Space/Play Area

- To **ACTION** the Clerk to check progress of work to secure the site and inform HBBC Enforcement of on-going issues and lack of signage.

Post Office

- To **ACTION** the Clerk to request that the Post Office keep them informed of progress.

385/3 Confirmation of 384th meeting minutes:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 1st November 2017 were unanimously **AGREED** and the Chairman signed the minutes of the 384th meeting as a correct record of the meeting.

385/4 Matters arising:

Crime Report for September 2017– the following figures were obtained from the police.uk website:

6 crimes reported:

Near Station Road – burglary and vehicle crime, investigation complete, no suspect.

Near High Street – violence/sexual offences, action taken by another organisation.

Near Greenwood Road – other theft, under investigation.

Near Bennet Close – vehicle crime, under investigation, no suspect.

Near recreation field – burglary, under investigation, no suspect.

The following was **RESOLVED**:

Crime – It was **AGREED** to put CCTV on the agenda for next year. To **ACTION** the Clerk to request information regarding crime trends in the area from the police. To **ACTION** Cllrs Beale and Fisher to publish crime prevention/Crimestopper information in the Stoker.

Pavilion showers – It was **NOTED** that work is now complete. An additional **AGREED** cost of £60 was necessary for socket work.

Grave memorial repairs phase 2 - It was **NOTED** that work is now complete. To **ACTION** the Clerk to seek quotes for final phase.

PC laptop – It was **NOTED** that this has now been installed.

WW1 & WW2 benches – It was **NOTED** that the benches have now been installed.

St Margaret's churchyard pathways – It was **NOTED** that work will be carried out week beginning 15th January, the PCC has been informed.

Rowan tree – It was **NOTED** that the tree has been planted and decorated.

Ground Maintenance:

Extra cuts, boundary work, meadow topping and tree on Bennett Close - It was **NOTED** that work had been carried out, the cost was **AGREED** at £530.50.

385/5 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of November 2017 was **NOTED** at £1,029.00.
- Expenditure for the month of November 2017 was **VERIFIED** at £3,728.64.
- The bank reconciliation for the month of November 2017 was **NOTED**.
- The actual bank statements were **VERIFIED** by Cllr Beale on the 7th November 2017.

b) Reports of Council representatives and Clerk:

Cllr Pegg reported on the following issues which were **NOTED**:

1. Protection of WW2 bunker off Wykin Lane.
2. Tree at Hinckley Road Cemetery.
3. Conversation with residents of Convent Lodge.

Cllr Beale reported on the following issues and the following was **RESOLVED**:

1. It was **NOTED** that HBBC Planning Enforcement were dealing with the site at centre of the village been used for building site storage.
2. It was **AGREED** that all application for use of the recreation field by an outdoor activities group must be made directly to the Parish Council.

Cllr Smith updated on roundabout funding which was **NOTED**.

c) Playground inspection:

Monthly report: **NOTED**.

RESOLVED ACTION: MS to peg loose tiles under the slide and monitor.

385/6 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

a) New Applications:

17 Wykin Lane, SG – two storey rear extension and raising of roof above garage to side of property.

34 Wykin Lane, SG – T1 yew – cut back to 1M over garage, T2 – beech – fell.

Westmorland Farm, Rogues Lane, Hinckley – erection of a detached garage.

b) Amended: None

c) Permissions approved:

St Martins Catholic Academy, SG – erection of single storey building to provide four classrooms.

Land off Hinckley Road, SG – variation of condition 1 of planning permission 15/00073/REM to amend siting of plots 49-71 with associated substitution of house types.

Land off Hinckley Road, SG – erection of one new dwelling and detached double garage.

d) Refusals:

37 Wykin Lane, SG – erection of triple garage with habitable space at first floor level (re-submission of 17/00468/HOU).

e) Appeals: None

f) Withdrawn: None.

