

Draft Minutes of Stoke Golding Parish Council

Minutes of the 442nd meeting of Stoke Golding Parish Council held on Wednesday 6th July 2022 at the Methodist Church Hall.

Attendance: Cllr N Smith (in the chair), Cllr C Pegg, Cllr A McLean, Cllr K Elliott, Cllr R Fisher, Parish Clerk S Beale, T Chadwick Neighbourhood Plan, Borough Councillor Jonathan Collett, 2 residents

442/1 To receive apologies for absence:

Cllr V Palmer

442/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a dispensation which was previously **AGREED** for any discussion and vote in relation to the Convent Open Space until 31st March 2023
- Cllr N Smith has declared an "other registerable interest" in relation to 38 Ryelands Crescent planning application.

442/3 To receive reports by County and Borough Councillors

Borough Cllr Jonathan Collett

- Full council meeting next week
- HBBC still only have 4.44-year housing land supply
- Parish Initiative Fund will run again this year

County Councillor Bertie Harrison-Rushton sent a report, and the following was **NOTED**

- The overall population of Leicestershire has risen from 650,489 in the 2011 national census to 712,300 in the 2021 census.
- Work and Skills is a completely free service available to anyone who is living in Leicestershire who needs help finding work or training. **ACTION** clerk to post details on Facebook
- Leicestershire County Council have teamed up with the Department of Transport to offer Leicestershire residents £300 off the cost of an electric bike. **ACTION** clerk to post details on Facebook
- Tree for every person scheme. **ACTION** clerk to post details on Facebook

442/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** there were no comments.

442/5 To confirm the minutes of the 441st meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 1st June 2022 were unanimously **AGREED** and the Chairman signed the minutes of the 441st meeting as a correct record of the meeting.

442/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- It was **NOTED** there was nothing to report

442/7 To consider co-opting a new councillor

The following was **RESOLVED:**

- It was **AGREED** to **ACTION** the clerk to post details of the vacancy on Facebook and notice board after a discussion with Cllr N Smith

442/8 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED:**

- The Financial Reports for June was unanimously **AGREED** and signed by the Chairman.
- Income for the month of June 2022 was **NOTED** at £3747.00
- Expenditure for the month of June 2022 was **VERIFIED** at £6656.16 plus £108.87 VAT to be reclaimed.
- The bank reconciliation for the month of June was **NOTED**.
- It was **NOTED** that the actual bank statements were verified by Cllr N Smith

b) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- A full safety inspection report was **NOTED**.
- It was **NOTED** that the playground inspections costs had increased from £25 to £30 per inspection
- It was **AGREED to ACTION** the clerk to ask the inspector if he could monthly inspect Bosworth Manor and Convent Meadows once they were ready
- It was **NOTED** that the damaged basketball net had been removed
- It was **AGREED to ACTION** clerk to ask for more information and quote for repair to climbing frame
- It was **AGREED to ACTION** clerk to purchase screw caps for exercise equipment

c) Ground Maintenance Report:

The following was **RESOLVED**:

- It was **NOTED** that the cricket square had been cut at previously **AGREED** price of £100
- It was **NOTED** that the Laurel had been cut down at Hinckley Road cemetery at an **AGREED** cost of £35
- It was **NOTED** that work had taken place at Convent Open Space at an **AGREED** cost of £294
- Information regarding storing mower fuel was **NOTED** and **ACTION** clerk to speak to contractor and produce a risk assessment.
- Concerns with bottles left on graves and causing issues was **NOTED**
- It was **NOTED** that weed killer would be required twice seasonally against the fence at Convent Meadows
- It was **AGREED to ACTION** contractor to weed kill and place a membrane behind the recycling bins in the car park in the recreational field.

d) Crime Report:

The following was **RESOLVED**:

Crime figures for APRIL 2022 – the following figures were **NOTED** from the police.uk website:

- 1 public order
- It was **NOTED** that the clerk had tried to contact our PCSO regarding recent burglaries in the area and **ACTION** the clerk to chase and invite him to one of our meetings
- It was **NOTED** that Cllr J Collett had raised the concerns about the recent spate of burglaries with the local crime commissioner

e) Report by Clerk on other matters:

- It was **NOTED** that the clerk had attended SLCC AGM
- It was **NOTED** that the clerk had attended LRALC/LCC operational meeting:
Grant available for Ukrainian guests to help towards travel costs **ACTION** clerk to put details on Facebook

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- Cllr K Elliott report on S106 training was **NOTED**
- Cllr N Smith attended Parish Forum and report was **NOTED**
- Cllr N Smith attended finance training and report was **NOTED**

