

**Minutes of Stoke Golding Parish Council**

Minutes of the 430th meeting of Stoke Golding Parish Council held in the Methodist Church on Wednesday 1<sup>st</sup> September 2021

**Attendance:** Cllr R Terheege (in the chair), Cllr N Smith, Cllr R Fisher, Cllr C Pegg, Cllr V Palmer, Parish Clerk Mrs S Beale, Borough Cllr Jonathan Collett, 3 residents.

**430/1 To receive apologies for absence:** Cllr A McLean, Cllr K Elliott, County Councillor Bertie Harrison-Rushton

**430/2 To receive declarations of interest on items on the agenda and dispensations:**

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 430/9.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a pecuniary interest in item 430/10 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Convent Drive Open Space until 31<sup>st</sup> March 2023.
- It was **NOTED** that Cllr Pegg has declared a pecuniary interest in item 430/18 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Bosworth Manor Open Space until 31<sup>st</sup> March 2023.

**430/3 To receive report from Borough Councillor**

- A report by County Cllr Bertie Harrison-Rushton was circulated to all councillors prior to the meeting.
- Borough Cllr Jonathan Collett reported, and the following was discussed:
  1. Stoke Fields Farm goes before planning committee on the 21<sup>st</sup> September 2021. JC will see if he can ask for a delay.
  2. JC has argued that Stoke Golding should not be classed as a key rural area when he was called into HBBC to discuss the new draft local plan.
  3. There are still issues regarding brown waste bin collections in certain areas.

**430/4 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED:**

- It was **NOTED** there were no comments relating to the agenda. A resident who had a query not on the agenda was asked to put her comments in writing to the clerk.

**430/5 To confirm the minutes of the 429th meeting of the Parish Council:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 4<sup>th</sup> August 2021 were unanimously **AGREED** and the Chairman signed the minutes of the 429th meeting as a correct record of the meeting.

**430/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:**

**Updates:**

- **Vas signs** - AB is now looking after the Wykin Lane sign and both AB and RO have had instructions and risk assessments for changing the battery in the signs for insurance purposes.
- **Draft of new local plan** - HBBC have acknowledged receipt of our comments on the draft plan.
- HBBC are looking into installing another Convent Drive Street sign

**430/7 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED:**

- The Financial Reports for August was unanimously **AGREED** and signed by the chair
- Income for the month of August 2021 was **NOTED** at £ 0.00
- Expenditure for the month of August 2021 was **VERIFIED** at £2514.57 with £72.19 VAT to be reclaimed.
- The bank reconciliation for the month of August was **NOTED**

**b) Playground inspection:**

Monthly report:

The following was **RESOLVED**:

- A full safety inspection report was **NOTED**

**c) Ground Maintenance Report:**

The following was **RESOLVED**:

- It was **NOTED** that initial marking out of all 3 pitches for the start of football season had been carried out at an **AGREED** cost of £74

**d) Crime Report:**

The following was **RESOLVED**:

- Crime figures for June 2021 – the following figures were **NOTED** from the police.uk website:
- 2 violence & sexual offences, 1 anti-social behaviour, 1 criminal damage & arson, 1 other crime

**e) Report by Clerk on other matters:**

The following was **RESOLVED**:

It was **NOTED** that there was nothing to report.

**f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council**

The following was **RESOLVED**:

- It was **NOTED** that Cllr. K Elliott had attended the local draft plan virtual meeting and would report at the next meeting.

**430/8 Planning Application Matters:**

Planning applications were considered, and any comments resolved as follows

**a) New Applications:**

- New vehicular access, St Martins Catholic Academy Convent Drive, Stoke Golding  
**RESOLVED COMMENT:** The Parish Council considers they can support the new exit however are disappointed that there are fewer new car parking spaces created than originally discussed. **ACTION** the clerk to contact the Principal of St Martins Catholic Voluntary Academy.

**b) Amended/Resubmitted**

None

**c) Appeals:**

None

**d) Withdrawn:**

- Detached outbuilding to front of house, Willow Barn, Wykin Lane ,Stoke Golding

**e) Refused:**

None

**f) Approved:**

None

**g) Declined to Make**

None

**h) Consultations**

The following was **RESOLVED**:

- It was **NOTED** that residents had received details from Stronghold Homes and Marrons Planning with a consultation running until Monday 20<sup>th</sup> September 2021.
- It was **AGREED** that the Parish Council would try and communicate with the developers if it became a planning application as the area considered for development is within the draft of the Neighbourhood Plan.

**430/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations**

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 16<sup>th</sup> August 2021 were **NOTED**.

A report by Cllr R Terhegge was **NOTED** and included:

- The plan was now at Regulation 16. An Examiner has been appointed and the draft plan has been forwarded to him and HBBC.
- Questions asked by the Examiner relating to the plan have been answered and forwarded to him and HBBC.
- Cllr R Terhegge thanked Mervyn Ward (Chair of the NPAC) for all his hard work.

**430/10 To receive an update on Convent Open Space meeting and update on Convent Open Space (COSC)**

The following was **RESOLVED**:

- Minutes of the meeting held on 18<sup>th</sup> August were **NOTED**
- It was **AGREED** to **ACTION** Cllr Pegg to investigate and obtain quotes for levelling off land and sowing grass seed .
- It was **AGREED** to proceed with extra flailing at a cost of £100

**430/11 To consider allotment tenancy agreement.**

The following was **RESOLVED**:

- It was **NOTED** that an agreement with the allotment site committee was required and **ACTION** the clerk to seek further advice.

