

Draft Minutes of Stoke Golding Parish Council

Minutes of the 419th meeting of Stoke Golding Parish Council held virtually on Wednesday 7th October 2020

Attendance: Cllr R Terhegge (in the chair), S Beale, A Clover, R Fisher, A McLean, Parish Clerk Theresa Case, County Cllr Ivan Ould, Borough Cllr Jonathan Collett and one member of the public.

419/1 To receive apologies for absence:

Cllrs Pegg and Smith.

419/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED**:

- It was **NOTED** that all Councillors have a pecuniary interest in item 419/9.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.

419/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Witherley – unauthorised party and assault.
2. Planning – real threat of large-scale housing development and need to lobby for local democratic involvement in planning decisions.
3. County Cllr Ould has not received any objections to the proposed Roseway development – Cllr Beale to pass on concern to Friends of the Community.

Borough Cllr Jonathan Collett reported on and the following was discussed:

1. Highway reports for planning applications flawed – Cllr Clover raised concerns about how to challenge the reports.
2. The Roseway planning application has been called into Planning Committee.
3. HBBC will object to the Planning for the Future White Paper – too centralised and not democratic.
4. Report on Full Council meeting.
5. Proposed Wykin Lane development appeal to be submitted by 17th December 2020.

419/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED**:

- It was **NOTED** that there were no comments.

419/5 To confirm the minutes of the 418th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 2nd September 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 418th meeting as a correct record of the meeting.

419/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- Wykin Lane fence and gates – the fence and pedestrian gate are complete and field gate to be changed as soon as available and a new chain fitted.

419/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Reports for September was unanimously **AGREED** and signed by the Chairman.
- Income for the month of October 2020 was **NOTED** at £38,217.50
- Expenditure for the month of October 2020 was **VERIFIED** at £5,281.34.
- The bank reconciliation for the month of October was **NOTED**.

b) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- A full safety inspection report was **NOTED**.
- The annual ROSPA inspection was **NOTED**.
- To **ACTION** the Clerk to order parts and MW to carry out work and monitor minor issues.

c) Ground Maintenance Report:

The following was **RESOLVED**:

- It was **NOTED** that the woodland area at Wykin Lane has been cleared as previously **AGREED**, at a cost of £166.50.
- Removal of wire from the recreation field is still pending.
- As previously **AGREED** MW has removed/cut loose and protruding path edges at the recreation field.

d) Crime Report:

The following was **RESOLVED**:

- Crime figures for July2020 – the following figures were **NOTED** from the police.uk website:
- 2 violence/sexual offence, 1 anti-social behaviour.

e) Report by Clerk on other matters:

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

419/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

None.

b) Amended:

None.

e) Appeals:

None.

f) Withdrawn:

None.

g) Refused:

None.

h) Approved:

- Glenrose, 40 High Street, SG – two storey side extension and single storey rear extension.
- The Willows, Upton Lane, SG – two storey rear extension.

i) Declined to Make (the application has not met the criteria for the TPO status therefore permission is no longer required):

None.

419/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 31st August, 14th and 28th September were **NOTED**.
- An update on progress was **NOTED**.
- It was **AGREED** to proceed with overtime of ten hours for the Clerk to carry out accessibility work.

419/10 To update on maintenance of the pavilion

The following was **RESOLVED**:

- A quote for traditional underpinning work was **NOTED**.
- To **ACTION** the Clerk to chase additional quotes and request quotes for non-invasive techniques.

419/11 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that the repairs at Hinckley Road Cemetery were still in progress.
- It was **NOTED** that works to the grave railings and kerb at St Margaret's churchyard were complete.
- It was **AGREED** to proceed with removal of a wooden kerb at Hinckley Road Cemetery, at a cost of £30.00.
- A reply from the family regarding a second unauthorised kerb at Hinckley Road Cemetery was **NOTED** and to **ACTION** the Clerk to reply further.

419/12 To update on proposals for play equipment for 12-18 year olds

The following was **RESOLVED**:

- A report on a further shelter was **NOTED**.
- To **ACTION** Cllr McLean to continue to investigate options.

419/13 To update on work to the recreation field pathway

The following was **RESOLVED**:

- A quote for a programme of maintenance was **NOTED**.
- To **ACTION** Cllr Clover to liaise with the contractor regarding the structure of the path and the need for board replacement.

419/14 To update on Vehicle Activated Signs (VAS)

The following was **RESOLVED**:

- The appointment of a volunteer to service the VAS on Hinckley Road was **AGREED**.

419/15 To update on application for Asset of Community Value status for Baxter Hall

The following was **RESOLVED**:

- It was **AGREED** that Cllr Fisher should be the Parish Council trustee.