442/9 Planning Application Matters:

Planning applications were considered, and any comments resolved as follows:

a) New Applications:

- 22/00589/OUT 36 Station Road Stoke Golding -one dwelling
RESOLVED COMMENT: None

b) Amended:

- 22/00595/CONDIT Wykin Lane change of conditions
RESOLVED COMMENT: Objection NPAC comments sent to Davidsons and HBBC planning

c) Permissions granted -None

d) Refusals- None

e) Appeals:-

21/00687/OUT one dwelling Higham Lane -dismissed

f) Withdrawn: -None

g) Meetings

- Report from Cllr C Pegg and Cllr A McLean from meeting with Davidsons was **NOTED**
- Request from Davidsons regarding changes to play area was **NOTED** and will be discussed further at next month's meeting . **ACTION** the clerk to email Davidsons to advise still under discussion

442/10 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meeting held on the 13th June 2022 were **NOTED**
- It was **NOTED** that the grant application for £9500 had been approved

442/11 To receive an update on Convent Open Space

The following was **RESOLVED**:

- Minutes of the COSC meeting held on the 15th June 2022 were **NOTED**
- It was **NOTED** that discussions with Severn Trent were ongoing
- It was **AGREED to ACTION** the clerk to obtain a more detailed quote from the tree surgeon for the work to the woodland
- It was **AGREED to ACTION** the clerk to order 10 small uneven signs at an estimated cost of £7 + VAT each and a Convent Meadow sign for the fence at an estimated cost of £40 + VAT and the gate at an estimated cost of £55 + VAT
- It was **AGREED to ACTION** the clerk to ask the contractor to proceed with the work to the entrance at an estimated cost of £340
- It was **AGREED** not to proceed with slide matting work at an estimated cost of £270 at the moment
- It was **AGREED to ACTION** the clerk to ask the contractor to prepare the ground for the picnic table
- It was **NOTED** that the bin, table and bench were with the contractor ready to be installed
- Reply from Zurich regarding use of chainsaws was **NOTED**
- Chainsaw training costs were **NOTED**
- It was **NOTED** that the Shire grant had been applied for

442/12 To update on maintenance of the pavilion

The following was **RESOLVED**:

- It was **NOTED** that the clerk had chased the FA

442/13 To update on works to recreational field ditch area

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

442/14 To update on drainage work at Wykin Lane Cemetery

The following was **RESOLVED**:

- It was **NOTED** that another contractor had been found who could quote and Cllr N Smith to give details to Cllr C Pegg

442/15 To consider Laburnum Gardens Open Space

The following was **RESOLVED**:

- It was **NOTED** that Cllr C Pegg had spoken to the resident regarding the removal of the extra

442/16 To consider Bosworth Manor Open Space

The following was **RESOLVED**:

- It was **AGREED** to take over all the maintenance of the shared areas at Bosworth Manor and were awaiting further information from the solicitors.

442/17 To consider Hinckley Road and Wykin Lane cemetery matters

The following was **RESOLVED**:

- Cemetery report was **NOTED**
- It was **NOTED** that the cemetery guidelines and byelaws had been updated to remove scattering of ashes and to include in Hinckley Road information relating to too many ornaments and planting around graves to match Wykin Lane
- It was **NOTED** that we had received the offer from the EIP grant for £1850 to go towards the grave repairs and **ACTION** the clerk to arrange for the repairs at an estimated cost of £3700
- It was **NOTED** that the cleaning of the pathways at the cemeteries had been completed at an **AGREED** cost of £380

442/18 To consider area of reflection in Hinckley Road cemetery

The following was **RESOLVED**:

- It was **NOTED** that quotes were pending

442/19 To consider cricket square maintenance and cricket youth team

The following was **RESOLVED**:

- It was **AGREED** to continue to maintain the cricket square for the season

442/20 To consider annual tree inspection and works to trees

The following was **RESOLVED**:

- It was **NOTED** that emergency work had taken place to remove dangerous broken branch from a poplar tree in the recreational ground under the clerk delegated powers and invoice was pending
- It was **AGREED to ACTION** the clerk to obtain a quote to reduce the remaining poplar trees by 40% in the recreational ground as they pose a safety issue.
- It was **NOTED** that a faculty was not required for works to tree near 1 Blacksmiths Yard that is in the churchyard and to **ACTION** the clerk to arrange for the work to be carried out at an approximate cost of £332
- It was **AGREED to ACTION** the clerk to contact the resident who has issues with overhanging branches at Convent Drive
- It was **AGREED to ACTION** the clerk to ask the tree surgeon to look at concerns with a tree from a resident on Hinckley Road
- It was **NOTED** that there were now apples on the trees at Wykin Lane wildflower meadow and **ACTION** Cllr K Elliott to post on Facebook

442/21 To consider blue heart wildflower areas

The following was **RESOLVED**:

- It was **NOTED** that Cllr R Fisher was waiting to hear back from LCC

442/22 To consider tree planting strategy

The following was **RESOLVED**:

- It was **NOTED** that this would be discussed at next month's meeting

442/23 To consider village notice board

The following was **RESOLVED**:

- It was **NOTED** that Cllr K Elliott would advise the clerk on measurements for a potential new noticeboard.

