

**Minutes of Stoke Golding Parish Council**

Minutes of the 407th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 2<sup>nd</sup> October 2019

**Attendance:** Cllr R Terheege (in the chair), S Beale, , R Fisher, A McLean, A Clover, Parish Clerk Theresa Case, Borough Cllr Jonathan Collett, three residents.

**407/1 To receive apologies for absence:** Cllrs C Pegg, N Smith and County Councillor Ivan Ould.

The following was **RESOLVED:**

- It was **AGREED** that Cllr Smith would be absent from meetings for a period of six months until April 2020.

**407/2 To receive declarations of interest on items on the agenda and dispensations:**

The following was **RESOLVED:**

- It was **NOTED** that Cllrs Beale and Clover declared an interest in item 307/8 - new application for 4 Blacksmiths Yard and will not participate in the discussion or vote on this item.
- It was **NOTED** that all Councillors declared a pecuniary interest in item 407/23. A dispensation was **AGREED** for all Councillors to participate in any discussion and vote in relation to the budget and setting of the precept for a period of four years.

**407/3 To receive reports by County and Borough Councillors**

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting.

Borough Cllr Jonathan Collett reported on the following:

- Liberal Democrat Council – future direction still not clear.
- Davidson’s public consultation on 11<sup>th</sup> October – Borough Cllr Collett will attend the consultation and make any comments when a planning application is submitted.
- Dadlington Neighbourhood Plan – an application for designation of area has been submitted.
- Neighbourhood Plans – in the current situation with the shortfall in the five-year housing supply, these can offer some protection.
- Mira liaison Group – meeting attended and future meetings to be hosted in parishes.
- Fly tipping – a problem in the area at the moment.

Cllr Clover raised an issue regarding adoption of roads at the Morris Homes development and will forward the information to Borough Cllr Collett and County Cllr Ould.

**407/4 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED:**

- It was **NOTED** that there were no comments.

**407/5 To confirm the minutes of the 406th meeting of the Parish Council:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 4<sup>th</sup> September 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 406th meeting as a correct record of the meeting.

**407/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:**

Updates:

Cemetery litter bins – have now been installed.

**407/7 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED:**

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of September 2019 was **NOTED** at £31,174.00.
- Expenditure for the month of September 2019 was **VERIFIED** at £7,313.27.
- The bank reconciliation for the month of September was **NOTED**.

**b) Playground inspection:**

Monthly report:

The following was **RESOLVED:**

- The safety inspection report was **NOTED**.

- To **ACTION** the Clerk to instruct MS to tighten the 4-way rocker and exercise bike belt and fill ground wear in gateway.
- The annual ROSPA inspection was **NOTED** and the risk score was as low as possible on all items.
- To **ACTION** the Clerk to instruct MS to monitor chain wear on swings and damage to climbing wall post.

#### c) Ground Maintenance Report

The following was **RESOLVED**:

- It was **AGREED** to proceed with sweeping of the cemeteries' block paving at the end of November, at a cost of £365.30.
- Removal of waste from cemetery litter bins was discussed and it was **AGREED** to monitor.
- An update on the flower beds at Hinckley Road Cemetery was **NOTED**.
- It was **NOTED** that works was required to remove ivy from yew trees at Hinckley Road Cemetery and to complete work to the ground at the recreation field when stumps have been removed and to **ACTION** JG to provide a price.

#### d) Crime Report

The following was **RESOLVED**:

- Crime figures for July 2019 – the following figures were **NOTED** from the police.uk website.
- 1 vehicle crime near Greenwood Road – investigation complete, no suspect identified.
- 1 vehicle crime near Andrew Close – investigation complete, no suspect identified.
- 1 vehicle crime near Church Walks – investigation complete, no suspect identified.
- 1 criminal damage and arson near High Street – investigation complete, no suspect identified.
- 1 criminal damage and arson near Church Walks – investigation complete, no suspect identified.
- 1 other theft near Station Road – investigation complete, no suspect identified.
- 2 violence and sexual offences near Station Road – under investigation.

#### e) Report by Clerk on other matters

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

#### f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- A report by Cllr Terheege on the Parish Forum meeting was **NOTED**.

#### 407/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

##### a) New Applications:

116 Sherwood Road, SG – two storey rear extension.

St Martins Catholic Academy, SG – erection of three replacement classroom buildings and one additional classroom building.

**RESOLVED COMMENT:** The Parish Council wishes to raise concerns regarding the continuing traffic congestion and parking issues at school times around Convent Drive and the entrance to the school car park. These issues will be increased by further expansion of the school. These issues need to be resolved prior to any planning been granted for further expansion.

4 Blacksmiths Yard, SG – works to trees.

##### b) Amended:

None

##### c) Permissions approved:

##### d) Refusals:

None.

##### e) Appeals:

None.

##### f) Withdrawn:

None.

##### (g) Declined to Make:

52 High Street, SG – works to trees.

#### 407/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 16<sup>th</sup> and 30<sup>th</sup> September were **NOTED**.
- Further meeting dates were **NOTED**.
- A report by Cllr Beale was **NOTED** and included:
  1. Update on first draft – 90% complete.
  2. Workshops brought forward in response to the Davidson's consultation.
  3. Cllr Beale would like to thank the NPAC for their continued hard work and response to the increased sense of urgency to complete the plan.

#### **407/10 To receive an update on Sport in Stoke Golding (SISG)**

The following was **RESOLVED**:

- Following information received from the quantity surveyor it was **AGREED** that a meeting of SISG should take place to discuss the best way forward on this project.

