

Minutes of Stoke Golding Parish Council

Minutes of the 438th meeting of Stoke Golding Parish Council held in the Methodist Church hall on Wednesday 2nd March 2022

Attendance: Cllr R Terhegge (in the chair), Cllr R Fisher, Cllr C Pegg, Cllr V Palmer, Cllr N Smith, Cllr K Elliot, Parish Clerk Mrs S Beale, Borough Cllr Jonathan Collett, County Cllr Bertie Rushton-Harrison, 2 residents.

438/1 To receive apologies for absence Cllr A McLean

438/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 438/9.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a pecuniary interest in item 438/10 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Convent Drive Open Space until 31st March 2023.
- It was **NOTED** that Cllr Pegg has declared a pecuniary interest in item 438/17 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Bosworth Manor Open Space until 31st March 2023.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussions and vote in relation to the budget and setting of the precept for four years.

438/3 To receive report by the Borough Councillor and County Councillor.

County Councillor Bertie Harrison-Rushton reported, and the following was discussed:

- Support for the Platinum Jubilee Celebrations
- Highway issues
- Members Highway Fund

Borough Cllr Jonathan Collett reported, and the following was discussed:

- Budget has been passed
- Local plan consultation
- Mira expansion concerns

438/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- **None**

438/5 To confirm the minutes of the 437th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 2nd February 2022 were unanimously **AGREED** and the Chairman signed the minutes of the 437th meeting as a correct record of the meeting.

438/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- It was **NOTED** that Zurich had refunded £770 towards the water leak claim
- It was **NOTED** that Scouts had decided they did not need the £50 donation for the peace tea

438/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report:

The following was **RESOLVED:**

- The Financial Report for February was unanimously **AGREED** and signed by the Chair.
- Income for the month of February was **NOTED** at £1790.00
- Expenditure for the month of February 2022 was **VERIFIED** £6310.42 with £ 121.53VAT to be reclaimed
- The bank reconciliation for the month of February was **NOTED**

b) Playground inspection:

Monthly report:

The following was **RESOLVED:**

- A full safety inspection report was **NOTED**

c) Ground Maintenance report:

The following was **RESOLVED**:

- It was **NOTED** that the fence has been repaired on Wykin Lane at an **AGREED** cost of £100
- It was **NOTED** that works to Wykin Lane cemetery wood had been completed at an **AGREED** cost of £222.00
- It was **NOTED** that the salt bins have been topped up at an **AGREED** cost of £40
- It was **NOTED** that the trip hazards at the recreational ground picked up on the latest ROSPA inspection had been fixed at an **AGREED** cost of £50
- It was **AGREED** to update the ground maintenance contract to include new regular work required as discussed at the meeting.

d) Crime Report:

The following was **RESOLVED**:

- Crime figures for December 2021 – the following figures were **NOTED** from the police.uk website:
1 criminal damage and arson 1 other crime 2 violence and sexual offences 4 vehicle crime

e) Report by Clerk on other matters:

The following was **RESOLVED**:

- A report from the cemetery administrator was **NOTED**

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

Report from Cllr R Terheege and Cllr R Fisher

- Both attended the meeting to discuss the Bosworth 1485 sculpture . Positioning of the sculpture and responsibilities and costs were discussed.

438/8 Planning Application Matters:

Planning applications were considered, and any comments resolved as follows

a)New Applications:

- 21/01401/HOU 3 Roseway extension, move drive, loft conversion

RESOLVED COMMENT: Issues concerning proximity of solid wall to neighbours' property, height of extension and drainage concerns

- 21/01346/HOU 10 Main St, two storey rear extension

RESOLVED COMMENT: None

- 22/00045/FUL Stoke Fields Farm, house extension

RESOLVED COMMENT: None

- 12/00295/OUT Barwell Sue

RESOLVED COMMENT: None

- 21/00015/HOU Springbank High Street, porch to front door

RESOLVED COMMENT: None

- 21/01283/FUL Mill House, Higham Lane, conversion of storage building to 4 dwellings and a building of a triple garage

RESOLVED COMMENT: None

b)Amendments :

- 22/00173/DISCON archaeological written scheme of investigation

c) Permissions Granted

- 21/01142/FUL 143 Hinckley Rd, demolition of substation for erection of detached single-storey garage/outbuilding
- 21/00447/HOU Cherry House. Hinckley Rd, conversion of garage to self-contained annex

d) Decline to make-None

e) Refusals-None

f) Appeals:

- 21/00251/FUL Dog day care

RESOLVED COMMENT: Appeal was dismissed

- 21/00070/FUL 6 Dwellings White Swan

RESOLVED COMMENT: Appeal was dismissed

g) Withdrawn-None

h) Consultations:

- Draft Local Plan.

