

Minutes of Stoke Golding Parish Council

Minutes of the 406th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 4th September 2019

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, A McLean, A Clover, N Smith, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Cllr Jonathan Collett and 2 residents.

406/1 To receive apologies for absence: None.

406/2 To receive declarations of interest on items on the agenda and dispensations:
None.

406/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Poor road conditions following road works by Severn Trent.
2. Convent Drive – Safe Transport Policy and children’s safety accessing school.
3. Impact of North West Leicestershire plans for distribution centre at A444/A42 junction.

Borough Cllr Jonathan Collett reported on the following:

1. HBBC - Liberal Democrats policies still unclear.
2. HBBC - planning has confirmed that Stoke Golding is classed as a sustainable area for development and the Neighbourhood Plan should continue to work with a flexible approach regarding site allocation.

406/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED**:

- Resident 1 - request for the PCC to be kept informed regarding the railings around the grave at the churchyard was **NOTED**.
- Resident 2 – request for an update and action on a pump track and the play area at Convent Drive were **NOTED**.

406/5 To confirm the minutes of the 405th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 7th August 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 405th meeting as a correct record of the meeting.

406/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

None.

406/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of August 2019 was **NOTED** at £927.00
- Expenditure for the month of August 2019 was **VERIFIED** at £5,788.75.
- The bank reconciliation for the month of August was **NOTED**.
- The actual bank statements were verified by Cllr Beale on the 15th August 2019.

b) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- The safety inspection report was **NOTED**.
- To **ACTION** the Clerk to ask JG to attend to weeds around the slide.

c) Ground Maintenance Report

The following was **RESOLVED**:

- Damage to ‘No Dogs Allowed’ sign at Wykin Lane Cemetery was **NOTED** and to **ACTION** Clerk to order replacement, at a cost of £4.98 + p&p.
- Outstanding approved item from last year was discussed and it was **AGREED** to review work in the winter months and remove from outstanding list.

- The position of the new cemetery bins was **AGREED**.
- A revised installation cost of £80 per bin was **AGREED**.
- To **ACTION** JG to proceed with sweeping of the cemeteries' block paving.

d) Crime Report

The following was **RESOLVED**:

- Crime figures for June 2019 – the following figures were **NOTED** from the police.uk website.
- 1 violence and sexual offences near Stoneley Road – action to be taken by another organisation.
- 1 violence and sexual offences near Thornfield Avenue – under investigation.
- 1 violence and sexual offences near Shenton Close – unable to prosecute.
- 1 vehicle crime near Shenton Close - action to be taken by another organisation.
- 1 criminal damage and arson near St Margaret's Road – formal action not in the public interest.

e) Report by Clerk on other matters

The following was **RESOLVED**:

- Dates for Councillor training were **NOTED**.
- Procedure for Councillor maternity leave was **NOTED**.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

406/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

- 36 Station Road, SG – erection of one dwelling (outline-all matters reserved).
- Springbank, High Street, SG – works to prune tree by 1-2m or remove if necessary.

b) Amended:

None

c) Permissions approved:

- Blacksmiths Cottage, Blacksmiths Yard, SG – works to trees.

d) Refusals:

None.

e) Appeals:

None.

f) Withdrawn:

None.

406/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 5th and 19th August and 2nd September were **NOTED**.
- A report by Cllr Beale was **NOTED** and included:
 1. Update on first draft.
 2. A new committee member Janice Strand was **NOTED**.
 3. A Locality grant of £8,514 has been approved.
 4. A letter to HBBC supporting housing numbers, from Borough Cllr Jonathan Collett, was rejected.
 5. An open event is planned for October/November.

406/10 To receive an update on Sport in Stoke Golding (SISG)

The following was **RESOLVED**:

- An update by Cllr Pegg on progress was **NOTED**; full initial plans and costings are still pending.
- It was **AGREED** to remove the exploratory trench from the outstanding items list.

406/11 To update on works to St Margaret's Churchyard wall

The following was **RESOLVED**:

- It was **NOTED** that agreed work was now complete.
- It was **AGREED** to proceed with further work to replace 25 more bricks, at a cost of £600.
- It was **NOTED** that the EIP will fund 50% and the remaining will be from PC reserves.
- To **ACTION** the Clerk to liaise with the contractor to make the necessary arrangements.

406/12 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that the faculty is still pending.

- Quotes for repair/replacement of the railings around a grave at the churchyard were **NOTED**.
- To **ACTION** the Clerk to request a report on the headstone safety of this grave and a price for necessary work.
- To **ACTION** the Clerk to update the PCC.

