

Minutes of Stoke Golding Parish Council

Minutes of the **449th** meeting of Stoke Golding Parish Council held on Wednesday **1st March 2023** at the Methodist Church Hall.

Attendance: Cllr A McLean (in the chair), Cllr R Fisher, Cllr M Styles, Cllr V Palmer, Parish Clerk: S Beale, M Ward, T Chadwick from the NPAC, Cllr J Collett (Borough Council)

449/1 To receive and accept apologies for absence:

- Cllr N Smith, Cllr C Pegg

449/2 To receive declarations of interest on items on the agenda and dispensations:

The following was RESOLVED:

- A dispensation was previously AGREED for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was NOTED that Cllr McLean has declared a dispensation which was previously AGREED for any discussion and vote in relation to the Convent Open Space until 31st March 2023
- It was NOTED that Cllr M Styles has declared a dispensation to discuss and vote in relation to the Convent Open Space.

449/3 To receive reports by County and Borough Councillors

County Cllr Bertie Harrison-Rushton sent a report, and the following was NOTED.

- Budget will support vulnerable people has been agreed.
- Work and skills free support available
- Photo ID is required for voting.

Borough Cllr Jonathan Collett reported, and the following was NOTED.

- Budget concerns
- No progress on the local plan
- Clarity required on the issue regarding the cancellation of bus routes.

449/4 Public participation – to consider any comments by the public on items on the agenda:

The following was RESOLVED:

- None

449/5 To confirm the minutes of the **448th** meeting of the Parish Council:

It was RESOLVED that the minutes of the Parish Council meeting held on **1st February 2023** were unanimously AGREED and the Chair signed the minutes of the **448th** meeting as a correct record of the meeting.

449/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- No date yet for the end of the football season.

449/7 To receive and consider such communications as received by the Clerk.

The following was RESOLVED:

Written

- 1485 sculpture trail newsletter NOTED.
- Litter picking week 17th March-2nd April ACTION Cllr Palmer to look into
- Police and crime commissioner newsletter
- Storage at The Atkins building ACTION clerk to arrange new agreement at a cost of £250.
- Miller homes reply to meeting NOTED.
- Speeding and Convent Drive issues NOTED , ACTION clerk to respond to resident.
- BBC make a difference nominations ACTION clerk to look into further.
- Signs to notify construction traffic to Roseway development, ACTION clerk to contact Cora.

Verbal

- Concerns about safety of a tree off Church Walks ACTION clerk to contact the resident.

449/8 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

- a) New Applications:
 - 22/01080/REM 55 houses Wykin Lane reserved matters.
RESOLVED COMMENT: Report by NPAC to be sent.
 - 23/00132/CLP & 23/00137/HOU 95 Hinckley Road mobile home/caravan in garden
RESOLVED COMMENT: object, this is a permanent structure and categorised incorrectly.
 - 23/00139/TPO 1 Church Close , works to trees.
RESOLVED COMMENT: none.
 - 23/00134/TPO 45 Convent Drive, works to trees.
RESOLVED COMMENT: none.
 - 23/00173/FUL Compass Fields Farm, Wykin Lane , change of use to include the repair and maintenance of agricultural machinery, implements and motor cars.
RESOLVED COMMENT: none.
- b))Amended:
 - 22/00661/FUL Mulberry Farm
RESOLVED COMMENT: Report by NPAC to be sent.
- c) Permissions granted.
 - 21/01346/HOU & 22/01218/CONDIT 10 Main Street-extension.
 - 22/01210/HOU 151 Hinckley Road-extension.
 - 22/1218/CON 3 Roseway-extension
- d) Refusals
- e) Appeals:- None
- f) Withdrawn: -None
- g) Meetings:
 - Miller homes 8th February attended by Cllr N Smith & Cllr J Collett report NOTED.

449/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations.

The following was RESOLVED:

- The minutes from the February meeting were NOTED.
- Revisions are being finalised.
- Awaiting notification from Historic England and the Environmental Agency to see if they require a full SEA. Natural England have confirmed they will not require a full SEA.