385/7 Neighbourhood Plan

The following was **RESOLVED**:

- The minutes of the meeting held on the 27th November were **NOTED**.
- Comments from residents' regarding a focal point for the village were **NOTED**.
- It was **NOTED** that all NPAC meetings must be held in public.
- It was **NOTED** that the unused grant money had been paid back.
- It was **AGREED** that the cost of meetings be covered by the remaining PC allocated funds until the next grant is approved.

385/8 Sport in Stoke Golding (SISG)

Cllr Pegg reported that he had met with two architects and was awaiting preliminary drawings and initial costs.

385/9 Laburnum Cottage community land

The following was **RESOLVED**:

- Advice from LRALC and a solicitor were **NOTED**.
- The proposal for transfer of the community land was **AGREED** in principle, subject to satisfactory land surveys, searches, legal considerations and a satisfactory maintenance budget.
- To **ACTION** the Clerk to forward the maintenance budget proposal to Cartwright Homes.

385/10 Health and Safety Policy

The following was **RESOLVED**:

- The Stoke Golding Parish Council Health and Safety Policy was **AGREED** and **ADOPTED** by the Parish Council.
- It was **NOTED** that annual risk assessments of the Clerk's working space and the meeting venue had been carried out.
- To **ACTION** Cllr Fisher to put a copy on the village website.

384/11 Complaints Procedure

The following was **RESOLVED**:

- The Stoke Golding Parish Council Complaints Procedure was **AGREED** and **ADOPTED** by the Parish Council.
- To **ACTION** Cllr Fisher to put a copy on the village website.

385/12 Parish Council deed documents

The following was **RESOLVED**:

- It was **AGREED** to proceed with the purchase of a deed box, at a cost of £33.51.
- It was **NOTED** that scanning of the deeds had not been possible due to their size.

385/13 Works at Hinckley Road Cemetery

The following was **RESOLVED**:

Boundary

- It was **NOTED** that JG would quote for necessary work to the boundary.
- It was **AGREED** that the Parish Council should proceed with the hedge option.

Tree Issues

- It was **NOTED** that Cllr Pegg would meet with Harbours to discuss the tree work at Hinckley Road Cemetery and works to an oak tree at the recreation field.

Wall and Gate Damage

- To **ACTION** the Clerk to seek a split quote for the work and forward to Cllr Pegg.

385/14 To resolve upon the monthly schedule of payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: November 2017 – G Seller & Co – memorial safety repairs £1,065.00, LRALC – training course £35.00 and December 2017 - electricity to pavilion £38.00, admin – clerk's salary and office expenditure £593.08, David Ogilvie Ltd – WW1 & WW2 benches £1,764.00, Stoke Golding Methodist Church – hall hire £99.75, Groundwork UK – repayment of NP grant £2,962.22, Safelincs Ltd – deed box £40.21, BT Payphones Receivables – village phone kiosk £360.00, ground maintenance – contract £1,253.67, additional work – extra cuts, boundary work, meadow topping and tree on Bennett Close £530.50, playground inspections, installation of benches and gym equipment repair £195.00.

385/15 To receive and consider such communications as received by the Chairman of the council

The following was **RESOLVED**:

Written

- Resident's letter regarding hedge row at recreation field - Resident's comments and advice from the HBBC Tree Officer were **NOTED** and it was **AGREED** to **ACTION** the Clerk to write to affected residents for comments.
- Post Office – temporary closure notice - It was **NOTED** and discussed previously.
- NHT Public satisfaction survey – To **ACTION** Cllr Goodsell to submit the survey on behalf of the PC.
- HBBC trade waste service price increase – It was **NOTED**.
- Resident's concerns regarding revoke of TPO on tree – It was **NOTED** that this was discussed previously and Cllr Mitchell had already updated the resident.
- Countryside Voice Magazine was **NOTED**.
- Defib – It was **AGREED** to proceed with the purchase of new pads, at a cost of £33.00 and a donation of £25.00 to the Methodist Church for electricity.

Verbal

None

385/16 To consider items needed to be brought to public's attention

None

385/17 Any Other Business

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.15pm

Next meeting:- Methodist Hall, Wednesday 3rd January 2018 at 7pm