

Minutes of Stoke Golding Parish Council

Minutes of the 444th meeting of Stoke Golding Parish Council held on Wednesday 5th October 2022 at the Methodist Church Hall.

Attendance: Cllr N Smith (in the chair), Cllr A McLean, Cllr C Pegg, Cllr K Elliott, Cllr V Palmer, Cllr R Fisher, Parish Clerk S Beale, R Crowfoot, Tracey Chadwick from the NPAC, 1 resident, Cllr J Collett Borough Councillor.

444/1 To receive and accept apologies for absence:
None

444/2 To receive declarations of interest on items on the agenda and dispensations:
The following was **RESOLVED**:

- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a dispensation which was previously **AGREED** for any discussion and vote in relation to the Convent Open Space until 31st March 2023

444/3 To receive reports by County and Borough Councillors

Borough Cllr Jonathan Collett gave a report, and the following was **NOTED**

- Concerns over the planning department and the delay in responding to applications

County Councillor Bertie Harrison-Rushton sent a report, and the following was **NOTED**

- LCC budget shortfalls
- Around 11,000 pensioners in Leicestershire will receive £100 voucher to help towards the cost-of-living crisis
- Recycling and household waste sites autumn and winter hours 9am-4pm

444/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED**:

- It was **NOTED** there were no comments.

444/5 To confirm the minutes of the 443rd meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 7th September 2022 were unanimously **AGREED** and the Chair signed the minutes of the 443rd meeting as a correct record of the meeting.

444/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- Environmental health has been out to investigate the issue with rats in Church Walks

444/7 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was **RESOLVED**:

a) Financial progress report

- The Financial Report for September was unanimously **AGREED** and signed by the Chair.
- Income for the month of September was **NOTED** at £30,422.50 which includes £30262.50 precept
- Expenditure for the month of September 2022 was **VERIFIED** at £5152.21 plus £139.52 VAT to be reclaimed
- The bank reconciliation for the month of September was **NOTED**

b) Verify bank statements

- The bank statements were verified by Cllr A McLean

c) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- A full safety inspection report for the recreational ground and Convent Meadows was **NOTED** and **ACTION** the clerk to arrange for work to be done.

d) Ground Maintenance Report:

The following was **RESOLVED**:

- It was **AGREED to ACTION** the clerk to ask the contractor to order the fruit trees which can be planted after work to clear the area is completed and **ACTION** the clerk to investigate insurance and risk assessment for volunteers so that they can be asked to help with the clearing of the site.
- It was **AGREED** to proceed with landscaping at the recreational ground car park at a cost of £340
- It was **NOTED** that the grass cutting at Convent Meadows had been completed at a cost of £60
- It was **NOTED** that work to fill in the cracks at the recreational ground had been completed at a cost of £102.20
- It was **AGREED to ACTION** the clerk to make sure the salt bins were stocked up.

e) Crime Report:

The following was **RESOLVED**:

Crime figures for JULY 2022 – the following figures were **NOTED** from the police.uk website:

- 1 x anti-social behaviour, 5 x burglary, 2 x violence and sexual offence, 1 x criminal damage and arson, 1 x other theft, 2 x other crime

f) Report by Clerk on other matters:

- It was **NOTED** there was nothing to report

g) Reports of Councillors on meetings and training they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that the clerk had attended the SLCC meeting 28th October 2022
- It was **NOTED** Cllr A McLean attended recruitment training 27th September 2022

444/8 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

a) New Applications:

- 22/00845/REM Wykin Lane reserved matters. A short presentation took place from Davidsons. **RESOLVED COMMENT:** Concerns sent to HBBC and asked Cllr J Collett to call the application into planning committee

b) Amended:-None

c) Permissions granted

- 22/00368/FUL Stoke Golding Wharf agricultural building

d) Refusals:- None

e) Appeals:- None

f) Withdrawn: None

g) Meetings:

- 21/01413/REM Roseway HBBC planning meeting 27th September 2022 attended by Cllr V Palmer who spoke on behalf of the Parish Council and raised concerns over the reserved matters.