449/10 To resolve upon the Monthly Schedule of Payments

It was RESOLVED that payments have been checked against the invoices Cllr McLean and the schedule of payments was unanimously AGREED and the Chairman signed the schedule. The Parish Council to proceed with payments as follows **March 2023** :clerks' salary and office expenditure £1505.19 , pavilion electricity £30.48 + £1.52 VAT, ground maintenance – contract £1932.73 additional work £1161.47, playground inspection £00 phone £10.93 + £2.19 VAT Village Hall/Pavilion water bill £32.54 water bill Wykin Lane £6.75,Architect £650.00,LRALC (internal audit) £260.00,scribe £561.60 + £112.32 VAT, Drinkall electrical (pavilion) £3013.09, Collier plumbing (pavilion) £792.00,D J Shorthose Ltd (block paving Lab Gdns) £1255.00,cleaner (pavilion) £96.00.

449/11 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was RESOLVED:

- a) Financial progress report
 - The Financial Report for **February** was unanimously AGREED and signed by the Chair.
 - Income for the month was NOTED at £1783.00
 - Expenditure for the month of **February 2023** was VERIFIED at £8745.42 plus £629.88 VAT to be reclaimed.
 - The bank reconciliation for the month of **February** was NOTED.
- b) Verify bank statements.
 - The bank statements were verified by Cllr McLean £41045.56 Unity trust, £61,091.38 NS&I, £40074.04 NatWest
- c) Playground inspection:
Monthly report:
The following was RESOLVED:
 - Reports had not been received.
- d) Ground Maintenance Report:

The following was RESOLVED:

- The ground maintenance report was NOTED.
- Wykin Lane wood management additional work AGREED at a cost £246.
- Cllr M Styles has AGREED to help water the fruit trees at Convent Meadow.

- It was AGREED to have the dead Hawthorn tree removed at the recreational ground at an AGREED cost of £140.

e) Crime Report:

The following was RESOLVED:

- Crime figures for December 2022 – the following figures were NOTED from the police.uk website:
1 x other theft

f) Report by Clerk on other matters:

- Attended LCC/LRALC operational meeting, looking at ways to allow the PC to undertake some of the highway work.
- Attended HBBC election briefing, and report was NOTED.

g) Reports of Councillors on meetings and training they have attended relating to the work of the Parish Council

- Nothing to report.

449/12 To consider change of date of the APM.

The following was RESOLVED:

- It was NOTED that due to the entering of the pre-election status , the APM will now take place on the 10th May 2023.

449/13 To consider renewal of LRALC Internal Audit Service.

The following was RESOLVED:

- It was AGREED to continue with the internal audit service at a cost of £260.

449/14 To consider Scribe software annual invoice.

The following was RESOLVED:

- It was AGREED to continue with the Scribe software at a cost of £561.60 + £112.32 VAT.

449/15 To consider the renewal of SLCC membership.

The following was RESOLVED:

- It was AGREED to continue with the SLCC membership (payment shows on February minutes)

449/16 To receive the minutes of Convent Open Space Committee (Convent Meadow) and update.

The following was RESOLVED:

- The minutes from the **FEBRUARY** meeting were NOTED.
- Report from meeting with The Charity of Thomas Barton attended by Cllr A McLean and Cllr M Styles was NOTED.
- Cllr M Styles has an ecological meeting scheduled.
- Fruit trees have all been planted with the help from the scouts at an AGREED cost of £641.47.

449/17 To review the asset register.

The following was RESOLVED:

- Bench, bin and table at Convent Meadow, dog waste bin replacement near the Zion church, pump station gates, wheelchair accessible table at the recreational ground all added this year . ACTION the clerk to update the website.

449/18 To consider block paving around the bench at Laburnum Gardens.

The following was RESOLVED:

- The work was now complete at an AGREED cost of £1255.00.

