

Draft Minutes of Stoke Golding Parish Council

Minutes of the 393rd meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 1st August 2018

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Mitchell, Parish Clerk Theresa Case, Borough Cllr Reg Ward.

393/1 Apologies for Absence. Cllrs R Fisher, P Goodsell and N Smith, County Cllr Ivan Ould.

393/2 Declarations of interest on items on the agenda and dispensations: None.

393/3 Reports by County and Borough Councillors

Borough Cllr Reg Ward reported on the following:

1. Rural Conference – 20th November 2018.
2. Appeal by developer on large development on the edge of Barwell was not successful.
3. Barwell SUE is imminent.
4. Earl Shilton SUE still moving forward.
5. Higham village road closure on 10th August 2018.

393/4 Public participation: None.

393/5 Confirmation of 392nd meeting minutes:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 4th July 2018 were unanimously **AGREED** and the Chairman signed the minutes of the 392nd meeting as a correct record of the meeting.

393/6 Matters arising:

The following was **RESOLVED**:

- Crime figures for May 2018 – the following figures were **NOTED** from the police.uk website.
1 violence and sexual offences near the recreation field – under investigation.
1 criminal damage/arson near Andrew Close - investigation complete, no suspect identified.

Updates:

- Ground maintenance – emergency work to cracks in the recreation field was **NOTED** and **AGREED**, at a cost of £628.40.
- To **ACTION** the Clerk to reply to the Cricket Club regarding further concerns.
- It was **NOTED** that the sign at WL Cemetery has been installed, at an **AGREED** cost of £18.78.
- It was **NOTED** that the sign on the main gate at the recreation field has been moved, at an **AGREED** cost of £20.00.

393/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of July 2018 was **NOTED** at £843.91.
- Expenditure for the month of July 2018 was **VERIFIED** at £3,846.39.
- The bank reconciliation for the month of July 2018 was **NOTED**.

b) Reports of Council representatives and Clerk:

None.

c) Playground inspection:

Monthly report: The following was **NOTED**: cracking of ground, weeds in play surfaces, overhanging branch and climbing frame – movement in posts.

The Clerk reported on progress regarding the roundabout issues.

RESOLVED ACTION: To **ACTION** the Clerk to inform JG to trim the branch.

393/8 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

a) New Applications:

- 28 Crown Hill Close, SG – works to trees.
- Laburnum Cottage, High Street, SG – variation of conditions 2,7,8,12 of 17/00484/FUL to amend site levels, hammerhead design, boundary treatments and minor amendments to house types.

RESOLVED COMMENT: The Parish Council would like confirmation that the new hedge will be a mix of native species.

- Basin Bridge Farm, Basin Bridge Lane, SG – variation of condition 5 of 15/00828/FUL to allow solar panel farm to operate for 40 years.

RESOLVED COMMENT: The Parish Council would like confirmation that the conditions for removal of the facility at the end of the term will remain the same and that land will still revert back to greenfield.

- 34 Roseway, SG – two storey side extension and single storey rear extension.

b) **Amended:** None.

c) **Permissions approved:**

- 12 Station Road, SG – removal of existing conservatory and erection of a single storey rear extension.
- 1 Crown Hill Close, SG – works to tree.
- 4 Greenwood Road, SG – variation of condition 2 of planning permission 15/01283/HOU to enlarge single storey rear extension approved on previous permission.

d) **Refusals:**

None.

e) **Appeals:**

- 37 Wykin Lane, SG – proposed studio and playroom above approved garage.

f) **Withdrawn:** None.

393/9 Neighbourhood Plan

The following was **RESOLVED:**

- It was **NOTED** that the NPAC are still awaiting the new land availability map from HBBC.

393/10 Sport in Stoke Golding (SISG)

The following was **RESOLVED:**

- Information from LRALC on ownership and VAT implications for three options were **NOTED**.
- Business plan advice from LRALC was discussed and **NOTED**.
- It was **NOTED** that the S106 monies available from Morris Homes will not have a clawback date.
- To **ACTION** Cllr Pegg to carry out further investigations in to funding and building implications of various options and report back to the Parish Council.

