

Draft Minutes of Stoke Golding Parish Council

Minutes of the 379th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 7th June 2017

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, R Mitchell, , Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward, Sgt Mike Francis-Lang and Jim Hope.

379/1 Apologies for Absence Cllrs P Goodsell and N Smith.

379/2 Declarations of interest on items on the agenda and dispensations: None.

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following issues were discussed:

1. On-going issues with Convent Drive and Mar City- still detached from the community, unfinished works and adoption of highway/services.
2. Ambulance delays.
3. Bus routes changes.
4. Closure of Weddington Lane in July – increased traffic.
5. A5 safety issues.
6. Sustainable Transformation Plan.

Borough Councillor Reg Ward reported on the following issues:

1. Road flooding – Main Street/Hinckley Road junction has been reported.
2. Mar City – play area, pumping station and drainage issues – update from Mar City to be requested
3. Morris Homes – drainage ditch, boundary fences, variation of conditions and affordable housing all on-going.
4. Outcome of meetings at Twycross - infrastructure disagreement between Parishes and developers.

Cllr Terheege reported on the ground noise as a result of works in Ivy Close.

Cllr Mitchell reported on the wording of statements in the Laburnum Cottage application and asked Borough Cllr ward to investigate/ discuss with HBBC Planning.

379/3 Neighbourhood Plan questionnaire prize draw

The winner of the youth prize is ticket number 5 – Danielle Watkins and winner of the adult prize is ticket number 41 – Jackie Jones.

RESOLVED ACTION: Clerk to notify prize winners.

379/4 Confirmation of 378th meeting minutes:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 3rd May 2017 were unanimously **AGREED** and the Chairman signed the minutes of the 378th meeting as a correct record of the meeting.

379/5 Matters arising:

Crime Report for March 2017 – The following figures were obtained from the police.uk website:

2 vehicle crime near Hinckley Road and Church walks, 1 burglary near High Street and 1 criminal damage near Church Walks - investigations complete, no suspects identified.

A report was given by Sgt Mike Francis- Lang as follows:

The two serious crimes in the village, the robbery at the Post Office and the mugging, were not linked to each other or to other serious crimes reported in the area. The police have identified suspects for both crimes and are working towards a positive outcome in each instance. The crimes do not reflect trends or crime patterns in the area and repeat instances are not expected. Data shows that crime in the area is generally down.

A recent speed monitoring station set up in the village showed that most vehicles are below the speed limit, but of those that were above some were considerably over the limit. Further funding is being sought for additional monitoring, however, staffing issues mean it is difficult to enforce speed in general.

Residents are advised to use the police Facebook page for instance news on crime in the area. The police also ask if any crime, no matter how trivial, is reported as this determines future staffing levels.

Village planters – It was **RESOLVED** and unanimously **AGREED** to proceed with summer maintenance, at a cost of £395.14.

Benches – work is now complete.

Thornfield Avenue street name sign - has been repaired, but in order to remove the sign the posts had to be cut shorter. Further near misses have been witnessed.

RESOLVED ACTION: Sign to be removed and resident contacted regarding the possibility of fixing to a garden wall.

WL Cemetery sign – has been repaired and re-installed.

Ground maintenance:

FB wall – soil has been used to level the area where the matting is missing to avoid trip hazards and cover the plastic grid. No cost to the PC.

Soil enclosures – JG is unable to fulfil the quote previously agreed. MS has quoted a price of £520 for removal of 10 tons of soil.

RESOLVED ACTION: Work to be postponed in light of possible work to the ditch at Hinckley Road Cemetery.

Extra cut – an extra cut of the cricket outfield was requested by the Cricket Club in May, at a cost of £60.

RESOLVED ACTION: Clerk to invoice the Cricket Club.

Exercise bike belt – It was **RESOLVED** and unanimously **AGREED** to proceed with replacement of the belt, at a cost of £20 for fitting.

379/6 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of May 2017 was **NOTED** at £4,482.31.
- Expenditure for the month of May 2017 was **VERIFIED** at £5,634.81.
- The bank reconciliation for the month of May 2017 was **NOTED**.
- The actual bank statements were **VERIFIED** by Cllr Beale on 8th May 2017.

b) Reports of Council representatives and Clerk: None.

c) Playground inspection:

Monthly report: **NOTED**.

RESOLVED ACTION: None.

379/7 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

a) New Applications:

23 Roseway, SG – single storey rear extension.

37 Wykin Lane, SG – erection of detached triple garage with studio and playroom.

RESOLVED COMMENT: In the context of the surrounding area, this is considered to be overdevelopment on an inappropriate site.

St Martins Convent, Hinckley Rd, SG – relocation of proposed play area.

12 Roseway, SG – variation of condition 2 of planning permission 17/00024/HOU to provide 100mm set back to side extension; replacement of rear window with roof light; and addition of side detailing to brickwork.

Laburnum Cottage, High St, SG – demolition of garage and erection of 5 dwellings with access and provision of community orchard.

RESOLVED ACTION: Clerk to prepare comments based on issues previously raised: conservation area, housing need, access and community orchard proposal, and forward to Cllrs for approval before submitting.

b) Amended: None

c) Permissions approved:

Telephone Exchange, Pine Close, SG – 17.5m high monopole with associated equipment.

d) Refusals: None

e) Appeals: None

f) Withdrawn: None.

379/8 Neighbourhood Plan

Cllr Mitchell reported that analysis of the questionnaires should be complete by mid-June and that he will then begin to produce the Neighbourhood Plan document.

