

**SGPC:376**  
**Draft Minutes of Stoke Golding Parish Council**

Minutes of the 376<sup>th</sup> meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 1<sup>st</sup> March 2017

**Attendance:** Cllr R Terhege (Chair), S Beale, C Pegg, R Fisher, P Goodsell, N Smith, Parish Clerk Theresa Case, Borough Councillor Reg Ward, and Jim Hope.

**376/1 Apologies for Absence** County Councillor Ivan Ould and Cllr R Mitchell.

**376/2 Declarations of interest on items on the agenda:** There were none.

In his absence, a report by County Councillor Ivan Ould was circulated to all councillors prior to the meeting.

Borough Councillor Reg Ward reported on the following:

- Rogues Lane gypsy site application
- Council tax and green bin charges for 2017/18.
- New Homes Bonus uncertain.
- Council tax rents reduction.
- Rate Support Grant will end.
- Morris Homes application for one additional dwelling – reconfiguration of west side with a single access road created more space for one additional dwelling giving a total of 81 homes. The Borough has no information regarding the status of the field adjacent to the Morris Homes Development. There was no possibility of using the access road to access the site next door and this was irrelevant as, if developed, this site could be accessed from the road.

**376/3 Confirmation of 375th meeting minutes:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 1<sup>st</sup> February 2017 were unanimously **AGREED** and the Chairman signed the minutes of the 375th meeting as a correct record of the meeting.

**376/4 Matters arising:**

Crime Report for December 2016 – 1 vehicle crime near Pine Close – investigation complete, no suspect identified.

Grave memorial repairs – phase 1 is now complete.

PC Archive Storage – is now complete.

Jitty Kissing gates - are now renovated.

**376/5 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of February 2017 was **NOTED** at £4,314.50.
- Expenditure for the month of February 2017 was **VERIFIED** at £4,321.69.
- The bank reconciliation for the month of February 2017 was **NOTED**.
- The actual bank statements were **VERIFIED** by Cllr Beale on 10<sup>th</sup> February 2017.

**b) Reports of Council representatives and Clerk:**

Cllr Pegg reported on tree work at Wykin Lane Cemetery and suggested nesting boxes should be considered.

**RESOLVED ACTION:** Clerk to ask the Charity of Thomas Barton if they would fund nesting boxes.

**c) Playground inspection:**

Monthly report: muddy around the pod swing. **NOTED**.

**376/6 Planning Application Matters:**

Planning application procedures were discussed and reviewed as follows:

**a) New Applications:**

Land off Hinckley Road, SG – erection of one new dwelling and detached double garage.

**RESOLVED COMMENT:** Stoke Golding Parish Council object to this application. Stoke Golding has already more than met its housing requirement of 60 homes. The Parish Council acknowledges the need for some developers to alter original plans to accommodate market conditions, however, the Parish Council remains concerned regarding the gradual increase in the number of homes being agreed on this development. The original application was for 75 homes and if this application is agreed it will increase to 81 homes. The Parish Council also has concerns about how these continued increases in homes can be sustained by the village and its current facilities and services.

Stoke Lodge, Hinckley Road, SG – variation of condition 2 of planning permission 14/00279/HOU to increase the footprint and amend the design of approved extension – no concerns.

**b) Amended:**

Land off Hinckley Road, SG – variation of condition 1 of planning 15/00073/REM to amend siting of plots 49-71 with associated substitution of house types.

**c) Permissions approved:**

Land off Hinckley Road, SG – erection of one new dwelling and detached double garage.

Stoke Lodge, Hinckley Road, SG – variation of condition 2 of planning permission 14/00279/HOU to increase the footprint and amend the design of approved extension.

**d) Refusals:** None

**e) Appeals:** None

**376/7 To approve what reports will be required for the APM**

**RESOLVED ACTION:** Clerk to request reports by Monday 13<sup>th</sup> March 2017.

**376/8 To authorise a sum of petty expenditure for the year beginning April**

**RESOLVED** and unanimously **AGREED** a sum of £500.

**376/9 Ground maintenance - annual review of contract and performance**

Carried forward to the April meeting.

**376/10 To consider requests for use of FB pitches and cricket field**

The Parish Council **NOTED** that all clubs have confirmed their intention to use facilities in the 2017/18 season.

**376/11 To consider and approve fees for sports pitch hire**

The following was **RESOLVED:**

- It was unanimously **AGREED** that from the commencement of the 2017/18 season the PC will cease to use the Hinckley and Bosworth Borough Council fee structure and will charge all clubs for the actual cost to the PC for the services they use.
- To **ACTION** Cllr Pegg to chase outstanding fees for 2016/17.