406/13 To consider tree inspection report and works to trees

The following was **RESOLVED**:

- It was **NOTED** that planning permission for work at the churchyard was approved.
- It was **NOTED** that permission from the Diocese for work at the churchyard and Hinckley Road Cemetery was also approved.
- To **ACTION** the Clerk to ask contractor to proceed with the work.
- It was **NOTED** that the work to trees/hedge at the recreation field has been re-scheduled for 13th/14th September.
- To **ACTION** the Clerk to inform residents of scheduled dates for work.
- It was **NOTED** that additional contract work to trees was in progress.
- It was **AGREED** that an outstanding item from last year should be removed from the outstanding list.

406/14 To consider Wykin Lane Cemetery pathways

The following was **RESOLVED**:

- It was **AGREED** to proceed with a quote to replace gravel pathways with block paving, at a cost of £8083.33.
- It was **NOTED** that 50% EIP funding has been confirmed.
- It was **AGREED** to proceed with emergency repairs to the existing block paving, at a cost of £175.00.

406/15 To consider proposals for play equipment for 12-18 year olds

The following was **RESOLVED**:

- Concerns regarding the suitability of a pump track for the recreation field were discussed and **NOTED**.
- It was **NOTED** that feedback from young people had highlighted an interest in a MUGA.
- To **ACTION** Cllr Fisher and McLean to investigate this option.

406/16 To consider works to the recreation field pathways

The following was **RESOLVED**:

- It was **NOTED** that options were still been investigated.

406/17 To consider installation of benches

The following was **RESOLVED**:

- It was **NOTED** that a quote for installation of the circular bench was still pending.

406/18 To consider Hinckley Road Cemetery boundary matter

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

406/19 To consider arrangements for Remembrance Day

The following was **RESOLVED**:

- To **ACTION** the Clerk to confirm the bugler and order 1 wreath.
- It was **NOTED** that the Scouts will host a Peace Tea at the Village Hall.
- It was **AGREED** to proceed with a donation towards the Peace Tea, at a cost of £50.

406/20 To consider the Conclusion of Audit

The following was **RESOLVED**:

- It was **NOTED** that the annual external audit of the accounts was completed on the 30th July 2019.
- It was **AGREED** that the conclusion of audit notice will now be published on the village website and on the Parish Council noticeboard.

406/21 To appoint one trustee of The Mistress Hester Hodges Exhibition Foundation

The following was **RESOLVED**:

- It was **NOTED** that Bernard Lamb had been thanked for his service and has agreed to be reappointed for a further term of four years.

406/22 To consider data protection

The following was **RESOLVED**:

- Procedures for protecting personal data stored by councillors on devices and in their home were **NOTED**.

406/23 To consider revised financial regulations

The following was **RESOLVED**:

- The revised Financial Regulations were **AGREED** and **ADOPTED** and will be published on the village website.

406/24 To consider recreation field byelaws

The following was **RESOLVED**:

- It was **NOTED** that the recreation field will be included in the HBBC Public Space Protection Order for compulsory items – to prohibit alcohol, drugs and dog waste.
- The existing byelaws and NALC guidance on byelaws were **NOTED**.
- To **ACTION** the Clerk to check HBBC current byelaws which may apply to the recreation field.

406/25 To consider annual renewal of RCC membership

The following was **RESOLVED**:

- It was **AGREED** to proceed with annual membership of the RCC, at a cost of £60.

406/26 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: August 2019: Chalkley Tree Services Ltd £1,270.00 and exchange of burial plot £290.00 and September 2019: electricity £17.00, admin – clerk's salary and office expenditure £732.04, Stoke Golding Methodist Church – hall hire £157.50, RCC – annual membership £60.00, Resurrection Stonework – churchyard wall repairs £3,786.00, HBBC – heritage street name signs £458.00, ground maintenance – contract £1,617.73 and additional work to trees £240.00.

406/27 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- The S106 funding report was **NOTED**.
- Resident's comments on speed and parking were **NOTED** and to **ACTION** the Clerk to reply.
- Valuation Office Agency request for information for WL Cemetery was **NOTED** and to **ACTION** the Clerk to liaise with the Cemetery Administrator.
- Resident's comments on flower beds at Hinckley Road Cemetery were **NOTED** and to **ACTION** the Clerk to reply and speak to JG to carry out necessary work.

Verbal

None.

406/28 To consider items needed to be brought to public's attention

None

406/29 To consider future agenda items

The following was **RESOLVED**:

- To consider Police Newsletter.
- To consider Convent Drive play area.
- To consider additional litter bins.

The meeting closed at 9.15pm

Next meeting:- Methodist Hall, Wednesday 2nd October 2019 at 7pm