It was **NOTED** that the councillors would pass any comments onto the clerk Mervyn Ward (chair of NP) comments were **NOTED**

- Richborough Homes, Normandy Way development . It was **AGREED** to meet with the developers and **ACTION** the clerk to make contact

438/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was **RESOLVED**

- It was **NOTED** nothing could be discussed until after the referendum

438/10 To receive an update on Convent Open Space meeting and update on Convent Open Space (COSC)

The following was **RESOLVED**:

- Minutes of the COSC meeting held on 16th February 2022 were **NOTED**.
- It was **NOTED** that the planning application was not required

A report by Cllr C Pegg was **NOTED**

- It was **AGREED to ACTION** the clerk to order signage for the playground at a cost of £27 + Vat and £66 + Vat
- It was **AGREED to ACTION** Cllr Pegg to take boundary photos
- It was **AGREED** to discuss naming the area at the next COSC committee meeting
- It was **AGREED** to order spares for the slide ,cost TBA

438/11 To update on works to recreational field ditch area

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

438/12 To update on drainage work at Wykin Lane Cemetery

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

438/13 To consider Hinckley Road and Wykin Lane Cemetery matters.

The following was **RESOLVED**:

- It was **AGREED to ACTION** clerk to arrange for the soil and root cuttings to be cleared from the enclosure at Hinckley Road at an estimated cost of £260
- It was **AGREED to ACTION** the clerk to talk to Thomas Barton about the benches and their plaque in Hinckley Road.
- It was **AGREED** to proceed with a new soil enclosure for Hinckley Road at an estimated cost of £550 and for that enclosure and the one at Wykin Lane to be painted and to **ACTION** the clerk to organise for the work to be done in the next financial year.
- It was **AGREED** to apply for the EIP grant to match fund the cost of the next round of grave repairs
- The report from the cemetery administrator was **NOTED**

438/14 To consider Laburnum Gardens Open Space.

The following was **RESOLVED**:

- It was **NOTED** that the land now belonged to the Parish Council and still waiting final details from the land registry
- It was **NOTED** the bench would be installed in the next few weeks
- It was **NOTED** that the clerk would contact Cartwright homes to reimburse the PC for the cost of the bench and installation

438/15 To update on maintenance of the pavilion.

The following was **RESOLVED**:

- It was **NOTED** that information requested had been sent to the architect

438/16 To consider Bosworth Manor Open Space.

The following was **RESOLVED**:

- It was **NOTED** that a new conveyancer was dealing with the transfer and a meeting was to take place with Cllr R Terhegge to complete paperwork on the 4th March 2022

438/17 To consider The Queens Platinum Jubilee.

The following was **RESOLVED**:

- A report by Cllr K Elliott was **NOTED**
- It was **AGREED** to allow the village hall management committee to plant a tree in the recreational ground to celebrate the jubilee

438/18 To consider Members Highway Fund

The following was **RESOLVED**:

- It was **AGREED** that the £1500 grant would be spent at Convent Open Space and **ACTION** the clerk to complete necessary paperwork

438/19 To consider arrangements for the Annual Parish Meeting and report

The following was **RESOLVED**:

- It was **NOTED** that the following reports will be requested by the 31st March: Chair, finance, planning, cemeteries, Village Hall Management Committee, Neighbourhood Plan Advisory Committee, Convent Open space committee and charities.
- It was **AGREED** that the Annual Parish meeting will take place on Wednesday 4th May 2022 at 6:30 pm

438/20 To approve a sum of petty expenditure for year beginning April

The following was **RESOLVED**:

- It was **AGREED** to proceed with a sum of £800 for petty expenditure for the next financial year .

438/21 To consider pitch hire fees for 2022/23

The following was **RESOLVED**:

- It was **NOTED** that HBBC had not released their new fees yet.

438/22 To consider fees for cemeteries 2022/23

The following was **RESOLVED**:

- It was **NOTED** that HBBC had not released their new fees yet.

