

Minutes of Stoke Golding Parish Council

Minutes of the 395th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 3rd October 2018

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Mitchell, R Fisher, N Smith, Parish Clerk Theresa Case, Borough Cllr Reg Ward, County Cllr Ivan Ould and 3 residents.

395/1 To receive apologies for absence: Cllr Goodsell.

395/2 To receive declarations of interest on items on the agenda and dispensations: None.

395/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following issues were discussed:

1. Drug Abuse Awareness Campaign.
2. No waiting zone at Convent Drive – concerns of residents passed on the LCC.
3. Update on footpath at Stoke Road.

Borough Cllr Reg Ward reported on the following:

1. Horiba Mira application for new track has been agreed.
2. Unitary Authority.
3. Discretionary council tax support for those leaving care, up to the age of 25 years.

395/4 Public participation – to consider any comments by the public on items on the agenda: None.

395/5 To confirm the minutes of the 394th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 5th September 2018 were unanimously **AGREED** and the Chairman signed the minutes of the 394th meeting as a correct record of the meeting.

395/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda: None.

395/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of September 2018 was **NOTED** at £21,938.60.
- Expenditure for the month of September 2018 was **VERIFIED** at £3,017.50.
- The bank reconciliation for the month of September 2018 was **NOTED**.

b) Playground inspection:

Monthly report: **NOTED**.

The Clerk reported on progress regarding the roundabout issues.

The following was **RESOLVED**:

- It was **NOTED** that the repair of the roundabout surface had been carried out to a satisfactory standard and the adjustment of the roundabout was still pending.

c) Ground Maintenance Report

The following was **RESOLVED**:

- Price for removing two trees and replacing them with a similar species was **NOTED** and it was **AGREED** proceed with work, at a cost of £800.00.
- To **ACTION** the Clerk to apply to the Diocese of Leicester for permission under List B6(2)(a) The felling of a tree – that is dying or dead and B6(1) The planting of trees.
- It was **NOTED** that the work to the ditch at Hinckley Road Cemetery was now complete, at an **AGREED** cost of £320.
- It was **NOTED** that emergency work to clear fallen trees was now complete, at an **AGREED** cost of £160.
- It was **NOTED** that a new padlock for the play area gate had been purchased, at an **AGREED** cost of £5.29

d) Crime Report

The following was **RESOLVED**:

- Crime figures for July 2018 – the following figures were **NOTED** from the police.uk website.

- 1 violence and sexual offence near the recreation field – awaiting court outcome.
- 1 other theft of a bicycle near Greenwood Road - investigation complete, no suspect identified.
- 1 criminal damage and arson near Greenwood Road – unable to prosecute.
- 2 violence and sexual offence near Greenwood Road – under investigation.

e) Report by Clerk on other matters

The following was **RESOLVED**:

- A report on agenda procedure and wording was **NOTED**.
- The revised wording of the agenda was **AGREED**.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- A report by Cllr Smith on the Unitary Proposal Focus Group was **NOTED**.
- It was **AGREED** to consider unitary proposals and consultation on meeting agenda for November.
- A report by Cllr Terheege on the Parish Forum Meeting was **NOTED**.

395/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

- 12 Station Road, SG – works to trees.

b) Amended:

- 34 Roseway, SG – two storey side extension and single storey rear extension.

c) Permissions approved:

- 1 Pine Close, SG – works to trees.
- 34 Roseway, SG – two storey side extension and single storey rear extension.

d) Refusals: None.

e) Appeals: None.

f) Withdrawn: None.

395/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and update on the Neighbourhood

The following was **RESOLVED**:

- Minutes of the NPAC meeting held on the 24th September 2018 were **NOTED**.
- The meeting dates for the NPAC until April 2019 were **NOTED** and **AGREED** and will be published on the Stoke Golding Village Website.
- It was **AGREED** to appoint Jim Hope as Chair of the NPAC and Cllr Beale as Vice-Chair.
- It was **AGREED** to appoint Bernard Lamb, Mervin Ward, Cllr Terheege and Cllr Fisher as committee members of the NPAC.
- An update by the Chair of the NPAC was **NOTED**.

395/10 To receive an update on Sport in Stoke Golding (SISG)

The following was **RESOLVED**:

- It was **NOTED** that a meeting will be held on the 9th October 2018.

395/11 To update on works at Hinckley Road Cemetery

The following was **RESOLVED**:

Wall and Gate Damage

- To **ACTION** the Clerk to write to the contractor by recorded delivery, giving 14 days to reply before legal advice is sought.

Oak Tree

- It was **NOTED** that confirmation of the arboricultural contractor's report is still pending.

Ditch

- It was **NOTED** that the work to the ditch is complete.

Boundary

- It was **NOTED** that the hedge removal work will take place on 17th/18th October.
- It was **NOTED** that Cllr Pegg and Terheege will meet with the resident with a boundary issue at the rear of cemetery once the work at the front boundary is complete.

Litter Basket

- It was **NOTED** that a request for funding from the Charity of Thomas Barton is still pending.

