

Minutes of Stoke Golding Parish Council

Minutes of the 439th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 6th April 2022

Attendance: Cllr R Terheege (in the chair), Cllr R Fisher , Cllr N Smith ,Cllr A McLean Parish Clerk Mrs S Beale and 5 residents.

439/1 To receive apologies for absence Cllr C Pegg Cllr V Palmer ,Cllr K Elliott ,Borough Councillor J Collett.

439/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a dispensation which was previously **AGREED** for any discussion and vote in relation to the Convent Drive Open Space until 31st March 2023.
- It was **NOTED** that Cllr Pegg has a dispensation which was previously **AGREED** for any discussion and vote in relation to the Bosworth Manor Open Space until 31st March 2023.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussions and vote in relation to the budget and setting of the precept for four years.

439/3 To receive report by the Borough Councillor and County Councillor.

County Councillor Bertie Harrison-Rushton sent a report, and the following was **NOTED**

- School places to be announced 19th April 2022
- Plant a tree for the Queens Platinum Jubilee
- Recycle and waste survey

Borough Cllr Jonathan Collett sent a report , and the following was **NOTED**

- Local plan has been submitted for approval by local inspectors. LCC will object to it due to lack of required information relating to highways and education
- HBBC Governance review open until 18th May 2022

439/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- Issues relating to a piece of land being designated as a wildlife area were **NOTED**

439/5 To confirm the minutes of the 438th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 2nd March 2022 were unanimously **AGREED** and the Chairman signed the minutes of the 438th meeting as a correct record of the meeting.

439/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- Slide matting repair work was now complete

439/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report:

The following was **RESOLVED:**

- The Financial Report for March was unanimously **AGREED** and signed by the Chair.
- Income for the month of March was **NOTED** at £3693.05
- Expenditure for the month of March 2022 was **VERIFIED** £5266.88 with £ 139.93 VAT to be reclaimed
- The bank reconciliation for the month of March was **NOTED**

b) Playground inspection:

Monthly report:

The following was **RESOLVED:**

- A full safety inspection report was **NOTED**

c) Ground Maintenance report:

The following was **RESOLVED:**

- A year end ground maintenance report was **NOTED**

d) Crime Report:

The following was **RESOLVED:**

- Crime figures for January 2022 – the following figures were **NOTED** from the police.uk website:
4 x Violence & sexual offences, 1 x other theft 1 x public order

e) Report by Clerk on other matters:

The following was **RESOLVED:**

Clerk attended LCC/LRALC operational meeting

- Lack of HGV drivers is still a concern

Clerk attended SLCC meeting (Society of local council clerks)

- Issues with banks unwilling to open new community bank accounts

Report from the cemetery administrator was **NOTED**

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED:**

- Cllr R Terheege and Cllr R Fisher attended the HBBC rural conference ,their report was **NOTED**

439/8 Planning Application Matters:

Planning applications were considered, and any comments resolved as follows

a)New Applications:

- 22/00094/CLP 16 Ivy Close, conversion of garage,

RESOLVED COMMENT: Breach of original planning conditions

- 22/00089/FUL Little Meadow, Basin Bridge, agricultural grazing into dog paddock

RESOLVED COMMENT: None

- 21/01442/FUL Erection of bungalow land adjacent to 77 Roseway

RESOLVED COMMENT: Point out NP policies.

b)Amendments :

- 21/01446/CON Compass Fields, variation to allow occupiers other than one named

RESOLVED COMMENT: None

c) Permissions Granted

- 21/00656/OUT Archaeological work Stoke Fields Farm

d) Decline to make-None

e) Refusals-None

f) Appeals: None

g) Withdrawn-None

h) Consultations: None

i) Meeting

- Meeting with Barwood Homes 25th March 2022 It was **NOTED** residents' concerns were discussed.
- Meeting with Pegasus for Normandy Way 8th April 2022

439/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was **RESOLVED**

- Minutes of the NPAC held on 7th March 2022 were **NOTED**
- It was **AGREED** to continue with the NPAC to start looking at amendments and this to be reviewed in approximately 3 months' time.
- It was **AGREED** that the PC would seek advice on planning matters from the NPAC
- It was **NOTED** that the NPAC had an admin budget of £1000 for 2022/2023
- It was **NOTED** the NPAC committee members are co-opted members of the Parish Council

439/10 To receive an update on Convent Open Space meeting and update on Convent Open Space (COSC)

The following was **RESOLVED:**

- Minutes of the COSC meeting held on 16th March 2022 were **NOTED**
- It was **AGREED to ACTION** the clerk to purchase parts to repair the slide at an **AGREED** cost of £21.40 which includes delivery charges and to **ACTION** clerk to find out the cost to do the repair.
- It was **NOTED** that the signs were ready for the playground and will be installed shortly.

