

Draft Minutes of Stoke Golding Parish Council

Minutes of the 373rd meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 7th December 2016

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, P Goodsell, R Mitchell, Parish Clerk Theresa Case, County Councillor Ivan Ould.

373/1 Apologies for Absence Borough Cllr Reg Ward, Cllrs R Fisher and N Smith.

373/2 Declarations of interest on items on the agenda: There were none.

A report by County Councillor Ivan Ould was circulated to all councillors prior to the meeting and was discussed further. The following local issues were also discussed: Hinckley Road land ownership issue and continuing problems at Convent Corner.

373/3 Confirmation of 372nd meeting minutes:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 2nd November 2016 were unanimously **AGREED** and the Chairman signed the minutes of the 372nd meeting as a correct record of the meeting.

373/4 Matters arising:

Crime Report for September 2016 – 1 burglary near Andrew Close – investigation complete, no suspect. 1 criminal damage/arson near Pine Close – investigation complete, no suspect. 2 burglary and other theft near Church Walks – under investigation.

Pavilion electricity supply – 3 year dual rate fixed deal was agreed.

Jitty – has now been cleared of nettles.

Xmas Tree – is erected and lights installed. The poor quality of the tree was discussed and the idea of planting a tree.

RESOLVED ACTION: Clerk to contact the Borough to seek necessary permission.

373/5 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED:**

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of November 2016 was **NOTED** at £415.60.
- Expenditure for the month of November 2016 was **VERIFIED** at £4,084.37.
- The bank reconciliation for the month of November 2016 was **NOTED**.
- Quarterly verification of the bank statements was carried out by Cllr Beale on 7th December.

b) Reports of Council representatives and Clerk:

Cllr Pegg reported on ground maintenance and tree work. Boundary issues at Hinckley Road Cemetery were discussed.

RESOLVED ACTION: Clerk to write to the land owners to request a meeting with the Parish Council.

The Clerk reported on the following:

- Parish Council minutes – LRALC state the new format/wording provides a high standard of clarity and should be adopted going forward.
- LRALC/NALC advice on NP expenditure procedure.
- HMRC guidance on homeworker expenses.

The following was **RESOLVED:**

- It was **AGREED** to adopt the new format/wording for the Parish Council meeting minutes.
- It was **AGREED** to use the HMRC benchmark allowance for homeworker expenses, with immediate effect.

c) Playground inspection:

Monthly report: **NOTED**.

RESOLVED ACTION: Clerk to check the post and report back.

373/6 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

a) New Applications:

Land adj. to Comfort Farm, Rogues Lane, Hinckley – erection of two day room buildings and relocation of the site access.

107 Sherwood Rd, SG – first floor bedroom accommodation and installation of new roof windows and single gable end window.

b) Permissions approved:

48 Station Road, SG – works to two ash trees, one cedar and removal of one willow tree and one sycamore tree.

29 Wykin Lane, SG – two storey side extension.

Land off Hinckley Road, SG – removal of condition 2 of planning permission 15/00073/REM to allow for the removal of an oak tree NT1.

c) **Refusals:** None

d) **Appeals:** None

373/7 Neighbourhood Plan

The following was **RESOLVED:**

- It was unanimously **AGREED** to proceed with stage 1 consultation fees from Kirkwells, at a cost of £1,040.
- To **NOTE** minutes of the meeting held on the 23rd October which were circulated to all councillors prior to the meeting.
- It was **AGREED** the next NP meeting would take place on the 18th January.

The following was discussed: locality grant, consultant costs and in house work, suggestion events and analysis of information collected, housing needs survey and the questionnaire. Cllr Mitchell reported that a proposal/suggestion had been received from a landowner and as one of many ideas presented to the NPAC this will be considered as part of the questionnaire. The questionnaire will be based on previous models and will be informed by the analysis of the suggestion day comments. Once prepared it will be approved by the Advisory Committee and then sent to HBBC to check it is legally sound and robust, before being sent to the Parish Council for final approval.

373/8 Sport in Stoke Golding (SIGS)

It was **RESOLVED** and unanimously **AGREED** to proceed with a donation of £1000, from the ring-fenced pavilion funds, to Sport in Stoke Golding to cover the costs of initial fees and admin.

