

Minutes of Stoke Golding Parish Council

Minutes of the 417th meeting of Stoke Golding Parish Council held virtually on Wednesday 5th August 2020

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, A Clover, R Fisher, A McLean, N Smith, Parish Clerk Theresa Case, County Cllr Ivan Ould, Borough Cllr Jonathan Collett and one resident.

417/1 To receive apologies for absence: None .

417/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 417/9.
- A dispensation was **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.

417/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Water Park at Bosworth – behaviour of visitors regarding parking and social distancing.
2. Wykin Lane proposed development planning appeal.
3. Convent Drive antisocial behaviour has eased.

Borough Cllr Jonathan Collett reported on and the following was discussed:

1. Borough Council debt due lack of revenue during due to Covid -19.
2. Planning – 5-year housing supply update.
3. Wykin Lane proposed development planning appeal.
4. Baxter Hall.

417/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** that there were no comments.

417/5 To confirm the minutes of the 416th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 1st July 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 416th meeting as a correct record of the meeting.

417/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- WL pathways – it was **NOTED** that work is complete.
- PSPO signs – it was **NOTED** that signs were now installed.
- Tree inspection work – is scheduled for 20th August.

417/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED:**

- The Financial Reports for July was unanimously **AGREED** and signed by the Chairman.
- Income for the month of July 2020 was **NOTED** at £7,192.00.
- Expenditure for the month of July 2020 was **VERIFIED** at £8,546.32.
- The bank reconciliation for the month of July was **NOTED**.

b) Playground inspection:

Monthly report:

The following was **RESOLVED:**

- A full safety inspection report was **NOTED** and issues raised regarding climbing frame loose posts, loose bolt and missing end caps on gym equipment and pathway edges causing a trip hazard.
- To **ACTION** the Clerk to inform MW to carry out necessary work.

c) Ground Maintenance Report:

The following was **RESOLVED:**

- A blocked drain at Wykin Lane Cemetery was **NOTED** and to **ACTION** MW to clear, cost to be confirmed.
- To **ACTION** MW to carry out patch repair on pavilion pipe.

- To **ACTION** MW to quote for replacement of wooden fence and gates at Wykin Lane Cemetery and to adjust metal gate.
- It was **NOTED** that emptying of soil enclosures at both cemeteries was now complete, at an **AGREED** cost of £520.
- It was **NOTED** that HBBC will monitor large items left next to bins at the cemeteries and it was **AGREED** to proceed with signs for the cemetery bins to discourage large items been left, cost to be confirmed.
- Moles at Wykin Lane Cemetery were **NOTED** and to **ACTION** the Clerk to contact the contractor.
- A 'No dogs' sign has been replaced at Wykin Lane Cemetery, at an **AGREED** cost of £12.00.
- Taping of play equipment was **NOTED**, at an **AGREED** cost of £15.
- It was **AGREED** to proceed with hedge and tree work.
- To **ACTION** the Clerk to contact the Charity of Thomas Barton regarding the rose bed at Hinckley Road Cemetery.

d) Crime Report:

The following was **RESOLVED**:

- Crime figures for May 2020 – the following figures were **NOTED** from the police.uk website:
- 2 other theft, 1 burglary, 1 public order, 1 other crime.

e) Report by Clerk on other matters:

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

417/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

- 40 High Street, SG – two storey side extension and single storey rear extension.
- The Willows, Upton Lane, SG – two storey rear extension.

RESOLVED COMMENTS: No concerns.

b) Amended:

- Stoke Lodge, Hinckley Road, SG – one and a half storey garage extension at side of house.

e) Appeals:

None.

f) Withdrawn:

None.

g) Refused:

None.

h) Approved:

- 1 The Courtyard, Higham Lane, SG – pollard 7 lime trees and crown lift to 1 lime.

i) Declined to Make (the application has not met the criteria for the TPO status therefore permission is no longer required):

None.

417/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 3rd July, 20th July 2020 and 3rd August were **NOTED**.
- The resignation of Bernard Lamb was **NOTED**.
- An update on progress was **NOTED**.

417/10 To consider arrangements for Remembrance Day

The following was **RESOLVED**:

- It was **AGREED** to proceed with the purchase of a wreath, at a cost of £20.00 under S137 expenditure.
- It was **AGREED** to proceed with booking the bugler, at a cost of £35.00 under S137 expenditure.
- It was **NOTED** that any arrangements will be subject to government Covid -19 restrictions.

417/11 To appoint one trustee to The Charity of Thomas Barton

The following was **RESOLVED**:

- It was **AGREED** to reappoint Gillian Groom as trustee for a term of four years from 6th September 2020.

417/12 To update on maintenance of the pavilion

The following was **RESOLVED**:

- It was **NOTED** that an exploratory trench was necessary, at an **AGREED** cost of £35.00.
- A report by Cllr Clover on the findings regarding the cracked walls was **NOTED**.
- To **ACTION** the Clerk to seek quotes for necessary repairs from contractors sourced by Cllr Clover.

