

Draft Minutes of Stoke Golding Parish Council

Minutes of the 420th meeting of Stoke Golding Parish Council held virtually on Wednesday 4th November 2020

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, N Smith, A Clover, R Fisher, Parish Clerk Theresa Case, County Cllr Ivan Ould, Borough Cllr Jonathan Collett.

420/1 To receive apologies for absence:

Cllr A McLean.

420/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 420/9.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.

420/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Planning for the Future White Paper consultation.

Borough Cllr Jonathan Collett reported on and the following was discussed:

1. Remembrance Day arrangements
2. Full Council meeting.
3. Medium term financial impact of Covid closures.
4. Residential unit application in Sutton Cheney.
5. Baxter Hall
6. Planning appeals for Higham Lane and Wykin Lane.

420/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** that there were no comments.

420/5 To confirm the minutes of the 419th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 7th October 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 419th meeting as a correct record of the meeting.

420/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- It was **NOTED** that the National Highways and Transport Public Satisfaction Survey has been completed.

420/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED:**

- The Financial Reports for October was unanimously **AGREED** and signed by the Chairman.
- Income for the month of October 2020 was **NOTED** at £5,867.29
- Expenditure for the month of October 2020 was **VERIFIED** at £2,422.59.
- The bank reconciliation for the month of October was **NOTED**.

b) Playground inspection:

Monthly report:

The following was **RESOLVED:**

- A full safety inspection report was **NOTED** and the matting under the slide is being monitored.

c) Ground Maintenance Report:

The following was **RESOLVED:**

- As previously **AGREED** spare parts for the gym equipment have been ordered, at a cost of £53.98.
- As previously **AGREED** maintenance of the rose bed at Hinckley Road Cemetery has been carried out, at a cost of £83.25.

- As previously **AGREED** additional work: path edges, wire removal and lagging tap, was complete, at a cost of £70.00.
- As previously **AGREED** the wildflower patch at Bennett Close has been cut, at a cost of £20.00.
- It was **NOTED** that the winter maintenance of village planters was complete, at an **AGREED** cost of £254.95.
- It was **AGREED** to proceed with the repair of the Wykin Lane nature sign, cost to be confirmed.

d) Crime Report:

The following was **RESOLVED**:

- Crime figures for August 2020 – the following figures were **NOTED** from the police.uk website:
- 6 violence/sexual offence, 2 anti-social behaviour and 2 other theft.

e) Report by Clerk on other matters:

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

420/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

- Land South of Station Road, SG - .agricultural building.
- **RESOLVED COMMENT:** The Parish Council will object to this application, Clerk to confirm comments to Councillors prior to submission.

b) Amended:

None.

e) Appeals:

- Land East of Higham Lane, SG – erection of building and change of use of land to from a dog day care.

f) Withdrawn:

None.

g) Refused:

None.

h) Approved:

- 15 Whitemoors Road, SG – single storey extension to side/rear.

i) Declined to Make (the application has not met the criteria for the TPO status therefore permission is no longer required):

None.

420/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 12th and 26th October were **NOTED**.
- An update on progress was **NOTED** and included accessibility, data protection and the SEA report.

420/10 To update on maintenance of the pavilion

The following was **RESOLVED**:

- A quote for traditional underpinning work and above ground stitching was **NOTED**
- To **ACTION** the Clerk investigate quotes for timber framed replacement building.
- To **ACTION** the Clerk to investigate the planning implications for a replacement building.

420/11 To update on village open space matters

The following was **RESOLVED**:

- Further information from HBBC was **NOTED**.
- Advice from LRALC was **NOTED**.
- It was **AGREED** by a majority: 4 in favour, 1 against and 1 abstain, to proceed with the completion of the land transfer at Convent Drive.
- The following was unanimously **AGREED**:
- To **ACTION** the clerk to contact the solicitor.
- To **ACTION** Cllr Pegg to contact the seller.
- To **ACTION** Cllr Terheege to sign the land transfer documents on behalf of the Parish Council.

42012 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- To **ACTION** the Clerk to write to the family of the unauthorised kerb at Hinckley Road and inform them of Parish Council proposal to remove.
- It was **NOTED** that the PCC will inform the Parish Council of the plans for the grave railings in due course.

42013 To update on proposals for play equipment for 12-18 year olds

The following was **RESOLVED**:

- It was **NOTED** that there was nothing further to report.

42014 To update on work to the recreation field pathway

The following was **RESOLVED**:

- It was **NOTED** that further proposals were to follow shortly.

42015 To update on application for Asset of Community Value status for Baxter Hall

The following was **RESOLVED**:

- To **ACTION** the Clerk to write a letter of support to the Baxter Hall Management Committee.

42016 To update on works to recreational field copse

The following was **RESOLVED**:

- It was **NOTED** that a proposal and price for drainage work was still pending.

42017 To update on Remembrance Day service arrangements

The following was **RESOLVED**:

- It was previously **AGREED** that there would be no public Remembrance Day Service this year, due to Coronavirus restrictions; arrangements for a private service and the laying of the wreath were finalised.

42018 To consider works to trees

The following was **RESOLVED**:

- It was **AGREED** to proceed with work to fell and grind six Thuja and Blue Cypress trees at Hinckley Road Cemetery, at a cost of £920.00.
- It was **AGREED** to request permission from the Diocese to fell the trees under B6 (2).

42019 To consider the Wildflower Verge Scheme

The following was **RESOLVED**:

- It was **AGREED** to proceed with an application for the verge on the right corner of Pine Close, fronting onto Hinckley Road.
- To **ACTION** Cllr Clover to consult residents and submit the application by the deadline of 27th November 2020.

42020 To consider ground maintenance contract for financial year 2021-24

The following was **RESOLVED**:

- It was unanimously **AGREED** to extend the ground maintenance contract for a further period of three years from 1st April 2021 to 31st March 2024.
- It was **AGREED** that the contract would be put out to formal tender at the end of this three-year period.
- It was **AGREED** to extend the playground inspection contract for a further period of three years from 1st April 2021 to 31st March 2024.

42021 To consider ground maintenance specifications for 2021

The following was **RESOLVED**:

- It was **NOTED** that there were no changes to the specifications for 1st April 2021.
- It was **AGREED** that the hedges should be cut as stated in the contract and with the spring cut as early as possible.
- It was **AGREED** that the rose bed at Hinckley Road and the wildflower patch at Bennett Close should continue to be maintained as extra items.

422/30 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as

follows: November 2020: pavilion electricity £32.00, admin – clerk’s salary and office expenditure £786.48, ground maintenance – contract £1,639.23, additional ground maintenance -rose bed maintenance £83.25 and playground inspection, path edges, wire removal and work to tap £90.00, gravedigger £780.00, village planters £254.95 and ICO registration £35.00.

420/23 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- A reply from St Martins Catholic Academy regarding traffic congestion was **NOTED** and to **ACTION** the Clerk to inform County Councillor Ould.
- Resident’s concerns regarding the rose bed at Hinckley Road Cemetery were **NOTED** and to **ACTION** the Clerk to reply.
- A request to meet the Parish Council was **NOTED** and to **ACTION** the Clerk to seek further information.

Verbal

None

420/24 To consider items needed to be brought to public’s attention

None

420/25 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there were no additional items.

The meeting closed at 9.15 pm

Next meeting:- Virtually on Zoom, Wednesday 2nd December 2020 at 7.00pm