

Minutes of Stoke Golding Parish Council

Minutes of the **454th** meeting of Stoke Golding Parish Council held on Wednesday **5th July 2023** at the Methodist Church Hall.

Attendance: Cllr A McLean (in the chair), Cllr R Fisher, Cllr M Styles, Cllr K Elliott, Cllr V Palmer, Cllr C Pegg, Parish Clerk: S Beale R Crowfoot and M Ward from the NPAC, Cllr M Surtees (Borough Council) 1 resident.

454/1 To receive and accept apologies for absence:

The following was RESOLVED:

Cllr N Smith, Cllr M Serednycky.

454/2 To receive declarations of interest on items on the agenda and dispensations:

The following was RESOLVED:

- A dispensation was previously AGREED for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was NOTED that Cllr McLean has declared a dispensation which was previously AGREED for any discussion and vote in relation to the Convent Open Space until 31st March 2027
- It was NOTED that Cllr Pegg has a dispensation which was previously AGREED for any discussion and vote in relation to the Bosworth Manor Open Space until 31st March 2027
- A dispensation was previously AGREED for all Councillors to participate in any discussions and vote in relation to the budget and setting of the precept for four years.
- It was NOTED that Cllr Smith has declared an interest in the new Wykin Lane housing development.
- It was NOTED that Cllr Styles has declared a dispensation to discuss and vote in relation to the Convent Open Space/Convent Meadow until 31st March 2027.
- It was NOTED that Cllr K Elliott declared an interest in agenda item 454/17
- It was NOTED that Cllr A McLean declared an interest in agenda item 454/37

454/3 To receive reports by County and Borough Councillors

The following was RESOLVED:

County Cllr Bertie Harrison-Rushton report was NOTED.

Borough Cllr Miriam Surtess report

- HBBC is offering help and support with people facing a debt crisis.
- HBBC are working with social landlords to bring properties up to specifications.
- HBBC financial situation is slightly better than had been expected but still major concerns.
- HBBC planning department are meeting the requirements set upon them.

454/4 Public participation – to consider any comments by the public on items on the agenda:

The following was RESOLVED:

- It was NOTED there were none.

454/5 To confirm the minutes of the **453rd** meeting of the Parish Council.

It was RESOLVED that the minutes of the **453rd** Parish Council meeting held on **7th June 2023** were unanimously AGREED and the Chair signed the minutes of the **453rd** meeting as a correct record of the meeting.

454/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

The following was RESOLVED:

- It was NOTED there was nothing to report.

454/7 To receive and consider such communications as received by the Clerk.

The following was RESOLVED:

Written:

- The Charity of Thomas Barton request to put poppies on the lamp posts was AGREED and ACTION the clerk to contact the charity to let them know their decision.
- The invite to the police intercultural event was NOTED.
- Resident concerns over traffic in Whitemoors Road was NOTED and ACTION the clerk to contact highways.

- The Charity of Thomas Barton email regarding benches was NOTED and ACTION the clerk to look into metal benches.
- The email from Sutton Cheney Parish Council regarding the area of separation was NOTED.
- Resident concerns over Miller Homes working on Sundays was NOTED and clerk has contacted the enforcement officer at HBBC who has advised they will be applying an enforcement notice.
- Email from Cllr R Roberts from Barwell Parish Council regarding hedge trimming down Rogues Lane was NOTED.
- Invite to attend 1485 trail meeting at St Margaret's church was NOTED and Cllr N Smith will attend.
- Concerns over trimming of the jitty between High Street and Hinckley Road was NOTED and ACTION the clerk to look into who has done the work.

Verbal:

- Issues with dust, noise, fence heights at the new developments were NOTED and clerk is in contact with the enforcement officer at HBBC,
- Resident query of land on Station Road was NOTED and ACTION the clerk to ask for details in writing.

454/8 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

To receive and consider applications, amendments, permissions, refusals, appeals, and withdrawals received since the meeting **7th June 2023** and resolve or ratify any comments thereon.

- a) New applications
 - 23/00432/OUT 475 dwellings Normandy Way
COMMENT: Neutral but support the pathway.
 - 22/01198/HOU-23/00603/HOU 40 Station Rd, two storey, single storey rear extension. Resubmission
COMMENT: None
 - 23/00523/HOU Elm House, Laburnum Gardens extension and garage extension.
COMMENT: None
- b) Amendments
 - 23/00576/CONDIT Wykin Lane variation on conditions
COMMENT: Comments have been sent to HBBC
 - 23/00483/FUL 5 bed house 36 Station Road
COMMENT: resend comments regarding SG10 policy Neighbourhood Plan.
 - 21/01442/FUL Land adjacent to 77 Roseway
COMMENT: TBA
- c) Permissions granted.
 - 23/01027/FUL Greencrest, Higham Lane variations on chimney, roof dormer and solar panel
- d) Refusals - none
- e) Appeals - none
- f) Withdrawals - none
- g) Meetings
 - Meeting with Davidsons NOTED and await further information.