449/19 To consider repair of tarmac on basketball/football area at the recreational ground.

The following was RESOLVED:

- On further investigation the making a difference fund is not available to Parish Council's. Clerk to ACTION the work at an estimated cost of £1260 + VAT

449/20 To consider the pavilion and new pavilion , architects costings and a quantity surveyor report.

The following was RESOLVED:

- Electric work to the pavilion is complete at an AGREED cost of £3013.09.
- Plumbing work is now complete at an AGREED cost of £660 + £132 VAT.
- Architects cost for drawing the plans complete at an AGREED cost of £650.
- Quantity surveyor quote was NOTED and Cllr C Pegg is waiting for a further two quotes.
- Water pipe on the side of the pavilion needs a cover ACTION the clerk to contact the ground maintenance contractor.
- Pavilion cleaning done at an AGREED cost of £96 and will now continue at once a month.
- It was AGREED that after Cllr M Styles and the clerk had completed a risk assessment for the pavilion the football club can be allowed to use it again.

449/21 To consider pitch hire fees 2023/24

The following was RESOLVED:

- It was AGREED to base next year's costs on HBBC's.

449/22 To consider Bosworth Manor Open Space

The following was RESOLVED:

- Reply from the solicitor was NOTED and ACTION Cllr N Smith to reply.

449/23 To consider Hinckley Road and Wykin Lane cemetery matters to include cemetery report.

The following was RESOLVED:

Cemetery report:

- Email from funeral directors was NOTED.
- The charity of Thomas Barton would consider two new benches in Wykin Lane cemetery and ACTION the clerk to contact them.
- Rubbish has been cleared away at an AGREED cost of £53.
- Leaves have been cleared away at an AGREED cost of £41.

449/24 To consider the area of reflection at Hinckley Road cemetery.

The following was RESOLVED:

- It was AGREED to ACTION the clerk to contact ICCM.

449/25 To consider cemetery fees for 2023/2024.

The following was RESOLVED:

- It was AGREED to base next year's costs on HBBC's.

449/26 To consider works to the recreational ground and car park.

The following was RESOLVED:

- Cllr M Styles report on progress with ideas for the car park extension were NOTED.

449/27 To consider works to trees.

The following was RESOLVED:

- It was AGREED to proceed with the work to fell Lawson Cypress tree and Ash tree to ground level in Hinckley Road cemetery but not to grind the stumps at an estimated cost of £852 + VAT and ACTION the clerk to check if a faculty is required.
- It was AGREED to allow the village hall committee to plant a tree in memory of Queen Elizabeth II in the recreational ground .
- Still waiting for the tree inspection report.

449/28 To consider yellow lines at Convent Drive

The following was RESOLVED:

- Report from Cllr A McLean and Cllr R Fisher on meeting regarding consultation on yellow lines at Convent Drive was NOTED and ACTION the clerk to contact LCC to see if they will give permission for lines to be painted.

449/29 To consider the coronation of King Charles III

The following was RESOLVED:

- Due to the PC going into pre-election status from the 20th March it was NOTED that restrictions apply on what is allowed to be publicised.

449/30 To consider Members Highway Fund

The following was RESOLVED:

- It was NOTED there was nothing to report.

449/31 To consider issues with lamp posts.

The following was RESOLVED:

- It was NOTED there was nothing to report.

449/32 To consider items needed to be brought to public's attention.

The following was RESOLVED:

- None.

449/33 To consider future agenda items.

The following was RESOLVED:

- APM for 2024.

449/34 To consider entering a confidential session(Public Bodies Act 1960) to discuss legal/confidential matters.

The following was RESOLVED:

- It was AGREED to enter a confidential session to discuss ground maintenance contract.

449/35 To consider the ground maintenance contract.

The following was RESOLVED:

- It was AGREED to add basic maintenance of the cricket square, leaf clearing at the cemeteries and recreational car park into the contract.

The meeting closed 8.30 pm.

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 5th April at 7:00pm