439/11 To update on works to recreational field ditch area

The following was **RESOLVED:**

- It was **NOTED** there was nothing to report

439/12 To update on drainage work at Wykin Lane Cemetery

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

439/13 To consider scattering of ashes at Hinckley Road and Wykin Lane Cemetery

The following was **RESOLVED**:

- It was **AGREED** to allow scattering of ashes in the corner of Hinckley Road Cemetery and not in Wykin Lane . **ACTION** the clerk to find out how far away from trees this needs to be done.

439/14 To consider Hinckley Road and Wykin Lane Cemetery matters.

The following was **RESOLVED**:

- It was **AGREED** that we now have 42 cremation plots available at Hinckley Road cemetery
- It was **AGREED** that a memorial tree for Hinckley Road should be discussed in more detail under a separate agenda item at a future meeting.
- It was **AGREED** to allow BACS payments from funeral directors.
- It was **AGREED** to **ACTION** the clerk to speak to the contractor regarding the mess left after removable of soil.
- It was **AGREED** to **ACTION** the clerk to look into cheaper options for a new soil enclosure as the cost previously agreed has increased .
- It was **AGREED** to allow more plaques to be added to a bench in Wykin Lane cemetery.

439/15 To consider Laburnum Gardens Open Space.

The following was **RESOLVED**:

- It was **NOTED** that the bench had been installed and Cartwright homes have reimbursed £682.05 for the cost of the bench and £100 for the cost of the installation.
- It was **AGREED** to **ACTION** the clerk to look into hard standing in front of the bench

439/16 To update on maintenance of the pavilion.

The following was **RESOLVED**:

- It was **AGREED** that the plans from the architect could now be sent to the FA

439/17 To consider Bosworth Manor Open Space.

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to advise the solicitor there will be a change of Chair to complete the signatures required.

439/18 To consider The Queens Platinum Jubilee.

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to contact the insurance company for the party and the beacon lighting.
- It was **NOTED** that a group of volunteers have made bunting for the party
- It was **NOTED** that the event had been advertised on Facebook and in the Stoker and leaflets were being produced.

439/18 To consider Members Highway Fund

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

439/20 To consider the new code of conduct

The following was **RESOLVED**:

- It was unanimously **AGREED** to adopt the new code of conduct.

439/21 To consider pitch hire for 2022/23

The following was **RESOLVED**:

- It was **AGREED** to proceed with pitch hire fees in line with Hinckley and Bosworth Borough Council.

439/22 To consider fees for cemeteries 2022/23

The following was **RESOLVED**:

- It was **AGREED** to proceed with cemetery fees in line with Hinckley and Bosworth Borough Council.
- The revised scale of charges was **AGREED**
- It was **AGREED** to remove scattering of ashes from the price list until confirmation of what we will be able to offer has been agreed.

439/23 To consider Cemetery Administrator statement of expenses for the year.

The following was **RESOLVED**:

- It was **AGREED** to proceed with cemetery administration expenses, at a cost of £83.05.

439/24 To consider Annual Parish Report

The following was **RESOLVED**:

- It was **AGREED** to upload the report onto the web and Facebook and to make hard copies available.

439/25 To consider Clerk's petty expenditure Statement for the half year

The following was **RESOLVED**:

- The Clerk's petty expenditure statement was unanimously **AGREED**, at a cost of £281.39

439/26 To consider updates to ground maintenance contract

The following was **RESOLVED**:

- Annual review of performance has been carried out by Cllr C Pegg all matters were satisfactory, and the contract will be renewed at a new **AGREED** costing of £23192.80 for 2022/2023. This will now include Laburnum Garden maintenance ,rewild areas around the village x 3 per season, Wykin wood management x 1.5 days per season, rose bed maintenance H/R cemetery, Convent pathways cutting x 10 per season , Convent field topping x 4 per season. This will increase the monthly costs from £1690.06 to £1932.73

439/27 To consider draft report on the Council's accounts including budget update and comparison ,allocated reserves, grants and projects and Neighbourhood plan