**376/12 To consider and approve terms and conditions for pitch hire**

The following was **RESOLVED:**

- The pitch hire terms and conditions were **AGREED**.
- To **ACTION** the clerk to send confirmation of fees and terms and conditions to all clubs.
- It was **AGREED** that all clubs be invoiced accordingly.
- It was **AGREED** to allow cricket covers, on condition that signed terms and conditions and confirmation of insurance is received and all liability rests with the Cricket Club.

**376/13 To appoint one trustee of the Mistress Hester Hodges Exhibition Foundation to commence 1<sup>st</sup> April 2017**

It was **RESOLVED** to thank Jean Buckby for her service and re-appoint for a further term of four years.

**376/14 Neighbourhood Plan**

A revised and final draft questionnaire was circulated to all councillors prior to the meeting and all changes were discussed thoroughly. SurveyMonkey, traffic and disability were also discussed. Cllr Terheege thanked Jim Hope and members of the advisory committee for their work on the questionnaire.

The following was **RESOLVED:**

- The final questionnaire document was **AGREED**.
- It was **AGREED** to proceed with printing of the questionnaires with Cprint, at a cost of up to £1,000.00.
- A BACS payment of £300.00 to SurveyMonkey was **AGREED**, with authorisation by 2 signatories.

**376/15 Sport in Stoke Golding (SISG)**

Pro-help was discussed.

**376/16 Replacement Xmas tree and ground maintenance issues around bungalows**

All residents in the bungalows have been consulted and are happy with a tree been planted. The favoured species is a Sorbus commixta Embley which will grow to approximately 15ft and will cost approximately £180 plus the cost of planting. Residents' ground maintenance concerns were discussed.

The following was **RESOLVED:**

- It was **AGREED** to proceed with an application to HBBC for permission.
- It was **AGREED** to proceed with an application to the Charity of Thomas Barton for funding.
- It was **AGREED** to forward ground maintenance concerns to HBBC.

**376/17 Play equipment**

Cllr Smith reported on funding progress.

**376/18 Benches**

The Charity of Thomas Barton will consider funding at their next meeting on 23<sup>rd</sup> March 2017.

### **376/19 Hinckley Road Cemetery trees and boundary**

Still awaiting price for work. Outstanding work at the churchyard was also discussed.

### **376/20 Village sign**

Information and prices from a local artist and a tradesperson were considered.

**RESOLVED ACTION:** Clerk to forward the information and prices to the Charity of Thomas Barton, for their consideration.

### **376/21 Proposed BT installation**

Information from Harlequin was discussed.

**RESOLVED COMMENT:** The PC has received concerns from a resident whose property is adjacent to the proposed mast. The PC has some concerns regarding the height of the proposed mast and also access to the site during and post installation and the potential for damage to the roads. The application will be considered by the PC and comments made through the usual planning process.

### **376/22 Highway Draft Asset Management Policy and Strategy**

Clerk to forward information and link to Cllr Goodsell.

### **376/23 Review of internal controls**

Cllr Beale and the Clerk carried out the internal review on the 10<sup>th</sup> February 2017. The report was circulated to all councillors prior to the meeting. The following was **RESOLVED:**

- The report was **NOTED**.
- The proposed action was **AGREED**.

### **376/24 To resolve upon the monthly schedule of payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: February 2017 – gravedigger - £400.00, SurveyMonkey £300.00, G. Seller & Co – grave memorial repairs £1,100.00 and March 2017 – electricity to pavilion £29.00, admin – clerk's salary and office expenditure £513.26, NP – incentive vouchers £75.00, Stoke Golding Methodist Church – hall hire £105.00, Ironstyles – kissing gate renovation £1,368.00, 3 x ground maintenance - contract £1,217.67, emergency tree work £80.00 and playground inspections £40.00.

### **376/25 To receive and consider such communications as received by the Chairman of the council**

#### **Written**

CAF Entity Self-Certification Form - approved and signed by Cllr Terheege.

Hinckley and Bosworth Rural Strategy – Annual Statement of Achievement 2016

Cemetery Fees 2017-18 for information.

Email from resident regarding trees at rec.

**RESOLVED ACTION:** Cllr Pegg and Jason to assess. Clerk to reply to resident.

HBBC Landscape Character Assessment Review invitation.

**RESOLVED ACTION:** Cllr Beale to attend.

#### **Verbal**

Tree at the rec - resident's request.

**RESOLVED ACTION:** Clerk to reply to resident.

Storm damage repairs

The following was **RESOLVED:**

- The sum £80.00 was **AGREED** for emergency work to trees.
- The cost of repair to Wykin Lane Cemetery sign was **NOTED** at £140.00.
- To **ACTION** the clerk to request funding from the Charity of Thomas Barton.

### **376/26 To consider items needed to be brought to public's attention**

None

### **375/27 Any Other Business**

Planters update.

Crime figures in the Stoker.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.20pm

**Next meeting:- Methodist Hall, Wednesday 5<sup>th</sup> April 2017 at 7pm**