454/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations.

The following was RESOLVED:

- The minutes from the June meeting were NOTED.
- The minutes from the extra ordinary meeting held 28th June were NOTED.
- It was NOTED that further meetings have been booked for 7th August and 4th September.

454/10 To resolve upon the Monthly Schedule of Payments

- It was RESOLVED that payments have been checked against the invoices by Cllr McLean and Cllr Pegg and the schedule of payments was unanimously AGREED and Cllr Pegg and Cllr McLean signed the schedule. The Parish Council to proceed with payments as follows **June 2023**: clerks' salary and office expenditure £1527.34, pavilion electricity £30.48 + £1.52 VAT, ground maintenance – contract £2276.68 additional work £536.50 playground inspections £45 phone £12.50 + £2.50 VAT, water plus £7.81 Tree work £1250 + £250 VAT, software £28.68 + £5.74 VAT and £123.60 + £24.72 cleaner £31.25, plumber £208 + £41.60, HBBC litter bin emptying £655.72, HBBC Trade waste £117.00, planters £661.85, valuer £575 + £115 VAT, Jetwash H Rd cemetery £150. Methodist hall hire £144.

454/11 To consider quarterly budget Apr-Jun 2022

The following was RESOLVED:

- The quarterly budget accounts were **NOTED**.

454/12 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was RESOLVED:

a) Financial progress report

- The Financial Report for **June** was unanimously AGREED and signed by the Chair.
- Income for the month **June** was NOTED at £501.20
- Expenditure for the month of **June 2023** was VERIFIED at £6318.30 plus £436.83 VAT to be reclaimed.
- The bank reconciliation for the month of **June** was NOTED.

b) Verify bank statements.

- The bank statements were verified by Cllr McLean £32803.67 Unity trust, £61,091.38 NS&I, £32,843.92 NatWest

c) Playground inspection:

Monthly report:

The following was RESOLVED:

- It was NOTED that the play equipment needed painting and ACTION the clerk to contact the maintenance contractor for a quote.

d) Ground Maintenance Report:

The following was RESOLVED:

- Ground maintenance report was NOTED.
- Football goal caps purchased at an AGREED cost of £66.
- Camps at Wykin Lane dismantled at an AGREED cost of £286.
- Grass cut at Wykin Lane meadow at an AGREED cost of £123.
- Pruning at Wykin Lane cemetery completed at an AGREED cost of £61.50.
- Planters were replanted at an AGREED cost of £661.85

e) Crime Report:

The following was RESOLVED:

- Crime figures for May 2023 – the following figures were NOTED from the police.uk website:
The figures are not available yet.

f) Report by Clerk on other matters:

- It was NOTED that the clerk had attended the LCC operational meeting.
- It was NOTED that the clerk had attended the SLCC AGM
- It was NOTED that the clerk had attended the Local Nature Recovery strategy meeting.

g) Reports of Councillors on meetings and training they have attended relating to the work of the Parish Council

- It was NOTED there was nothing to report.

454/13 To consider upgrading Microsoft package

The following was RESOLVED:

- It was AGREED to upgrade at an AGREED cost of £123.60 + £24.72.

454/14 To consider upgrading cloudnext package for emails and hosting domain.

The following was RESOLVED:

- It was AGREED to upgrade the package at a cost of £28.68 + £5.74.

454/15 To consider hall hire payment.

The following was RESOLVED:

- It was AGREED to pay for the hall hire for April-June 2023 at a cost of £144.

454/16 To consider Cora community strategy.

The following was RESOLVED:

- It was AGREED to ACTION Cllr M Styles and the clerk to produce a plan of works and try and arrange an onsite meeting.

454/17 To consider The White Swan and the beacon.

The following was RESOLVED:

- It was AGREED to remove the beacon from The White Swan and ACTION the clerk to look into this.
- It was AGREED not to make The White Swan an Asset of the community and ACTION the clerk to reply to CAMRA.

454/18 To review the risk assessment/accessibility statement/record management.

The following was RESOLVED:

- It was NOTED that chairman had been changed to chair and accounts verified monthly instead of quarterly on the risk assessment.
- It was NOTED that the email and website had been updated on the accessibility statement.
- It was NOTED that third party back up and new email address had been added to the record management.

454/19 To consider parking issues Main Street/Station Road junction.

The following was RESOLVED:

- It was AGREED to contact the police for support with parking issues.

454/20 To consider traffic calming.

The following was RESOLVED:

- The reply from LCC highways was NOTED and we are waiting for the results of the investigations.

454/21 To consider training.

The following was RESOLVED:

- It was NOTED that the clerk had attended ICCM cemetery training.
- It was NOTED that the clerk had attended charitable trust training part 1.

