

## Minutes of Stoke Golding Parish Council

Minutes of the **457th** meeting of Stoke Golding Parish Council held on Wednesday **6<sup>th</sup> September 2023** at the Methodist Church Hall.

Attendance: (in the chair) Cllr N Smith, Cllr A McLean, Cllr R Fisher, Cllr M Styles, Cllr V Palmer, Cllr C Pegg, Cllr M Serednycky, Parish Clerk - S Beale, M Ward from the NPAC, Cllr M Surtees ( Borough Councillor)

457/1 To receive and accept apologies for absence:

The following was RESOLVED:

Cllr K Elliott unauthorised absence.

457/2 To receive declarations of interest on items on the agenda and dispensations:

The following was RESOLVED:

- A dispensation was previously AGREED for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was NOTED that Cllr McLean has declared a dispensation which was previously AGREED for any discussion and vote in relation to the Convent Open Space until 31<sup>st</sup> March 2027
- It was NOTED that Cllr Pegg has a dispensation which was previously AGREED for any discussion and vote in relation to the Bosworth Manor Open Space until 31<sup>st</sup> March 2027
- A dispensation was previously AGREED for all Councillors to participate in any discussions and vote in relation to the budget and setting of the precept for four years.
- It was NOTED that Cllr Smith has declared an interest in the new Wykin Lane housing development.
- It was NOTED that Cllr Styles has declared a dispensation to discuss and vote in relation to the Convent Open Space/Convent Meadow until 31<sup>st</sup> March 2027.
- It was NOTED that Cllr A McLean declared an interest in agenda item 457/34 and a correspondence from a resident.

457/3 To receive reports by County and Borough Councillors

The following was RESOLVED:

County Cllr Bertie Harrison-Rushton report:

- Bosworth battlefield has achieved their highest rating with Heritage England.
- Leicestershire fire and rescue are doing a recruitment campaign.

Borough Cllr Miriam Surtess report:

- Open forum beginning on the Rail Freight terminal.
- Changes to the Parish Initiative Fund.

457/4 Public participation – to consider any comments by the public on items on the agenda:

The following was RESOLVED:

- It was NOTED there were none.

457/5 To confirm the minutes of the **456th** meeting of the Parish Council.

It was RESOLVED that the minutes of the **456th** Parish Council meeting held on **2<sup>nd</sup> August 2023** were unanimously AGREED.

457/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

The following was RESOLVED:

- LRALC AGM date has changed to 15<sup>th</sup> November .

457/7 To receive and consider such communications as received by the Clerk.

The following was RESOLVED:

Written:

- LCC highways reply regarding potholes was NOTED and ACTION clerk to reply.
- TEN licenses for the air strip for 2<sup>nd</sup> and 3<sup>rd</sup> September was NOTED.
- Email from resident regarding dust and mole issues from the Cora development NOTED.
- National Highways and transport public satisfaction survey ACTION councillors to complete.
- Email from resident concerning planning application NOTED and ACTION clerk to reply.
- LCC “have your say” regarding cameras on Normandy Way ACTION clerk to complete.

Verbal:

- Move bin on Whitemoors Road near to the grit bin ACTION clerk to contact ground maintenance.

#### 457/8 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

To receive and consider applications, amendments, permissions, refusals, appeals, and withdrawals received since the meeting **2<sup>nd</sup> August 2023** and resolve or ratify any comments thereon.

##### a) New applications

- 23/00807/HOU 36 Station Rd, 2 storey & single storey side and rear extension, patio, retaining wall & alteration to dwelling.  
COMMENTS: Impact on neighbouring properties.

- 23/00845/HOU 37 Arnold Road ,single storey rear extension.  
COMMENTS: None

##### b)Amendments

##### c)Permissions granted.

- 23/00682/TCA 28 Crown Hill fell Ash tree- ( decline to make)
- 23/00682/TCA 40 Station Rd extension.
- 23/00694/HOU 38 Ryelands double garage and car lift.

##### d)Refusals-none

##### e)Appeals.-none

##### f)Withdrawals-none

##### g)Meetings-none

457/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations.