#### **407/11 To update on memorial safety – gravestone repairs**

The following was **RESOLVED**:

- It was **NOTED** that the faculty had been confirmed and works are to be completed within five years.
- Following a failed safety inspection, works to lay down a memorial at St Margaret's churchyard were **AGREED**, at a cost of £280.00
- Comments from the PCC regarding the repair, replacement or removal of the railings around a grave at the churchyard were discussed and **NOTED**.
- To **ACTION** the Clerk to write to the PCC regarding the information received on this matter and the view of the Parish Council.
- To **ACTION** the Clerk to seek advice from the Diocesan Advisory Committee, ahead of an application for a confirmatory faculty.

#### **407/12 To consider tree inspection report and works to trees**

The following was **RESOLVED**:

- It was **NOTED** that the work to trees/hedge at the recreation field was complete.
- Concerns regarding this work from a resident were **NOTED**.
- It was **NOTED** that the work at the churchyard will take place on 24th October and at Hinckley Road Cemetery on the 26<sup>th</sup> November.
- It was **NOTED** that additional contract work to trees was complete.
- A price for new trees to be planted at Hinckley Road Cemetery was **NOTED**.
- To **ACTION** the Clerk to contact HBBC regarding the provision of trees.

#### **407/13 To consider Wykin Lane Cemetery pathways**

The following was **RESOLVED**:

- It was **AGREED** to proceed with a quote to replace gravel pathways with block paving, at an amended cost of £9700.00.
- It was **NOTED** that EIP funding has been confirmed for £4300.
- It was **NOTED** that work will be completed in 3-4 weeks.

#### **407/14 To consider proposals for play equipment for 12-18 year olds**

The following was **RESOLVED**:

- To **ACTION** Cllr Mclean to carry out initial investigations for a MUGA.

#### **407/15 To consider works to the recreation field pathways**

The following was **RESOLVED**:

- It was **NOTED** that options were still been investigated.

#### **407/16 To consider installation of benches**

The following was **RESOLVED**:

- It was **AGREED** to proceed with installation of the circular bench, at a cost of £75.

#### **407/17 To consider Hinckley Road Cemetery boundary matter**

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

#### **407/18 To consider recreation field byelaws**

The following was **RESOLVED**:

- It was **NOTED** that the recreation field is covered by the HBBC byelaws which are available by request from them.
- It was **AGREED** to remove the byelaws from the village website and update the publication scheme.

#### **407/19 To consider Police Newsletter**

The following was **RESOLVED**:

- To **ACTION** the Clerk to request a link from the police which could be shared on the village website and in the Stoker.

#### **407/20 To consider Convent Drive play area**

The following was **RESOLVED**:

- To **ACTION** the Clerk to contact the Head of HBBC Planning to request an update and a site meeting to discuss on-going safety concerns.

#### **407/21 To consider additional litter bins**

The following was **RESOLVED**:

- It was **NOTED** that Cllr Clover is currently collating information and this matter will be discussed on the next agenda.

#### **407/22 To consider councillor training**

The following was **RESOLVED**:

- It was **AGREED** to proceed with Councillor training on the 13<sup>th</sup> November, at a cost of £200.00 plus mileage allowance.

#### **407/23 To consider draft budget for next financial year**

The following was **RESOLVED**:

- The budget figures and report were discussed and **NOTED**.
- The final budget and precept will be agreed at the January 2020 meeting.

#### **407/24 To consider Clerk's petty expenditure statement for half year April-September**

The following was **RESOLVED**:

- The Clerk's petty expenditure statement was unanimously **AGREED**, at a cost of £342.36.

#### **407/25 To consider arrangements for village Christmas tree**

The following was **RESOLVED**:

- To **ACTION** Cllr Fisher to liaise with the Charity of Thomas Barton regarding the light switch on.

#### **407/26 To resolve upon the Monthly Schedule of Payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: September 2019: RBL Poppy Appeal – wreath £20.00, WL Cemetery- repair to block paving £175.00, 1st Stoke Golding Scouts Group – Peace Tea £50.00 and October 2019: pavilion electricity £17.00, admin – clerk's salary and office expenditure £727.31, HBBC trade waste – village hall/pavilion £87.75, HBBC dog waste/litter removal £602.78, Bugler £35.00,grave digger £100.00, Sellers - memorial safety work £336.00, Play Safety Ltd – ROSPA inspection £210.60, ground maintenance – contract £1,617.73, additional work to trees, brambles and the wildflower meadow £296.50 and playground inspection, installation of bench and litter bins £280.00.

#### **407/27 To receive and consider such communications as received by the Clerk**

The following was **RESOLVED**:

##### **Written**

- National Highways and Transport Survey was **NOTED** and **ACTION** Cllr Clover to complete.
- NALC Legal update and consultations were **NOTED**.
- Rural Strategy Review request to meet Councillors was **NOTED** and **ACTION** the Clerk to make the arrangements.
- Cemetery Administrator report regarding moles at WL Cemetery, grave at WL Cemetery and turfing of settled plots at HR/WL Cemeteries was **NOTED** and **ACTION** the Clerk to make the arrangements.
- Residents comments regarding mowing at the churchyard were **NOTED** and **ACTION** the Clerk to reply.

##### **Verbal**

None.

#### **407/28 To consider items needed to be brought to public's attention**

None

#### **407/29 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there were no additional future items.

The meeting closed at 8.45pm

**Next meeting:- Methodist Hall, Wednesday 6<sup>th</sup> November 2019 at 7pm**