373/9 Bus shelter

Nothing to report.

373/10 Convent site community land

Cllr Pegg reported on further discussions with Mar City.

RESOLVED ACTION: Clerk to write to the Managing Director of Mar City to notify him of the safety concerns regarding the balancing pond, copies to Mark Horsley, Craig Allison and Severn Trent.

373/11 Memorial safety – gravestone repairs

The Clerk reported that 50% funding from the Environmental Improvement Programme had been confirmed and work on first phase would commence after 12th December.

373/12 Play equipment

Three quotes were considered for the replacement roundabout at the recreation field and funding was discussed.

The following was **RESOLVED:**

- It was unanimously **AGREED** to proceed with the inclusive roundabout by HAGS, at a cost of £11,633.80.
- It was **AGREED** to proceed with an application to the Parish and Community Initiative Fund.
- It was **AGREED** to proceed with an application for the remaining 106 monies.
- To **ACTION** Cllrs Smith and Beale to investigate other sources of funding.

Cllr Beale presented a revised plan for the Morris Homes play to include the recommendations made by Cllrs Smith and Beale and provide equipment for a range of ages.

The following was **RESOLVED:**

- It was unanimously **AGREED** to approve the revised plan by HAGS.
- To **ACTION** Cllrs Smith and Beale to follow up on fencing to be provided by Morris Homes.
- To **ACTION** the Clerk to check with Craig Allison on the arrangements for handover of the Mar City play area.

373/13 Planters

The moving of planters was discussed. Malc Watson will move them at no cost to the Parish Council, however, a LCC licence will be required.

The following was **RESOLVED:**

- It was **AGREED** to proceed with an application to Leicester County Council for the licence, at a cost of £100 and contact the resident regarding the licence fee.
- It was **AGREED** to then proceed with moving the planter, from the post office to the corner of Pine Close.
- It was unanimously **AGREED** to proceed with the purchase of winter bulbs, at a cost of £35.88.

373/14 Trees

The trees at St Margaret's Churchyard are still outstanding; the contractor is still awaiting the necessary permission to carry out work in the Conservation Area.

373/15 To resolve upon the monthly schedule of payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: November 2016 – Severn Trent Water – Wykin Lane Cemetery supply £208.14, Leicester Diocesan Board of Education – hire of Baxter Hall £15.00, Farol Ltd – machinery repair £1,140.03 and December 2016 – electricity to pavilion £29.00, admin – clerk's salary and office expenditure £509.63, village planters – winter bulbs £35.88, Stoke Golding Methodist Church – hire of hall £135.00, Kirkwells – NP stage 1 consultants fees £1,248.00, G Seller & Co Ltd memorial safety repairs £1,100.00, 2 x ground maintenance - contract £1,217.67, tree work £722.00 and BT Payphones – village kiosk £360.00.

373/16 To receive and consider such communications as received by the Chairman of the council

Written

Countryside Voice magazine – information only.

SLCC The Clerk Magazine – information only

Email from the Charity of Thomas Barton – village sign/bench. **RESOLVED ACTION:** Clerk to ask HBBC.

Email from LCC Forestry Team – Shenton Close trees. **RESOLVED ACTION:** Cllr Terheege to follow up.

Email from Cricket Club – pitch hire fees. **RESOLVED ACTION:** Meeting arranged for 15th December.

Email from Heritage Warden – interpretation board. **RESOLVED ACTION:** Cllr Beale to obtain quote.

Email from resident – idea for recreation field. **RESOLVED ACTION:** Clerk to reply.

Email from resident – church walk vegetation. **RESOLVED ACTION:** Cllr Pegg to contact contractor to see if the work can be brought forward. Clerk to reply.

Notice of parking restriction changes for Station Road – information only.

Verbal

Residents comments regarding traffic congestion at St Martins Academy. **RESOLVED ACTION:** Clerk to notify the school and ask for long term plan.

373/17 To consider items needed to be brought to public's attention

None

373/18 Any Other Business

A discussion took place regarding the procedure for Councillors wishing to quote the Parish Council in independent publications. **RESOLVED ACTION:** Clerk to seek clarification from LRALC.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.40pm

Next meeting:- Methodist Hall, Wednesday 4th January 2017 at 7pm