**430/12 To consider placement of the willow apple and the future of the compostable toilet.**

The following was **RESOLVED**:

- It was **NOTED** that an area for location of the willow apple would need to be carefully considered and to **ACTION** the clerk to contact the maker of the apple for his opinion.
- It was **NOTED** that the compostable toilet was not required at Convent Open Space and the allotment association did not want it. To **ACTION** Cllr Pegg to look at costs involved in moving it and to take photographs for the other councillors to see the condition of it.

**430/13 To update on works to recreational field ditch area**

The following was **RESOLVED**:

- It was **NOTED** that Cllr Pegg had contacted the developers of Wykin Lane for information on plans for access to recreational field and parking, as he had not heard back from the agents.

**430/14 To update on drainage work at Wykin Lane Cemetery**

The following was **RESOLVED**:

- It was **NOTED** that quotes were still pending and a budget of £10,000 had been allocated in the budget for the work.

**430/15 To consider works to Hinckley Road and Wykin Lane Cemetery**

The following was **RESOLVED**:

- It was **NOTED** that turfing graves was the responsibility of the Parish Council.
- It was **NOTED** that there were no suitable plants for the area where ashes were scattered and to **ACTION** the clerk to investigate alternative memorials.
- It was **AGREED** to **ACTION** the clerk to obtain a quote for tidying the rose bed area in Hinckley Road Cemetery and to lay landscape fabric and decorative mulch and bark .An area for scattering ashes would need to be considered.

**430/16 To consider Laburnum Gardens Open Space**

The following was **RESOLVED**:

- It was **NOTED** that Thomas Flavell and Sons Solicitors had agreed to take on the work to transfer the land and to **ACTION** the clerk to chase the solicitors for an accurate plan of the area.

**430/17 To update on maintenance of the pavilion**

The following was **RESOLVED**:

- It was **NOTED** that a complete rebuild of the pavilion was the preferred option and to **ACTION** the clerk to investigate VAT and tendering implications.

**430/18 To consider Bosworth Manor OpenSpace**

The following was **RESOLVED**:

- It was **AGREED** to instruct Headley's Solicitors to work on our behalf for the transfer of the playground area at Bosworth Manor at an estimated cost of £600 + VAT and £40 land registry fee. **ACTION** the clerk to contact Headley's and let HBBC know the details and to for them to still pursue Morris Homes regarding paying the costs.

**430/19 To consider The Queens Platinum Jubilee**

The following was **RESOLVED**:

- It was **AGREED** that a working party of Cllr K Elliott, Cllr A McLean, Cllr R Fisher and Cllr V Palmer would work on ideas for the Jubilee and report back to full council.
- To **ACTION** Cllr R Terheege to locate the beacon.

#### **430/20 To update on play equipment matting safety**

The following was **RESOLVED**:

- It was **NOTED** that quotes are still pending for the wet pour.
- It was **NOTED** that digging out of the slide surround would be an estimated cost of £300 for removal of safety surface and £210 per ton of disposal of waste and rubber matting.

#### **430/21 To consider public waste bins**

The following was **RESOLVED**:

- It was **NOTED** that HBBC did not feel it was necessary to replace the bin near the hairdressers and The George and Dragon. It was **AGREED** that the bin would be monitored to see if it still was regularly overflowing.

#### **430/22 To consider conclusion of AGAR audit**

The following was **RESOLVED**:

- The conclusion of audit was **NOTED**, and the notice had been put on the website.

#### **430/23 To approve and adopt amended standing orders**

The following was **RESOLVED**:

- The amended Standing Orders were unanimously **AGREED** and **ADOPTED**.

#### **430/24 To resolve upon the Monthly Schedule of Payments**

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: September 2021: clerk's salary and office expenditure £637.11, pavilion electricity £32.00, ground maintenance – contract £1690.06 ,additional work £74.00,poppy wreath £20,Hall hire £159.50,Audit £360.00,RCC subscription £60, Playground inspection and additional ground maintenance £1655.00

#### **430/25 To receive and consider such communications as received by the Clerk**

The following was **RESOLVED**:

##### **Written**

- Email from football club requesting extra use of 5 a side pitch and **NOTED** and to **ACTION** clerk to seek further information.
- Email from resident regarding ownership of land off Roseway was discussed and it was **NOTED** that the resident had been advised the land did not belong to the Parish Council

##### **Verbal**

None

#### **430/26 To consider items needed to be brought to public's attention**

None.

#### **430/27 To consider future agenda items**

The following was **RESOLVED**:

- To consider the Women's Hall charity

#### **430/28 To consider entering a confidential session to discuss legal matters**

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session and members of the public were asked to leave the meeting.

#### **430/29 To consider boundary dispute**

The following was **RESOLVED**:

- It was **NOTED** that the Particulars of Claim had been signed and sent back to the solicitor.

The meeting closed at 9:30pm

**Next meeting: Stoke Golding Methodist Church Hall, Wednesday 6<sup>th</sup> October at 7.00pm**