

**Minutes of Stoke Golding Parish Council**

Minutes of the 408th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 6<sup>th</sup> November 2019

**Attendance:** Cllr R Terheege (in the chair), S Beale, A McLean, A Clover, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Cllr Jonathan Collett, Cllr Martin Cartwright and Edwina Grant (HBBC).

**408/1 To receive apologies for absence:** Cllrs N Smith, C Pegg, and R Fisher.

**408/2 To receive declarations of interest on items on the agenda and dispensations:**

The following was **RESOLVED**:

- It was **NOTED** there were none.

**408/3 To consider HBBC Rural Strategy Review**

The following was **RESOLVED**:

- A presentation by Cllr Martin Cartwright was **NOTED**.
- It was **NOTED** that the Rural Strategy will include an appendix highlighting issues Parish by Parish.
- To **ACTION** all Councillors to compile a list of 10 most significant issues and for the Clerk to collate these for the next PC meeting.
- It was **NOTED** that these prioritised lists would provide a collective understanding of issues in the area and could also be an opportunity to direct funding more appropriately.

**408/4 To receive reports by County and Borough Councillors**

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Market Bosworth Country Park – café location.
2. Housing anxiety – HBBC housing supply shortfall, potential for large proportion of new homes for rural settlements, implications for roads and school places.
3. Convent Drive parking issues and issues with children accessing school have been referred to the Local Safeguarding Children Board.

Borough Cllr Jonathan Collett reported on the following:

1. Bosworth Manor – adoption of roads.
2. Proposals for Wykin Lane – no application at present.
3. Five-year housing supply – potential for future challenge.
4. HBBC – more parking, empty property discounts and Developing Communities Fund.

**408/5 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED**:

- It was **NOTED** that there were no comments.

**408/6 To confirm the minutes of the 407th meeting of the Parish Council:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 2<sup>nd</sup> October 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 407th meeting as a correct record of the meeting.

**408/7 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:**

Updates:

- Wykin Lane Cemetery pathways – it was **NOTED** that work was still pending due to ground conditions.
- Circular bench – it was **NOTED** that installation was still pending due to ground conditions.
- Churchyard wall – it was **NOTED** that the remaining work should be completed shortly.

**408/8 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of October 2019 was **NOTED** at £2,303.64.
- Expenditure for the month of October 2019 was **VERIFIED** at £12,794.99.
- The bank reconciliation for the month of October was **NOTED**.

**b) Playground inspection:**

Monthly report:

The following was **RESOLVED**:

- The safety inspection report was **NOTED**.
- To **ACTION** the Clerk to order spare belt and end caps.

**c) Ground Maintenance Report**

The following was **RESOLVED**:

- Work to flower beds at Hinckley Road Cemetery was **AGREED**, at a cost of £94.00.
- Removal of ivy from yew trees at Hinckley Road Cemetery was **AGREED**, at a cost of £84.00.
- Work to turf graves was **AGREED**, at a cost of £219.70.
- One further cut for Wykin Lane Cemetery in March was **AGREED**, at a cost of £90.00.
- It was **NOTED** that two moles have been caught at Wykin Lane Cemetery, at an **AGREED** cost of £70.00.
- It was **NOTED** that the autumn topping of the wildflower meadow at Wykin Lane Cemetery had not been possible due to ground conditions.

**d) Crime Report**

The following was **RESOLVED**:

- Crime figures for August 2019 – the following figures were **NOTED** from the police.uk website.
- 1 burglary near Station Road – investigation complete, no suspect identified.
- 1 criminal damage and arson near Station Road – investigation complete, no suspect identified.
- 1 other theft near Church Walks – investigation complete, no suspect identified
- 1 vehicle crime near High Street – investigation complete, no suspect identified.
- 1 vehicle crime near St Margaret's Road – investigation complete, no suspect identified.
- 1 anti-social behaviour and arson near Greenwood Road - no information.
- 1 burglary near Greenwood Road – investigation complete, no suspect identified.
- 1 drugs near Greenwood Road – local resolution.
- 1 other crime near Greenwood Road – under investigation.
- 1 other crime near Greenwood Road – unable to prosecute.

**e) Report by Clerk on other matters**

The following was **RESOLVED**:

- A report on LRALC Procurement Training was **NOTED**.

**f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council**

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

**408/9 Planning Application Matters:**

Planning applications were considered and any comments resolved as follows:

**a) New Applications:**

- Laburnum Cottage, High Street, SG – conversion of existing barn to living accommodation, two storey and single storey extensions at rear.
- Wykin Fields Farm, Stoke Lane, SG – agricultural building.
- 16 Station Road, SG – works to leylandii tree.
- Trinity House, 16 Main Street, SG – first floor side and rear extension.

**RESOLVED COMMENT:** There were no concerns regarding these applications.

**b) Amended:**

None

**c) Permissions approved:**

- 36 Station Road, SG – erection of one dwelling (outline-all matters reserved).

**d) Refusals:**

None.

**e) Appeals:**

None.

**f) Withdrawn:**

None.

**(g) Declined to Make:**

- Springbank, High Street, SG – works to prune tree by 1.2m, or remove if necessary.
- 4 Blacksmiths Yard, SG – works to trees.
- 16 Station Road, SG – works to leylandii tree.

**408/10 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations**

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 14<sup>th</sup> and 28<sup>th</sup> October were **NOTED**.
- It was **AGREED** to proceed with consultant fees, at a cost of £6,973.50 + VAT.
- A report by Cllr Beale was **NOTED** and included:
  1. Friends of the Community.
  2. Site criteria complete.
  3. HBBC – call for sites.
  4. Dadlington Neighbourhood Plan.