379/9 Sport in Stoke Golding (SISG)

Cllr Pegg reported that the application to Pro-help had been successful, but was still waiting to be picked up by a professional. In the meantime he will be working with Graham Chilvers to improve the development plans previously submitted by the sports' clubs.

379/10 Trees

The following tree issues were discussed:

- A further assessment of the oak tree at the recreation field has been requested and a report is awaited.
- Thornfield Avenue boundary trees/hedge at the recreation field were discussed.

RESOLVED ACTION: Clerk to reply to resident.

- Trees on Church Walks.

RESOLVED ACTION: Cllr Pegg has sought a price from JG. Clerk to reply to resident.

- The determination date for planning approval for work to trees at St Margaret's Churchyard is 16th June.
- The boundary at Hinckley Road Cemetery – still awaiting revised quote.
- Cllr Fisher will meet with the Tree Officer on 19th June to discuss the Xmas tree.

- A tree on Sherwood by the school.

RESOLVED ACTION: Clerk to inform Highways.

- Research a list of tree surgeons in the area.
- The need for planting of new trees.

379/11 Play equipment

The following was **RESOLVED**:

- The confirmation of the PCIF grant of £5,938.50 was **NOTED**.
- It was **AGREED** to proceed with a claim for £3,950.00 from Tesco Bags of Help.

379/12 Relocation of dog waste bin

The pros and cons of moving the dog waste bin on the corner of Whitemoors Road and Roseway were discussed. It was **RESOLVED** and unanimously **AGREED** to leave the bin in its present location.

379/13 Memorial safety – gravestone repairs

The following was **RESOLVED**:

- The 50% EIP funding for phase 2 should be approved shortly. It was **AGREED** to proceed with the notice and order when funding is confirmed.
- Initial prices for phase three were considered. It was **AGREED** to proceed with urgent work to eight memorial stones, at a cost of £1,390.00 + the cost of one removal.
- It was **AGREED** to proceed with further quotes for the remaining memorial stones in phase 3.

379/14 To appoint one trustee of the Mistress Hester Hodges Exhibition Foundation to commence on 1st July 2017.

It was **RESOLVED** to thank Ann Jones for her service and re-appoint for a further term of four years.

379/15 To appoint two LRALC branch representatives

It was **RESOLVED** and unanimously **AGREED** to appoint Cllrs Beale and Fisher. Cllr Beale to attend the next meeting on 27th June 2017.

379/16 Data protection – preparing for the GDPR

As Data Protection Officer, Cllr Beale reported that the law will change in 2018 and twelve steps have been advised in order to prepare. Due to work already carried out in recent years the Parish Council is already well prepared.

The following was **RESOLVED**:

- It was **NOTED** that Cllr Beale is currently working on a privacy notice code of practice and protecting the rights of individuals.
- The following procedural guidance for protection of personal data should be **NOTED**:
 1. Personal data should be kept locked away in homes.
 2. A 6 digit password should be used on android tablets and phones.
 3. computer and phone updates must be kept up-to-date.
 4. Windows 7 or above must be used.

379/17 To resolve upon the monthly schedule of payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: June 2017 – electricity to pavilion £38.00, admin – clerk's salary and office expenditure £532.22, NP printing £759.60 and 90.00, Stoke Golding Methodist Church - hall hire £97.50, repurchase of grave plot £300.00, village planters £395.14, ground maintenance - contract £1,253.67, additional work – HR Cemetery hedge work, removal of concrete/metal from recreation field and extra cricket cut £776.00, playground inspection, benches and exercise bike belt £170.00.

379/18 To receive and consider such communications as received by the Chairman of the council **Written**

St Margaret's Churchyard repairs

The following was **RESOLVED**:

- It was **NOTED** that HBBC Estates will investigate the detail of the original agreement between the Church and the Local Authority which was subsequently adopted by the Parish Council.
- It was **NOTED** that EIP funding may be available.
- To **ACTION** the Clerk to forward photos and an estimated budget to HBBC to determine if funding is available for this financial year or whether it will be considered for 2018/19.
- It was **NOTED** that an initial quote for the works to the wall has been sort.
- It was **AGREED** to proceed with additional quotes for the wall and pathways.
- It was **AGREED** a meeting will be held with church representatives once all necessary information has been received.

Ditch at Hinckley Road Cemetery

RESOLVED ACTION: Prices to be sort to have the ditch piped and filled.

SG Garden Show – request for donation.

A donation of £60 was **RESOLVED** and unanimously **AGREED**.

Request for Youth Bus sessions to continue.

It was **RESOLVED** and unanimously **AGREED** for the youth bus to continue.

Seafarers UK – Merchant Navy Day. **NOTED**

Jitty maintenance concerns

It was **RESOLVED** and unanimously **AGREED** to investigate the option for the Parish Council to take over responsibility for highway maintenance in the village.

Suggestions/comments from Cllr Goodsell were discussed and **NOTED**.

Verbal

None.

379/19 To consider items needed to be brought to public's attention

None

379/20 Any Other Business

Cllr Fisher reported on progress with tidying of the land in front of the Post Office.

It was **RESOLVED** and unanimously **AGREED** to write to the land owners to discuss necessary work.

The rough land on Thornfield Avenue was discussed.

It was **RESOLVED** and unanimously **AGREED** to ask Borough Cllr Ward to take up the issue of this brown field site been used for housing in the future.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 10.00pm

Next meeting:- Methodist Hall, Wednesday 5th July 2017 at 7pm