Conifer Tree

- Advice from the Diocese of Leicester was **NOTED**.
- To **ACTION** the Clerk to obtain quotes for work.

395/12 To update on Vehicle Activated Signs

The following was **RESOLVED**:

- It was **NOTED** that a meeting with the Police and Crime Commissioner was still pending.

395/13 To update on recreation field – BMX trail

The following was **RESOLVED**:

- It was **NOTED** that there was nothing further to report.

395/14 To give first consideration to draft budget for adoption in November

The following was **RESOLVED**:

- The budget figures and report were **NOTED** and no amendments were necessary.

395/15 To receive Clerk's petty expenditure statement for half-year April to September

The following was **RESOLVED**:

- The Clerk's petty expenditure statement for 1st April to 30th September was **AGREED**.

395/16 To consider arrangements for village Christmas tree

The following was **RESOLVED**:

- Health and Safety advice from LRALC was **NOTED**.
- It was **AGREED** to dispose of old lights and extension lead.
- It was **AGREED** to proceed with the purchase of a new extension lead and to use new lights purchased by Cllr Fisher.
- Cllr Beale and Fisher will conduct a risk assessment on installation.

395/17 To consider pitch hire concerns

The following was **RESOLVED**:

- Youth FB Club concerns regarding pitch condition and fees were **NOTED**.
- It was **NOTED** that the pitch was now in use and condition issues were resolved.
- Parish Council concerns regarding public liability insurance were **NOTED**.
- It was **AGREED** to remind users of the recreation field about the need for public liability insurance.
- It was **AGREED** that the pitch hire agreement should be updated to show the figures required.

395/18 To update on Convent Drive play area

The following was **RESOLVED**:

- A reply from HBBC Planning Enforcement Team was **NOTED**.
- Concerns from a resident were **NOTED**.
- Safety of children entering the site was discussed.
- To **ACTION** the Clerk to write to the Chair of the Local Safeguarding Children Board and copy to County Cllr Ould.

395/19 To update on Remembrance Day arrangements and authorise the expenditure for the commemorative booklet

The following was **RESOLVED**:

- It was **AGREED** to proceed with the printing of 400 commemorative booklets by Elite Printing, at a cost of £198.
- To **ACTION** the Clerk to confirm if the Charity of Thomas Barton are funding this project, so a thank you can be included on the booklet.

395/20 To consider road names for development adjacent to Laburnum Cottage

The following was **RESOLVED**:

- Options for road names were **NOTED**.
- It was **AGREED** to confirm Laburnum Close, as the Parish Council's favoured choice.

395/21 To consider the purchase and installation of a WW1 Silhouette Memorial to Fallen Troops

The following was **RESOLVED**:

- Concerns regarding suitability of site, ground maintenance issues and the need for a faculty were **NOTED**.
- It was **AGREED** not to proceed with the purchase of the WW1 Silhouette Memorial.

395/22 To report on Business Rates and Small Business Rate Relief

The following was **RESOLVED**:

- Information from HBBC regarding Small Business Rate Relief was **NOTED**.
- A refund on Hinckley Road Cemetery premises backdated to 2012 was **NOTED**, at £722.27.
- It was **NOTED** that valuations on Wykin Lane Cemetery and the pavilion are still pending and will be Business Rates will be payable from April 2017.

395/23 To consider request from the Clerk for training courses

The following was **RESOLVED**:

- It was **AGREED** to proceed with LRALC training for medium term planning and procurement, at a cost of £80.00.

395/24 To consider procedures for consultations between developers and the Parish Council

The following was **RESOLVED**:

- It was **AGREED** that the Parish Council should only proceed to consult with developers once the developer has made their application publicly known through independent action. At this time the Parish Council will make residents aware of the application and the Parish Council's intention to talk to the developer.

395/25 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: September 2018: playground inspections £40.00 and October 2018: pavilion electricity £17.00, admin – clerk's salary and office expenditure £596.37, HBBC litter/dog waste collection £587.81, village hall/pavilion trade waste collection £80.28, Water Plus – village hall/pavilion supply £201.82 ground maintenance – contract £1,551.31, additional work: ditch at HR and fallen trees £480.00 and roundabout fencing and matting repair £40.00.

395/26 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- Letter from HBBC Deputy Leader and Executive Lead for Rural Areas regarding proposal for a unitary structure for local government was **NOTED**.
- A letter from Royal Mail Director of Public Affairs and Policy regarding measures to reduce scam mail was **NOTED**.
- Letter from resident regarding concerns on the Neighbourhood Plan was **NOTED**.
- Db Symmetry – consultation on Hinckley National Rail Freight Interchange was **NOTED**.
- Letter from Cllr Mitchell regarding the Neighbourhood Plan was **NOTED**.

Verbal

- An update from HBBC on the Morris Homes Open Space was **NOTED**.

394/27 To consider items needed to be brought to public's attention

None

394/28 To consider future agenda items

The following was **RESOLVED**:

- No items were **NOTED**.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.25pm

Next meeting:- Methodist Hall, Wednesday 7th November 2018 at 7pm