#### **408/11 To receive an update on Sport in Stoke Golding (SISG)**

The following was **RESOLVED**:

- An update by Cllr Pegg was **NOTED**.

#### **408/12 To update on memorial safety – gravestone repairs**

The following was **RESOLVED**:

- It was **NOTED** that memorial safety work at Hinckley Road Cemetery was in progress.
- Following works to lay down a memorial at St Margaret's churchyard a report by a structural engineer and advice from the Diocesan Advisory Committee were **NOTED**.
- It was **AGREED** to proceed with the recommended work to make the grave safe, at a cost of £300.00.
- To **ACTION** the Clerk to write to the PCC regarding the information received on this matter, the proposed work and the rationale behind the decision.
- To **ACTION** the Clerk to submit the application for a faculty to the Diocese of Leicester.
- Wooden kerb around a grave at Hinckley Road Cemetery was discussed and to **ACTION** the Clerk to write again to the listed owner of the plot.

#### **408/13 To consider proposals for play equipment for 12-18 year olds**

The following was **RESOLVED**:

- Initial investigations were discussed and **NOTED** and Cllr McLean will continue to discuss the options for a MUGA with appropriate contractors.

#### **408/14 To consider works to the recreation field pathways**

The following was **RESOLVED**:

- To **ACTION** the Clerk to request information from a contractor on possible options.

#### **408/15 To consider works to trees**

The following was **RESOLVED**:

- It was **NOTED** that works to lime trees at Hinckley Road Cemetery and tree stumps at the recreation field were now complete.
- It was **NOTED** that the Parish Council is not eligible for the LCC Free Replacement Tree Scheme.
- It was **AGREED** to proceed with the planting of 4 trees at Hinckley Road Cemetery, at a cost of £1,516.00 and budget implications were discussed.
- It was **AGREED** to proceed with an application to the DAC for permission under section B6(1) Planting of trees.

#### **408/16 To consider Convent Drive play area**

The following was **RESOLVED**:

- Councillors will have a site meeting with the Director for Environment and Planning on 18<sup>th</sup> November 2019 to discuss concerns.

#### **408/17 To consider review of litter bins**

The following was **RESOLVED**:

- A review of litter bins in the village was **NOTED**.
- To **ACTION** the Clerk to request litter bins, for Convent Drive and the bus stop outside St Martins Academy, from HBBC.
- It was **AGREED** to review Parish Council dog waste bins as they come up for replacement, as HBBC litter bins now take dog waste.

#### **408/18 To appoint three trustees to The Charity of Thomas Barton**

The following was **RESOLVED**:

- It was **AGREED** to reappoint three trustees for a further term of four years.
- To **ACTION** the Clerk to confirm appointments to the Charity of Thomas Barton.

#### **408/19 To consider Police Newsletter**

The following was **RESOLVED**:

- It was **NOTED** that no link was available to share.

#### **408/20 To consider cemetery matters**

The following was **RESOLVED**:

- Grave flooding and drainage issues at Wykin Lane Cemetery were discussed and **NOTED**.
- It was **AGREED** to proceed with two single plots A49 and A50, at the same price, as the double which was requested.
- It was **AGREED** that in future the Cemetery Administrator could deviate from the scheduled release of plots in an emergency.
- It was **AGREED** that push taps should be installed at both cemeteries.
- To **ACTION** the Clerk to make the arrangements.
- Correspondence regarding a boundary issue at Hinckley Road Cemetery was discussed and **NOTED**; a decision will be made at the December PC meeting.
- To **ACTION** the Clerk to inform the resident and their representative accordingly.

#### **408/21 To resolve upon the Monthly Schedule of Payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: October 2019: Water Plus Ltd – village hall/pavilion supply £116.12, Planit-X Town & Country Planning Services Ltd – NP consultant fees £8,368 and November 2019: pavilion electricity £18.00, admin – clerk’s salary and office expenditure £760.94, LRALC – training £40.00, Microsoft Office 365 business subscription £113.76, grave digger £200.00, mole catcher £70.00, ICO annual fee £35.00, ground maintenance – contract £1,617.73, additional work to cemetery flower beds and sweeping £459.30.

#### **408/22 To receive and consider such communications as received by the Clerk**

The following was **RESOLVED**:

##### **Written**

- Letter from Higham Parish Council regarding volume and speed of traffic was **NOTED** and **ACTION** Clerk to reply.
- Update from LRALC regarding unitary proposals was **NOTED**.
- Response from HBBC Planning Enforcement regarding matters raised about the Bosworth Manor development was **NOTED**.
- Invite to meet regarding the Bosworth 1485 Sculpture Trail was **NOTED** and **ACTION** Clerk to reply.

##### **Verbal**

None.

#### **408/23 To consider items needed to be brought to public’s attention**

None

#### **408/24 To consider future agenda items**

The following was **RESOLVED**:

- To consider Accessibility Regulations on December 2019 agenda.

#### **408/25 To consider entering a confidential session to discuss contractor matters**

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session.

#### **408/26 To consider the increase of prices for gravedigger contractor**

The following was **RESOLVED**:

- Rates for gravedigging were considered and **AGREED**.

The meeting closed at 9.45pm

**Next meeting:- Methodist Hall, Wednesday 4<sup>th</sup> December 2019 at 6.30pm**