

Minutes of Stoke Golding Parish Council

Minutes of the 427th meeting of Stoke Golding Parish Council held virtually on Wednesday 9th June 2021

Attendance: Cllr R Terheege (in the chair), Cllr C Pegg, Cllr A McLean, Cllr N Smith, Cllr V Palmer, Parish Clerk S Beale, Borough Cllr Jonathan Collett, resident .

427/1 To receive apologies for absence:

County Cllr Bertie Harrison-Rushton ,K Elliot, R Fisher .

427/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 427/9.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a pecuniary interest in item 427/10 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Convent Drive Open Space until 31st March 2023.
- It was **NOTED** that Cllr Pegg has declared a pecuniary interest in item 427/17 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Bosworth Manor Open Space until 31st March 2023.

427/3 To receive reports by County and Borough Councillors

Borough Cllr Jonathan Collett reported, and the following was discussed:

- 1.Face to face meetings have begun again
- 2.Disappointment on the Wykin Lane appeal decision
- 3.Concerns over HBBC only having 4.6 years housing supply and its implications .
4. Pleased that the NP was progressing and now at Regulation 16.

427/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** there were no comments.

427/5 To confirm the minutes of the 426th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 5th May 2021 were unanimously **AGREED** and the Chairman signed the minutes of the 426th meeting as a correct record of the meeting.

427/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

None.

427/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED:**

- The Financial Reports for May was unanimously **AGREED** and signed by the Chairman.
- Income for the month of May 2021 was **NOTED** at £ 2039.00 .
- Expenditure for the month of May 2021 was **VERIFIED** at £ 6188.99 with £45.35 VAT to be reclaimed.
- The bank reconciliation for the month of April was **NOTED**.
- It was **NOTED** that the actual bank statements were verified by Cllr Terheege on the 17th May 2021.

b) Playground inspection:

Monthly report:

The following was **RESOLVED:**

- A full safety inspection report was **NOTED**.
- It was **AGREED** to proceed with parts for the exercise bike at a cost of £85.00
- It was **AGREED** to proceed with works required to four-way springer , exercise bike and skier at a cost of £15
- To **ACTION** JG to weed under roundabout rubber surface.

c) Ground Maintenance Report:

The following was **RESOLVED:**

- Work to fallen branches was **AGREED** at a cost of £48.00
- It was **NOTED** that previously agreed work to supply decorative stone to graves and remove anthills at Hinckley Road Cemetery has been completed.
- As previously **AGREED**, a new gate chain has been fitted to service gate at Wykin Lane Cemetery at a cost of £12.00
- It was **NOTED** the pitch markers work had been carried out at an **AGREED** cost of £150 and to **ACTION** clerk to notify football and cricket clubs .
- It was **NOTED** soil spoil enclosures at both Wykin Lane and Hinckley Road need replacing and to **ACTION** clerk to ask MS to quote.

d) Crime Report:

The following was **RESOLVED**:

- Crime figures for March 2021 – the following figures were **NOTED** from the police.uk website:
- 1 violence and sexual offence

e) Report by Clerk on other matters:

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that RT had attended the HBBC virtual rural conference 9/6/21.SB to attend same event on 10/6/21 and report at next meeting.

427/8 Planning Application Matters:

Planning applications were considered, and any comments resolved as follows:

a) New Applications:

- 10 Wykin Lane SG – two storey rear extension and pergola roof extension to the rear of the existing garage.
- Stoke Fields Farm, Hinckley Road ,SG residential development up to 70 dwellings.

b) Amended:

None

e) Appeals:

- Land at Wykin Lane, SG – appeal successful

f) Withdrawn:

None.

g) Refused:

- Station Road, Upton Lane , SG- erection of a detached garage and revised driveway layout.
- The White Swan ,47 High Street SG -proposed development of 6 dwellings

h) Approved:

- 117 Hinckley Road, SG- first floor extension above existing garage and single storey rear extension.
- 77 Station Road, SG-two storey extension at rear of house.

i) Declined to Make (the application has not met the criteria for the TPO status therefore permission is no longer required):

None.

427/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 24th May and 7th June were **NOTED**.
- Cllr Terheege reported on progress to date. Regulation 16 has begun and will run until 21st July 2021

427/10 To receive an update on Convent Open Space

The following was **RESOLVED**:

- A report on progress by Cllr Pegg was **NOTED**.

427/11 To update on maintenance of the pavilion

The following was **RESOLVED**:

- A report on progress by Cllr Pegg was **NOTED**
- To **ACTION** Cllr Pegg to meet with contractors to discuss internal refurbishments.

427/12 To update on works to recreational field ditch area

The following was **RESOLVED**:

- It was **NOTED** that quotes are still pending.

427/13 To update on drainage work at Wykin Lane Cemetery

The following was **RESOLVED**:

- It was **NOTED** that quotes still pending.
- It was unanimously **AGREED** due to the urgency to proceed with drainage work as soon as contractor is available.

427/14 To consider play equipment matting safety

The following was **RESOLVED**:

- To **ACTION** the clerk to ask MS to provide a quote.

427/15 To update on a memorial bench

The following was **RESOLVED**:

- It was **NOTED** that the bench cannot be installed until transfer of land is complete.
- To **ACTION** clerk to contact Thomas Barton to seek funding for the bench.

427/16 To consider Laburnum Gardens Open Space

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report .

427/17 To consider Bosworth Manor Open Space

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

427/18 To consider annual tree inspection works to trees

The following was **RESOLVED**:

- To **ACTION** Cllr. Pegg to ask for quotes to be reformatted to make it legible.
- It was **AGREED** to do high risk work first

427/19 To consider Hinckley Road Cemetery memorial wall cleaning

The following was **RESOLVED**:

- To **ACTION** the clerk to find out who did work previously.

427/20 To consider Vehicle Activated Sign and battery charging

The following was **RESOLVED**:

- To **ACTION** the clerk to contact residents interested in helping and to investigate battery options.

427/21 To approve and adopt amended standing orders

The following was **RESOLVED**:

- The amended Standing Orders were unanimously **AGREED** and **ADOPTED**.

427/22 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: May 2021:clerks salary and office expenditure £783.24 and June 2021: pavilion electricity £32.00, ground maintenance – contract £ 1690.06,additional work £446.00, playground inspection & cemetery work £52 and mole removal £140.00 .

427/23 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- Ivy removal , to **ACTION** clerk to contact resident and JS to remove
- TENS licence **NOTED**

Verbal

None

427/24 To consider items needed to be brought to public's attention

None.

427/25 To consider future agenda items

The following was **RESOLVED**:

- To consider Hinckley Road memorial wall cleaning
- To consider Facebook
- To consider entering a confidential session to discuss legal matters

427/26 To consider entering a confidential session to discuss staffing matters

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session to discuss staffing matters.
- It was **AGREED** to approve 3hrs overtime for outgoing clerk.

427/27 To receive the minutes of Staffing Committee meetings and update on the recruitment and appointment of the Clerk

The following was **RESOLVED**:

- The minutes of the Staffing Committee meeting on the 20th May 2021 were **NOTED**.
- It was **AGREED** to appoint Sarah Beale as clerk/RFO at LC1 SCP 9 of NJC PayScale. Contracted hours 13.
- NALC model contract to be agreed and signed by clerk and chair.

The meeting closed at 9 pm

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 7th July2021 at 7.00pm