444/9 To consider names for Wykin Lane development.

The following was **RESOLVED**:

- It was **AGREED** to suggest Wykin Fields as the name and **ACTION** the clerk to contact Davidson's

444/10 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meeting held on 26th September were **NOTED**
- It was **NOTED** that October's meeting has been cancelled.

444/11 To receive the minutes of Convent Open Space Committee (Convent Meadow) and update.

The following was **RESOLVED**:

- The September meeting had been cancelled
- Cllr A McLean has ordered a hedge and two trees from the free tree scheme
- A plan to water the new trees will be put in place
- It was **NOTED** and **AGREED** that work was complete to repair play equipment and gate peg £15, pump station gate £12, post and rail £360, hedge clearing £150, gate £198

444/12 To consider the casual vacancy

The following was **RESOLVED**:

- It was **NOTED** that the advert had been placed on the notice board, website, Facebook and in The Stoker
- It was **NOTED** that there had been some interest

444/13 To update on maintenance of the pavilion

The following was **RESOLVED**:

- It was **NOTED** that a fire risk assessment had been done at a cost of £285 + £57 VAT awaiting report
- It was **NOTED** that an electrical assessment had been done awaiting invoice and report
- It was **NOTED** that a water assessment was due to take place
- It was **NOTED** a new lock was required and **ACTION** the clerk to arrange for the work to be done

444/14 To update on works to recreational field ditch area

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

444/15 To update on drainage work at Wykin Lane Cemetery

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report and **ACTION** the clerk to chase the contractor

444/16 To consider Laburnum Gardens Open Space

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

444/17 To consider Bosworth Manor Open Space

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

444/18 To consider Hinckley Road and Wykin Lane cemetery matters

The following was **RESOLVED**:

- Cemetery report was **NOTED**
- Changes to a memorial were discussed and **ACTION** the clerk to notify the cemetery administrator

444/19 To consider area of reflection in Hinckley Road cemetery

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

444/20 To consider works to trees

The following was **RESOLVED**:

- It was **NOTED** that the clerk had chased all the outstanding work
- It was **NOTED** that the work to reduce the poplar trees in the recreational ground had been completed and awaiting invoice
- It was **NOTED** that the work to the tree encroaching on a house in Blacksmiths Yard had been completed at a cost of £150 + £30 VAT

444/21 To consider tree planting strategy

The following was **RESOLVED**:

- It was **NOTED** that the council would plant new trees when any were lost

444/22 To consider the Christmas Sleigh

The following was **RESOLVED**:

- The reply from LRALC was **NOTED**
- The reply for the insurance company was **NOTED**
- The council **AGREED** to take on the running of the sleigh and **ACTION** the clerk to find out more information regarding health and safety and donation procedures

444/23 To consider Rospa inspection

The following was **RESOLVED**:

- The Rospa inspection for the recreational ground was **NOTED** and **ACTION** the clerk to proceed with the work

444/24 To consider Football Club arrangements

The following was **RESOLVED**:

- It was **AGREED to ACTION** the clerk to contact the football club regarding the use of the pitches at the recreational ground and car parking issues

444/25 To consider Remembrance Day service arrangements

The following was **RESOLVED**:

- It was **NOTED** that the minister from St Margaret's church will take the service
- It was **NOTED** that the clerk will undertake the risk assessment
- It was **NOTED** it will be live streamed on Facebook
- It was **NOTED** that it will be advertised in The Stoker
- It was **NOTED** that the wreath had been ordered at an approximate cost of £20 from S137 expenditure
- It was **NOTED** that the bugler had been booked at an **AGREED** cost of £40 from S137 expenditure

444/26 To consider gov.uk domain name

The following was **RESOLVED**:

- It was **AGREED** to proceed with a gov.uk domain name with Cloud Next at a cost of Domain name £110 + VAT per two years and home hosting £49.99 + VAT per year

444/27 To consider clerk's petty expenditure statement for April-September 2022

The following was **RESOLVED**:

- Petty expenditure was **AGREED**, at a cost of £257.86

444/28 To consider the half year budget comparison and draft budget for 2023-24

The following was **RESOLVED**:

- The half year budget comparison was **NOTED**.
- The budget figures and report were discussed and **NOTED**.
- The final budget and precept will be agreed at the January 2023 Parish Council meeting.