417/13 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that the Environmental Improvement Programme funding had been confirmed for the grave memorial repairs at Hinckley Road Cemetery and agreed work will commence shortly.
- It was **NOTED** that the faculty for the railings removal at the churchyard had been confirmed.
- To **ACTION** the clerk to contact the DAC Archaeological Advisor regarding before and after photos and to arrange work to commence.

417/14 To update on proposals for play equipment for 12-18 year olds

The following was **RESOLVED**:

- It was **AGREED** not to proceed with offer of a shelter by Barwell Parish Council.
- To **ACTION** Cllrs Fisher and McLean to investigate local tradespersons.

417/15 To update on work to the recreation field pathway

The following was **RESOLVED**:

- It was **NOTED** that initial proposals from the contractor will be ready shortly.
- It was **AGREED** that the loose and protruding path edges should be removed, as they present a trip hazard.
- To **ACTION** the Clerk to ask MW to remove the edges as soon as possible.

417/16 To update on Vehicle Activated Signs (VAS)

The following was **RESOLVED**:

- A reply from LCC Highways regarding permission to install slabs was **NOTED** and will be forwarded to the volunteer.

417/17 To update on application for Asset of Community Value status for Baxter Hall

The following was **RESOLVED**:

- It was **NOTED** that the six-month moratorium period will end on the 23rd December 2020.
- Cllrs Fisher and Clover reported on the community group, of interest parties, formed and initial talks with the Diocese.

417/18 To update on Hinckley Road Cemetery Boundary matter

The following was **RESOLVED**:

- It was **AGREED** that this item should be removed from the agenda as the matter is now in the hands of a solicitor.

417/19 To consider the purchase of plants for Bennett Close wildflower patch

The following was **RESOLVED**:

- It was **AGREED** to proceed with the purchase of plants, at a cost of £40.00.

417/20 To consider a Parish Council Facebook Page

The following was **RESOLVED**:

- It was unanimously **AGREED** to proceed with a Facebook page for information and updates.

417/21 To consider memorial bench plaque replacement

The following was **RESOLVED**:

- It was **AGREED** to give permission for the plaque to be replaced by the family.
- To **ACTION** the Clerk to reply to the family.

417/22 To consider Wykin Lane woodland area

The following was **RESOLVED**:

- It was **NOTED** that Cllr Pegg will meet with JG and DM to discuss future work proposals.
- To **ACTION** the Clerk to ask JG to clear site as soon as possible.

417/23 To consider reopening of recreation field facilities

The following was **RESOLVED**:

- The position of the PC's insurance company was **NOTED**.
- It was **NOTED** that risk assessments have been carried out for the reopening of play/gym equipment and pitch hire/pavilion use.
- It was **NOTED** that procedures to mitigate against Covid-19 infection have been implemented.
- The risk assessment for the play/gym equipment was reviewed to consider updated guidance from the government and it was **AGREED** that no changes were necessary.
- It was **AGREED** to proceed with the purchase of supplies for the pavilion, at a cost of £20.56.
- A request to start play early by the Football Club was **NOTED** and **AGREED**.

417/24 To consider Laburnum Close groundwork

The following was **RESOLVED**:

- A report by Cllr Clover on ground conditions and implications for future planting was **NOTED**.

417/25 To review land registry for Parish Council land

The following was **RESOLVED**:

- To **ACTION** Cllr Pegg to liaise with the solicitor regarding registering land with the Land Registry.

417/26 To consider additional insurance cover

The following was **RESOLVED**:

- It was **AGREED** to seek a quote for additional cover for the village hall.

417/27 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: July 2020: The Community Heartbeat Trust – defib pads £51.60, Water Plus Ltd – village hall/pavilion supply £118.84 and August 2020: pavilion electricity £32.00, admin – clerk's salary and office expenditure £747.71, ground maintenance – contract £1,639.23, Graphicstogo Ltd – signs £92.40, RBL Poppy Appeal – wreath £20.00, Chalkley Tree Services Ltd – tree inspection £200.00, play inspection, trench and additional ground maintenance £590.00, Wykin Lane pathways £4,850.00, PKF Littlejohn LLP – AGAR £360.00.

417/28 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- A letter from Dr Luke Evans was **NOTED**.
- A letter from a resident regarding a fairy walk was **NOTED** and to **ACTION** the Clerk to reply.

Verbal

- A resident's concerns regarding grave digging were **NOTED** and to **ACTION** the clerk to reply.

417/29 To consider items needed to be brought to public's attention

None

417/30 To consider future agenda items

The following was **RESOLVED** for the September agenda:

- No additional items were **NOTED**.

417/31 To consider entering a confidential session to discuss commercially sensitive matters

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session and members of the public were asked to leave the meeting.

417/32 To consider village open space matters

The following was **RESOLVED**:

- It was **AGREED** to proceed with instruction of a solicitor, at a cost of £590.00.

The meeting closed at 9.00 pm

Next meeting:- Virtually on Zoom, Wednesday 2nd September 2020 at 7.00pm