393/11 Works at Hinckley Road Cemetery

The following was **RESOLVED:**

Wall and Gate Damage

- It was **NOTED** that confirmation of the claim against the contractor's insurer is still pending.

Oak Tree

- It was **NOTED** that confirmation of the arboricultural contractor's report is still pending.

Ditch

- It was **NOTED** that the work to the ditch is almost complete.

Boundary

- It was **NOTED** that there was nothing further to report on this issue.

Litter Basket

- It was **NOTED** that a request for funding from the Charity of Thomas Barton is still pending.

393/12 Vehicle Activated Sign

The following was **RESOLVED:**

- It was **NOTED** that a request for support from the Police and Crime Commissionaire had been acknowledged.

393/13 CCTV

The following was **RESOLVED:**

- It was **NOTED** that there was nothing further to report.

393/14 To make arrangements for Remembrance Day

The following was **RESOLVED:**

- To **ACTION** the Clerk to contact the bugler.
- To **ACTION** the Clerk to order two wreaths.

393/15 Tree Warden

The following was **RESOLVED:**

- Remit and training for the Tree Warden were discussed and recent correspondence **NOTED**.

393/16 Stokefest

The following was **RESOLVED:**

- It was **NOTED** that Stokefest will take place on Sunday 26th August.
- To **ACTION** Cllrs Beale and Terheege to carry out a site inspection and risk assessment before and after the even.
- It was **NOTED** that the Stokefest Committee will supply copies of the event insurance and risk assessment to the Parish Council before the event and that toilet issues highlighted last year have been addressed.

393/17 Bank account matters

The following was **RESOLVED:**

- It was **NOTED** that the NALC have confirmed that the Parish Council's current account deposit should be eligible for FSCS protection and they advise the Parish Council to seek written confirmation from the FSCS.
- It was **NOTED** that confirmation from the FSCS is still pending.
- It was **NOTED** that the NSB deposit is not protected under the FSCS as this institution is owned by the government and monies are 100% protected by the treasury.

393/8 Conclusion of audit

The following was **RESOLVED**:

- It was **NOTED** that the annual external audit of the accounts was completed on the 18th July 2018 and it was **AGREED** that the conclusion of audit notice will now be published on the village website and on the Parish Council noticeboard.

393/19 Review of employment policies and contract

The following was **RESOLVED**:

- It was **NOTED** that the policies have been drafted and forwarded to LRALC to ensure compliance prior to Parish Council approval and adoption.

393/20 To initiate annual appraisal for clerk

The following was **RESOLVED**:

- It was **AGREED** that this item should be re-scheduled for January 2019.

393/21 To resolve upon the monthly schedule of payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: July 2018 gravedigger £200.00, ground maintenance – purchase of soil/sand £300.00 and pavilion electricity £17.00, admin – clerk's salary and office expenditure £594.46, LRALC training £35.00, RBL Poppy Appeal – wreaths £40.00, PKF Littlejohn LLP – audit £360.00, ground maintenance – contract £1,551.31, additional work – jitty maintenance and cracks at recreation field £578.40, playground inspection and sign work £55.00.

393/22 To receive and consider such communications as received by the Chairman of the council

The following was **RESOLVED**:

Written

- HBBC Mapping of transport provision questionnaire was **NOTED**.
- A reply from LCC on public footpath V21 maintenance was **NOTED**.
To **ACTION** the Clerk to seek a quote from JG for on-going maintenance and draft a letter to residents and forward to Cllrs for approval.

Verbal

- Contact from the letting agent for the post office building was discussed and **NOTED**.

393/23 To consider items needed to be brought to public's attention

None

393/24 Any Other Business

Cllr Mitchell reported on the Stoke Golding Boys Charity.

The Union flag was discussed.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 8.30pm

Next meeting:- Methodist Hall, Wednesday 5th September 2018 at 7pm