444/29 To consider internal auditor

The following was **RESOLVED**:

- It was **NOTED** that the arrangements for the internal auditor would be as previously agreed through the LRALC

444/30 To consider village notice board

The following was **RESOLVED**:

- It was **NOTED** that Cllr K Elliott would arrange for the board to be moved.

444/31 To consider Civility and Respect pledge

The following was **RESOLVED**:

- It was **AGREED** to sign up to the pledge and **ACTION** the clerk to prepare the necessary paperwork

444/32 To consider car park gate at recreational ground

The following was **RESOLVED**:

- It was **AGREED to ACTION** the clerk to find out more information on what work was to be done for the quote of £250

444/33 To consider land on Thornfield Avenue

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

444/34 To consider Parish Initiative Fund

The following was **RESOLVED**:

- It was **AGREED to ACTION** the clerk to investigate car park extension options and look into the fund

444/35 To consider Members Highway Fund

The following was **RESOLVED**:

- It was **AGREED to ACTION** the clerk to apply for the fund for a new dual bin, sign cleaning and plants for the troughs

444/36 To consider issues relating to lamp posts

The following was **RESOLVED**:

- It was **NOTED** that the clerk had chased the issues with LCC.

444/37 To consider Christmas tree arrangements

The following was **RESOLVED**:

- It was **NOTED** that the electric work was completed at an **AGREED** cost of £365 + £73 VAT
- It was **AGREED** that Cllr R Fisher would apply for a new tree from the free tree scheme

444/38 To consider new bin next to phone kiosk

The following was **RESOLVED**:

- It was **NOTED** that funding was available from the MHF and **ACTION** the clerk to apply

444/39 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: October 2022 :clerks' salary and office expenditure £1329.56 and pavilion electricity £30.48 + £1.52 VAT, ground maintenance – contract £1932.73 ,additional work £1240.20, playground inspection£45 phone £10.93 + £2.19 Chalkley tree services £150 +£30 VAT, HBBC litter bins £104,HBBC trade waste £617.76 + £123.55, bank fees £18.44, Methodist church hall hire £168, ROSPA play inspection £182+ £36.40 VAT, Village hall/Pavilion water bill £468.30,Electrical work £365 + £73 VAT grave digger £360.00

444/40 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- Shire grant fund **NOTED**
- Offer to hold CPR event **NOTED** and consider for January
- Request for street names for the Stoke Field Farm development **NOTED** and **ACTION** clerk to contact HBBC
- Witherley Neighbourhood Plan consultation **NOTED**
- HBBC warm space email **NOTED**
- Car parking issues Hall Drive **NOTED** and **ACTION** the clerk to respond to resident
- HBBC email requesting banning of live animals as prizes on PC land **NOTED**
- Thomas Barton reply **NOTED**
- Garden show donation for troughs **NOTED** and **ACTION** clerk to send thanks

Verbal

- Parking on verges on Station Road **NOTED**
- Untidy front gardens **NOTED**

444/41 To consider items needed to be brought to public's attention

- None.

444/42 To consider future agenda items

- King Charles III coronation

444/43 To consider entering a confidential session to discuss a legal matter

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session to discuss boundary issues

442/44 To consider the boundary issue

The following was **RESOLVED**:

- It was **NOTED** to **ACTION** the clerk to chase the solicitor

The meeting closed at 10:10 pm

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 2nd November at 7:00pm