The following was RESOLVED:

- Minutes from August were NOTED.
- It was NOTED that the actual amount required for the grant was £4000 and not £3000 as previously minuted and the grant has now been received.
- It was AGREED to approve the draft Neighbourhood Plan and ACTION the clerk to send the plan and accompanying documents to be submitted to HBBC for Regulation 15 and 16 checking and consultation.

457/10 To resolve upon the Monthly Schedule of Payments

- It was RESOLVED that payments have been checked against the invoices by Cllr McLean and Cllr Pegg and the schedule of payments was unanimously AGREED and Cllr Pegg and Cllr McLean signed the schedule. The Parish Council to proceed with payments as follows **August 2023** :clerks' salary and office expenditure £1532.23 , pavilion electricity £34.29 + £1.71 VAT, ground maintenance – contract £2276.68 additional work £21.99 playground inspections £45 phone £12.50 + £2.50 VAT, water plus £17.09 & 7.81,Ground maintenance soil removal & harrow £3840,HBBC fridge removal £51.86+£10.37,Light repairs £1216.49,external audit £420 + £84 VAT, Ground maintenance line markings £350 + £70 VAT.Gym equipment repairs and cleaning £70, solicitors £2050, Ground maintenance ( soil removal,harrow,seeds)£3840.00

457/11 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was RESOLVED:

##### a) Financial progress report

- The Financial Report for **August** was unanimously AGREED and signed by the Chair.
- Income for the month **August** was NOTED at £6899
- Expenditure for the month of **August 2023** was VERIFIED at £6528.55 plus £62.21 VAT to be reclaimed.
- The bank reconciliation for the month of **August** was NOTED.

##### b) Verify bank statements.

• The bank statements were verified by Cllr McLean £31,009.56 Unity trust, £61,091.38 NS&I, £27,059.33 NatWest

##### c) Playground inspection:

Monthly report:

The following was RESOLVED:

- It was NOTED the gym bike base needed repairing and ACTION the clerk to arrange for the work to be done.

##### d) Ground Maintenance Report:

The following was RESOLVED:

- Ground maintenance report was NOTED.
- Pitch line markings had been done at an AGREED cost of £420.
- Drain cover keys had been purchased at an AGREED cost of £21.99.
- Exercise bike pedal fixed at an AGREED cost of £40.

- Gym equipment and pod swing cleaned at an AGREED cost of £30.

e) Crime Report:

The following was RESOLVED:

- Crime figures for JUNE 2023 – the following figures were NOTED from the police.uk website:
- 4 x criminal damage, 3 x violence & sexual offences, 2 x public order 1 x other crime.

f) Report by Clerk on other matters:

- Clerk has attended the LCC operational meeting.

g) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

- It was NOTED there was nothing to report.

457/12 To consider conclusion of AGAR audit and payment.

The following was RESOLVED:

- The conclusion of audit was NOTED, and the notice had been put on the website and noticeboard and payment to Moore was AGREED at a cost of £420 + £84 VAT.

457/13 To consider clerks petty expenditure statement for April-September 2023

The following was RESOLVED:

- Petty expenditure was AGREED, at a cost of £480.39.

457/14 To consider names for Wykin Lane development.

The following was RESOLVED:

- Cllr V Palmer ACTION to organise a poll of names for the councillors to vote on.

457/15 To consider Cora community strategy.

The following was RESOLVED:

- It was NOTED there was nothing to report.

457/16 To consider The White Swan and the beacon.

The following was RESOLVED:

- To ACTION the clerk to arrange for the beacon to be removed.

457/17 To consider traffic and parking issues around the village ( Highways Act 1980, s274A)

The following was RESOLVED:

- Cllr V Palmer reported on the meeting she had with the clerk and the PCSO's. ACTION the clerk to repost on Facebook how residents can report dangerous parking and to try and arrange a meeting that the residents would be able to attend.

457/18 To consider training.

The following was RESOLVED:

- It was NOTED there was nothing to report.

457/19 To consider, next year's APM.

The following was RESOLVED:

- It was AGREED to approve the terms of reference for the working party.

457/20 To receive the minutes of Convent Open Space Committee ( Convent Meadow) and update.