438/23 To consider the review of internal controls

The following was **RESOLVED**:

- It was **NOTED** that a review of internal controls was carried out by Cllr N Smith and the Clerk on the 28th January 2022.

438/24 To consider renewal of HBBC storage licence

The following was **RESOLVED**:

- It was **NOTED** that the renewal of the storage licence was still pending.

438/25 To consider the annual renewal of the payphone kiosk

The following was **RESOLVED**:

- It was **NOTED** that 25 calls had been made last year .
- It was **AGREED** to proceed with the renewal of the phone kiosk, at a cost of £300.00 + VAT under S137 expenditure

438/26 To consider Christmas tree arrangements

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to contact an electrician to discuss electricity supply to the tree

438/27 To consider investment accounts

The following was **RESOLVED**:

- It was **NOTED** that some banks were still not taking on new customers at the moment and to **ACTION** the clerk to keep looking into it.

438/28 To consider GDPR regulations

The following was **RESOLVED**:

- A report from Cllr V Palmer was **NOTED**

438/29 To consider Wykin Lane wildlife pond

The following was **RESOLVED**:

- Following professional advice, it was **AGREED** not do any work to the pond for the foreseeable future.

438/30 To consider S106 money recreational ground

The following was **RESOLVED**:

- It was **AGREED** to proceed with a new picnic table in the children's play area at the recreational ground using the S106 money available from the Ivy Close development and to **ACTION** the clerk to look into the process.

438/31 To review asset register

The following was **RESOLVED**:

- The updated asset register was **NOTED**

438/32 To consider Methodist Church Hall hire rates

The following was **RESOLVED**:

- It was **NOTED** that the church has increased its hire costs from £11 to £12 an hour from 1st March 2022

438/33 To resolve upon the Monthly Schedule of Payments.

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows

Pavilion Elec £32 inc £1.52 VAT, Phone £10 plus £2.00 VAT, Clerks salary & admin £1061.29 inc £0 VAT
Monthly play inspection x 2 months £50 Grave digger £960, Ground maintenance contract £1690.06, Ground maintenance additional £222 Bench £682.05 plus £136.41 VAT, salt bins £40, Fence repair £100, trip hazards £50

438/34 To receive such communications as received by the Clerk.

The following was **RESOLVED**:

Written

- Dog warden reply was **NOTED**
- Parking issues on Station Road was **NOTED** and to **ACTION** clerk to advise that it is an highways issue
- It was **NOTED** that HBBC will be undertaking a Community Governance Review and councillors to liaise with the clerk on comments
- Making a difference awards was **NOTED** and councillors to liaise with clerk on nominations
- It was **AGREED** to allow for an extra clothes bank in the recreational ground from Air Ambulance and to **ACTION** the clerk to arrange
- It was **NOTED** that Cllr C Pegg would contact the resident who has issues relating to a tree in the recreational ground
- Hinckley National rail freight interchange correspondence was **NOTED**
- It was **AGREED** to contact Triumph regarding the volunteer offer
- It was **NOTED** that Cllr K Elliott would complete the Waste strategy
- It was **AGREED** to hold a candlelight vigil for Ukraine on Saturday 6th March and to **ACTION** the clerk to post on Facebook

Verbal

- It was **AGREED** that Cllr C Pegg would discuss the tree concerns at St Margaret's church with the tree surgeon
- It was **NOTED** that Cllr N Smith and Cllr K Elliott would look into ways to keep the charity sleigh operational

438/35 To consider items needed to be brought to public's attention

- It was **NOTED** there was nothing to report.

438/36 To consider future agenda items

The following was **RESOLVED** :

It was **NOTED** that the following items should be added to a future agenda .

- Lamp posts at the recreational ground

438/37 To consider entering a confidential session for legal matters.

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session and members of the public were asked to leave the meeting.

438/38 To consider boundary dispute.

The following was **RESOLVED**:

- A report from Cllr N Smith and Cllr C Pegg on progress was **NOTED**

438/39 To consider entering a confidential session to discuss staffing matter

The following was **RESOLVED** :

- It was **AGREED** to enter a confidential session

438/40 To consider clerks pension scheme

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** Cllr N Smith to organise a pension for the clerk at an approximate set up fee of £50 to £100.

The meeting closed at 9:15 pm

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 6th April at 7.00pm