The following was **RESOLVED**:

- The following documents were unanimously **AGREED**:
- End of year accounts summary.
- End of year budget comparison.
- Updated budget figures and report.
- Allocated reserves report.
- Projects and allocated budgets report including grants.
- Neighbourhood Plan accounts summary.
- It was **AGREED** to ring fence £500 election budget and £200 for printing

439/28 To consider Christmas tree arrangements

The following was **RESOLVED**:

- It was **NOTED** that the clerk has a meeting with the electrician arranged for 12th April 2022

439/29 To consider investment accounts

The following was **RESOLVED**:

- It was **AGREED** for the clerk to try and open an account with Unity Trust Bank . It was **NOTED** that the charges would be £6 a month taken quarterly.

439/30 To consider CPRE annual membership

The following was **RESOLVED**:

- It was **AGREED** to proceed with CPRE membership, at a cost of £36.00 from S137 expenditure.

439/31 To consider full review of asset register

The following was **RESOLVED**:

- A full review of the asset register was **NOTED**

439/32 To consider S106 money recreational ground

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to purchase a picnic table with wheelchair access for £665.64 with installation cost of £120 and to contact HBBC to claim the S106 money from the Ivy Close development £613.35 to go towards the table and £324.75 for the maintenance.

439/33 To resolve upon the Monthly Schedule of Payments.

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows

Pavilion Elec £32 inc £1.52 VAT, Phone £10 + £2.00 VAT, Clerks salary & admin £1113.07 +£5.32 VAT
Ground maintenance contract £1690.06, Ground maintenance additional £1150.30, Litter bins £617.76 +£123.55
VAT, trade waste £104,hall hire £241.50,soil removal £260,CPRE membership £36,Tree work £350 + £70 VAT,
LRALC membership £456.14,cemetery admin £83.05,W Lane business rates £686.13,Scribe £468+£93.60

439/34 To receive such communications as received by the Clerk.

The following was **RESOLVED**:

Written

- Lamp posts at the recreational field reply from LCC **NOTED** and **ACTION** clerk to reply
- HBBC 1485 maintenance cost reply for HBBC **NOTED** and to **ACTION** clerk to reply
- Thomas Barton defibrillator reply **NOTED**
- 1485 Sculpture trail newsletter **NOTED**
- Thank you for Ukraine support **NOTED**
- Making a difference nominations acknowledgment **NOTED**
- Grass cutting at the cemetery complaint **NOTED** and **ACTION** clerk to contact contractor and reply to resident
- Works to trees in the churchyard request **NOTED** and **ACTION** to contact tree surgeon
- Concerns over planning application for one dwelling at Roseway was **NOTED**
- Concerns over developer signs was **NOTED** and **ACTION** the clerk to contact the resident
- Concerns over Jitty and hedge **NOTED** and **ACTION** the clerk to seek advice
- Letter regarding the Christmas Sleigh committee was **NOTED** and Cllr N Smith to look into it

Verbal

- Request regarding passing places on Wykin Lane was **NOTED** and **ACTION** the clerk to contact the resident

439/35 To consider items needed to be brought to public's attention

- It was **NOTED** there was nothing to report.

439/36 To consider future agenda items

The following was **RESOLVED** :

It was **NOTED** that the following items should be added to a future agenda .

- Tree planting , lamp posts , memorial tree

439/37 To consider entering a confidential session for legal matters.

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session and members of the public were asked to leave the meeting.

439/38 To consider boundary dispute.

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to chase the solicitor.

439/39 To consider entering a confidential session to discuss staffing matter

The following was **RESOLVED** :

- It was **AGREED** to enter a confidential session

439/40 To consider clerks wage increase

The following was **RESOLVED**:

- It was **AGREED** to give the clerk the wage increase backdated to her start of employment as per the agreement by the (NJC) National Joint Council for local government services of 1.75%

439/41 To consider previous clerks due wage increase

The following was **RESOLVED**:

- It was **AGREED** to pay the previous clerk the payment owed from 1st April 2021 to end of employment due to the pay increase of 1.75% .

439/42 To consider clerk's pension

The following was **RESOLVED**:

- It was **NOTED** that the clerk has opted out of the NEST pension scheme,

The meeting closed at 9:30 pm

Next meeting:- Annual General meeting Stoke Golding Methodist Church Hall, Wednesday 4th May from 6:30pm
Monthly meeting from 7:00pm