454/22 To consider, next year's APM.

The following was RESOLVED:

- It was NOTED there was nothing to report.

454/23 To receive the minutes of Convent Open Space Committee (Convent Meadow) and update.

The following was RESOLVED:

- The minutes from the June meeting were NOTED.
- It was AGREED to change the July meeting from 19th July until the 26th July.
- It was AGREED to ACTION the clerk to instruct solicitor to arrange the transfer of land with Severn Trent at an approximate cost of £900 + VAT and £20 approximate for disbursements.
- The three quotes for the soil removal were discussed and ACTION Cllr C Pegg to contact the contractor at the AGREED approximate cost of £3900.
- It was NOTED that the balancing pond blockage had been fixed as an emergency health and safety issue and the clerk is waiting for the final invoice.
- It was NOTED that Cllr C Pegg is completing the application from Severn Trent for the funding of the woodland area.

454/24 To consider the pavilion and new pavilion and pitches.

The following was RESOLVED:

- It was NOTED that emergency plumbing work had been carried out at the pavilion at an AGREED cost of £208 + £41.60 VAT.
- It was NOTED that the cleaner has been asked to restart in September.
- It was NOTED that HBBC has removed the fridges from the pavilion.
- It was NOTED that Cllr C Pegg is completing the application for the groundworks for the pitches.

454/25 To consider Bosworth Manor Open Space.

The following was RESOLVED:

- It was NOTED that the solicitor has been asked to try and proceed with the land transfer.

454/26 To consider Hinckley Road and Wykin Lane cemetery matters to include cemetery report and review the byelaws (Open spaces Act 1906 S 9,10, LGA 1972 s214 and burial authorities (misc provision act 1970 s 1)LGA 1972 s214(6))

The following was RESOLVED:

- Cemetery report was NOTED.
- It was AGREED to update the Hinckley Road byelaws regarding bulb planting.
- It was AGREED to start charging an administration fee of £200 for interments without a funeral director.
- The emergency jet washing of the block paving in Hinckley Road had been completed at an AGREED cost of £150.

- It was AGREED to plant two oak trees in Hinckley Road cemetery to replace the trees that have been taken out and ACTION Cllr M Styles and the clerk to look at where to plant them.

454/27 To consider works to the recreational ground (LGA 1972 sch 14 para 27, public health act 1875, 1961 open space act 1906)

The following was RESOLVED:

- It was NOTED there was nothing to report.

454/28 To consider recreational ground car park extension. (Highways Act 1980)

The following was RESOLVED:

- It was NOTED that the Village Hall Management committee has offered to donate £500 towards the cost of the groundwork on the car park extension.
- It was NOTED that Cllr M Styles had received one quote and was looking into obtaining another two quotes.

454/29 To consider works to trees and annual tree inspection.

The following was RESOLVED:

- It was NOTED that the work to the Lawson Cypress and Ash tree in Hinckley Road cemetery had been completed at an AGREED cost of £1250 + £250 VAT.
- It was AGREED to ACTION the clerk to prepare a tree strategy of trees that have been and will be planted ,
- It was AGREED to ACTION Cllr C Pegg to discuss with the tree contractor an issue with a tree in Hinckley Road Cemetery bordering a resident's garden.
- It was AGREED to ACTION Cllr M Styles to contact the resident about tidying up the area around the boundary.

454/30 To consider Members Highway Fund

The following was RESOLVED:

- It was NOTED there was nothing to report.

454/31 To consider issues with lamp posts at the recreational ground.

The following was RESOLVED:

- It was NOTED there was nothing to report.

454/32 To consider appointment of new trustee for the Charity of Thomas Barton

The following was RESOLVED:

- It was NOTED that Mr Jamie Bevan would be the new trustee taking over from the late Mr Bernard Arnold.

454/33 To consider nominations for the Kings Award

The following was RESOLVED:

- It was AGREED to ACTION the clerk to put forward the Councillors suggestions.

454/34 To consider items needed to be brought to public's attention.

The following was RESOLVED:

- It was NOTED there was nothing to report.

454/35 To consider future agenda items.

The following was RESOLVED:

- It was NOTED there was nothing to report.

454/36 To consider entering a confidential session to discuss a legal matter (Public bodies Act 1960)

The following was RESOLVED:

- It was AGREED to go into a confidential session and Cllr A McLean left the meeting and Cllr V Palmer took the chair.

454/36 To consider the boundary.

The following was RESOLVED:

- Emails from two MP's were NOTED and clerk has replied.
- Emails from residents were NOTED and clerk has replied.
- Email from solicitor was NOTED and clerk has replied.
- It was NOTED that we are still waiting for the valuation.
- Telephone conversation with Cllr M Surtess was NOTED.

The meeting closed 8:30 pm.

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 2nd August at 7pm.