The following was RESOLVED:

- The minutes from the August meeting were NOTED.
- It was NOTED that work to remove soil , harrowing ,seed and sowing had taken place at an AGREED cost of £3840.
- It was NOTED that the solicitor had been instructed and payment of £2050 had been sent to cover £500 initial fees and £1550 for Severn Trent fees.
- It was NOTED that Cllr C Pegg has contacted Severn Trent to request a site meeting at the balancing pond.
- It was NOTED that Cllr C Pegg has contacted LCC regarding their offer of free trees .
- It was AGREED to proceed with the new matting under the play equipment as an AGREED cost of £1800 due to a health and safety concern.

457/21 To consider the pavilion and new pavilion and pitches(LGA (misc provisions) ACT 1976 s 19).

The following was RESOLVED:

- It was NOTED that the invoice had been received for the removal of the fridges at an AGREED cost of £51.86 + £10.37 VAT.
- Cllr C Pegg reported that the application for the funding from the FA for the work on the pitches was complete and that work should begin later this year. Cllr C Pegg and the ground maintenance contractor will attend the training required.

457/22 To consider Bosworth Manor Open Space (Public Health Act 1875 s164, Open Space Act 1906, ss9-10)

The following was RESOLVED:

- It was NOTED paperwork had been received from the solicitor and ACTION the clerk to reply.

457/23 To consider Hinckley Road and Wykin Lane cemetery matters to include cemetery report ( Open spaces Act 1906 S 9,10, LGA 1972 s214 and burial authorities(misc provision act 1970 s 1)LGA 1972 s214(6)

The following was RESOLVED:

- Cemetery report was NOTED.
- The quotes and designs of benches for Hinckley Road cemetery were discussed and ACTION the clerk to contact The Charity of Thomas Barton.
- Cllr C Pegg ACTION to contact the ground maintenance contractor regarding cleaning the block paving at Wykin Lane cemetery.

456724 To consider works to the recreational ground( LGA 1972 sch 14 para 27, public health act 1875, 1961 open space act 1906)

The following was RESOLVED:

- It was NOTED there was nothing to report.

457/25 To consider recreational ground car park extension.(Road Traffic Regulations Act 1984 s57 (1) (b)

The following was RESOLVED:

- It was NOTED that the working party would meet to discuss the project further.

457/26 To consider going to tender for the ground maintenance contract.

The following was RESOLVED:

- It was AGREED to begin the tender process. Cllr C Pegg will meet with contractors and ACTION the clerk to produce a plan of works for the contract.

457/27 To consider works to trees.

The following was RESOLVED:

- It was NOTED that all medium risk tree work has been booked in to be done over the next few months.

457/28 To consider Members Highway Fund

The following was RESOLVED:

- It was NOTED that we had received £5000 and to ACTION the clerk to look into a heritage bin near the shop and village gates.
- To ACTION the clerk to arrange for the signs to be cleaned at an approximate cost of £240.

457/29 To consider issues with lamp posts at the recreational ground.(Parish Councils Act 1957 s3 Highways ACT 1980 S301)

The following was RESOLVED:

- It was NOTED that new lights were to be fitted at an AGREED cost of £1216.49.

457/30 To review public participation and sickness absence policies.

The following was RESOLVED:

- It was NOTED that there were no changes required to the public participation policy.
- It was NOTED that back to work interview had been changed to back to work meeting on the sickness absence policy.

457/31 To consider items needed to be brought to public's attention.

The following was RESOLVED:

- It was NOTED there was nothing to report.

457/32 To consider future agenda items.

The following was RESOLVED:

- It was NOTED that beacon relocation and allocated reserves were to be on next months agenda.

457/33 To consider entering a confidential session to discuss a legal matter ( Public bodies Act 1960)

The following was RESOLVED:

- It was AGREED to go into a confidential session.
- It was NOTED that Cllr A McLean left the meeting.

457/34 To consider the boundary.

The following was RESOLVED:

- It was NOTED there was nothing to report.

457/35 To consider entering a confidential session to discuss clerk appraisal.

The following was RESOLVED:

- It was NOTED that the clerk left the meeting.

457/36 To consider clerk appraisal.

The following was Resolved:

- It was NOTED that the councillors discussed the clerks appraisal.

The meeting closed 9 pm.

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 4<sup>th</sup> October at 7pm.