442/24 To consider planters

The following was **RESOLVED**:

- It was **AGREED** that Cllr K Elliott would continue to maintain the planters near the George and Dragon and would give receipts to the clerk

442/25 To consider The Queen's Platinum Jubilee

The following was **RESOLVED**:

- It was **NOTED** that the chair wished to thank the Jubilee committee for all their hard work in making the Jubilee celebrations a great success

442/26 To consider land on Thornfield Avenue

The following was **RESOLVED**:

- It was **NOTED** that information from HBBC was still pending

442/27 To adopt revised standing orders

The following was **RESOLVED**:

- The amended Standing Orders were unanimously **AGREED** and **ADOPTED**.

442/28 To review risk assessment/accessibility/complaint/record management and public participation policies

The following was **RESOLVED**:

- Changes to the risk assessment were **NOTED**
- It was **NOTED** that no changes were required to the accessibility policy, the complaint policy, the record management, and public participation policies.

442/29 To consider gate at Hall Drive entrance to the recreational field

The following was **RESOLVED**:

- It was **AGREED to ACTION** the clerk to ask the contractor to remove the railings at an **AGREED** cost of £40

442/30 To consider Members Highway Fund

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

442/31 To consider issues relating to lamp posts

The following was **RESOLVED**:

- It was **NOTED** that the clerk and Cllr R Fisher were to meet with a representative from LCC on Thursday 7th July 2022

442/32 To consider Christmas tree arrangements

The following was **RESOLVED**:

- It was **NOTED** that the clerk was still obtaining quotes for the work to be completed.

442/33 To consider new bin next to phone kiosk

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to research a dual heritage bin for the centre of the village

442/34 To consider new Ukrainian Flag

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to order a new flag (under power S137) an approximate cost of £35 and Cllr R Fisher to post on Facebook that we will be replacing the existing one.

442/35 To consider quarterly budget Apr-Jun 2022

The following was **RESOLVED**:

- The quarterly budget accounts were **NOTED**

442/36 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: July 2022 :clerks salary and office expenditure £1087.52 and pavilion electricity £30.48 + £1.52 VAT, ground maintenance – contract £1932.73 ,additional work £429, playground inspection£30 .gravedigger £660 phone £10.93 + £2.19 VAT ,HBBC litter & dog waste £104,trade waste £617.76 + £123.55 VAT ,Charles Arnold Baker Book £141 + 0.80 VAT, Exercise equipment repairs £20,Garden show donation £60.00,Pathway cleaning £380, Wykin Lane cemetery water £6.75,phone £10.93 + £2.19 VAT, hall hire £195

442/37 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- Football club request **NOTED** and **ACTION** clerk to reply and arrange meeting with Cllr C Pegg
- Smart meter request for Pavilion was **NOTED** and it was **AGREED** not to proceed
- Resident tree concerns at the churchyard and 1 Blacksmiths yard were **NOTED** and **ACTION** clerk to advise that the work is to be done
- Resident tree concerns recreational ground **NOTED** and **ACTION** clerk to contact tree surgeon
- 38 Ryelands Crescent email **NOTED** and **ACTION** clerk to reply
- Letter relating to JLR, and Unipart distribution centre Appleby Magna **NOTED**
- Phone kiosk painting reply from LCC **NOTED**
- RCC community voice magazine **NOTED**
- Resident tree concerns at Convent Drive were **NOTED**

Verbal

- Concerns with traffic from St Martin's Catholic Voluntary Academy at drop off and pick up times was **NOTED** and a report from Cllr A McLean and Cllr K Elliott from a meeting they had with the principle was also **NOTED**

442/38 To consider items needed to be brought to public's attention

- None.

442/39 To consider future agenda items

- None

442/40 To consider entering a confidential session to discuss boundary issues

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session to discuss boundary issues

442/41 To consider the boundary issue

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to ask the solicitor to send the letter

The meeting closed at 10 pm

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 3rd August at 7.00pm