419/16 To update on village open space matters

The following was **RESOLVED**:

- A report on the progress of the solicitor regarding a land transfer at Convent Drive was **NOTED**.
- It was **AGREED** that further assurances from HBBC were required prior to signing the completion.

419/17 To update on the replanting of Hinckley Road Cemetery rose bed

The following was **RESOLVED**:

- It was **NOTED** that essential maintenance of the rose bed had been carried out and dead roses removed.
- It was **AGREED** to review the condition of the roses in the spring with a view to replacing.

419/18 To update on works to recreational field copse

The following was **RESOLVED**:

- It was **AGREED** that work to the ditch and boundary fence should be included in future provisions on the budget for next year.
- It was **NOTED** that Cllr Pegg was seeking initial quotes and the matter should be discussed at the next Parish Council meeting.

419/19 To update on Parish Council Facebook page

The following was **RESOLVED**:

- It was **NOTED** that the Parish Council Facebook page had been well received and Cllrs were happy with the posts.
- It was **AGREED** that Cllrs Beale and Fisher would continue to post newsletters and emergency information and other matters would be authorised by Full Council.

419/20 To update on Remembrance Day service arrangements

The following was **RESOLVED**:

- It was **AGREED** that there would be no public Remembrance Day Service this year due to Coronavirus restrictions.
- Arrangements for a private service and the laying of the wreath was **AGREED**.
- **TO ACTION** Cllr Terheege to liaise with LB.
- **To ACTION** the Clerk to cancel the bugler and prepare a notice for the Stoker and the Facebook page.

419/21 To update on Planning for the Future White Paper consultation

The following was **RESOLVED**:

- It was **NOTED** that a letter had been send to the MP and a reply received.
- **To ACTION** the Clerk to submit comments prepared by Cllr Clover to the consultation email.

419/22 To update on cricket and football pitch matters

The following was **RESOLVED**:

- Further information from Water Plus regarding the water meters at the recreation field was still pending.
- Emergency access to the field was discussed and **to ACTION** the Clerk to reply to the Football Club.

419/23 To consider the half year budget comparison and draft budget for 2021-22

The following was **RESOLVED**:

- The half year budget comparison was **NOTED**.
- The budget figures and report were discussed and **NOTED**.
- The final budget and precept will be agreed at the January n2021 Parish Council meeting.

419/24 To consider Clerk's petty expenditure statement for April-September 2020

The following was **RESOLVED**:

- Petty expenditure was **AGREED**, at a cost of £417.93.

419/25 To consider arrangements for the village Christmas tree

The following was **RESOLVED**:

- To **ACTION** Cllr Fisher to attend to the Christmas tree lights.

419/26 To consider a wild area at the recreation field

The following was **RESOLVED**:

- It was **AGREED** not to mow an area of grass behind the pavilion and leave it to grow wild.
- To **ACTION** the Clerk to notify JG.

419/27 To consider works to trees

The following was **RESOLVED**:

- It was **AGREED** to proceed with a core survey of the oak tree at Hinckley Road Cemetery, at a cost of £1,000.00.
- It was **AGREED** to discuss an estimate for felling trees at Hinckley Road Cemetery at the next Parish Council meeting.

419/28 To consider parking and traffic matters at St Martins Catholic Academy

The following was **RESOLVED**:

- To **ACTION** the Clerk to write to the school regarding traffic congestion and car park improvements.

419/29 To approve and adopt amended standing orders

The following was **RESOLVED**

419/30 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: September 2020: removal of churchyard railings £780.00 and October 2020: pavilion electricity £32.00, admin – clerk's salary and office expenditure £735.37, ground maintenance – contract £1,639.23, HBBC – litter/dog waste collection £694.98, HBBC trade waste for village hall/pavilion £96.20, Wicksteed Leisure Ltd – play equipment spare parts, Play Safety Ltd – ROSPA inspection £210.60, play inspection, equipment repair, gate/fence work £1,663.00, additional ground maintenance £166.50, gravedigger £300.00.

419/31 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- National Highways and Transport Public Satisfaction Survey was **NOTED**.
- Wildflower Verge Scheme 2021/22 information was **NOTED** and to **ACTION** Cllr Clover to investigate for the next Parish Council meeting.

Verbal

None

419/32 To consider items needed to be brought to public's attention

None

419/33 To consider future agenda items

The following was **RESOLVED** for the October agenda:

- To consider the Wildflower Verge Scheme.

419/34 To consider entering a confidential session to discuss staff matters

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session and members of the public were asked to leave the meeting.

419/35 To consider local government pay agreement 2020-21

The following was **RESOLVED**:

- It was **AGREED** that the Clerk's salary should increase as per the local government pay agreement.

The meeting closed at 9.30 pm

Next meeting:- Virtually on Zoom, Wednesday 4th November 2020 at 7.00pm