

Minutes of Stoke Golding Parish Council

Minutes of the 447th meeting of Stoke Golding Parish Council held on Wednesday 1st February 2023 at the Methodist Church Hall.

Attendance: Cllr N Smith (in the chair), Cllr A McLean, Cllr C Pegg, Cllr R Fisher, Cllr M Styles, Cllr K Elliott, Cllr V Palmer, Parish Clerk S Beale, R Crowfoot, M Ward from the NPAC, Cllr J Collett (Borough Council) one resident.

448/1 To receive and accept apologies for absence:

- None

448/2 To receive declarations of interest on items on the agenda and dispensations:

The following was RESOLVED:

- A dispensation was previously AGREED for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was NOTED that Cllr McLean has declared a dispensation which was previously AGREED for any discussion and vote in relation to the Convent Open Space until 31st March 2023
- It was NOTED that Cllr M Styles has declared a dispensation to discuss and vote in relation to the Convent Open Space.

448/3 To receive reports by County and Borough Councillors

County Cllr Bertie Harrison-Rushton sent a report, and the following was NOTED.

- Bus route cancellations within the local area (Not Stoke Golding)
- Budget concerns

Borough Cllr Jonathan Collett reported, and the following was NOTED.

- Budget concerns
- No progress on the local plan
- Frustration with issues of parking on Greenwood Road due to the Miller Homes development

448/4 Public participation – to consider any comments by the public on items on the agenda:

The following was RESOLVED:

- None

448/5 To confirm the minutes of the 447th meeting of the Parish Council:

It was RESOLVED that the minutes of the Parish Council meeting held on 11th January 2023 were unanimously AGREED and the Chair signed the minutes of the 447th meeting as a correct record of the meeting.

448/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- The clerk has now achieved the CiLCA (Certificate of Local Council Administration)
- HBBC has advised that the files in storage are now at the Atkins Building

448/7 To receive and consider such communications as received by the Clerk.

The following was RESOLVED:

Written

- Convent Close concerns NOTED and ACTION clerk to reply.
- Trees in churchyard NOTED and ACTION the clerk to contact the tree surgeon and reply to the resident.
- New pavilion concerns NOTED and ACTION the clerk to reply to the resident.
- Complaint about Miller Homes NOTED and ACTION the clerk to reply to the resident.
- Making a difference grant information NOTED and ACTION the clerk to look into it

Verbal

- Mud on the road NOTED.
- Parking on Hinckley Road NOTED

448/8 To resolve upon the Monthly Schedule of Payments

It was RESOLVED that payments have been checked against the invoices by Cllr Pegg and Cllr McLean and the schedule of payments was unanimously AGREED and the Chairman signed the schedule. The Parish Council to proceed with payments as follows February 2023: clerks' salary and office expenditure £1490.79 , pavilion electricity £30.48 + £1.52 VAT, ground maintenance – contract £1932.73 additional work £748.53, playground inspection £45 phone £10.93 + £2.19 VAT Village Hall/Pavilion water bill £32.53 water bill Wykin Lane £6.75, Christmas tree electricity £5.00, Grave repairs £3138.83 + £626.17 VAT, New Christmas lights £25.38, SLCC renewal £187.00

448/9 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was RESOLVED:

a) Financial progress report

- The Financial Report for January was unanimously AGREED and signed by the Chair.
- Income for the month was NOTED at £4129.00
- Expenditure for the month of January 2022 was VERIFIED at £6681.90 plus £578.24 VAT to be reclaimed.
- The bank reconciliation for the month of January was NOTED.

b) Verify bank statements.

- The bank statements were verified by Cllr McLean £41045.56 Unity trust, £61,091.38 NS&I, £47,666.31 NatWest

c) Playground inspection:

Monthly report:

The following was RESOLVED:

- Nothing to report.

d) Ground Maintenance Report:

The following was RESOLVED:

- The ground maintenance report was NOTED.
- Football line marking will need to continue at £90 per marking.
- Hinckley road soil enclosure emptied at an AGREED cost of £260
- Phone box sign repaired at an AGREED cost of £30.

e) Crime Report:

The following was RESOLVED:

- Crime figures for December 2022 – the following figures were NOTED from the police.uk website:
1 x other theft

f) Report by Clerk on other matters:

- Clerk attended LRALC APM briefing. Recommendations were discussed.

g) Reports of Councillors on meetings and training they have attended relating to the work of the Parish Council

- Cllr A McLean and Cllr K Elliott attended a meeting with Dr Luke Evans. More police admin staff, police trying to attend all reports of burglary. Police unable to help with traffic issues as this is the responsibility of highways. Planning issues across the borough.
- Cllr A Mclean, Cllr R Fisher & Cllr K Elliott attended a meeting at St Martin's school with the principle to discuss ongoing traffic issues. New carpark entrance should be completed soon and should alleviate some of the problems.

448/10 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

a) New Applications:

- 22/01198/HOU 40 Station rd., side, and rear extension
RESOLVED COMMENT: no comment.
- 22/00318/OUT 475 homes Normandy Way
RESOLVED COMMENT: support the work to the pathway along Stoke Road

b) Amended:

- 21/01346/HOU 10 Main Street, re-consultation on new extension plans.
RESOLVED COMMENT: no comment.

c) Permissions granted.

- 22/01027/FUL Greencrest, Higham Lane, demolition of one dwelling and building of two.

d) Refusals

e) Appeals:- None

f) Withdrawn: -None

g) Meetings:

- Miller Homes meeting planned for the 8th March.

448/11 To consider internal control review.

RESOLVED COMMENT:

- It was NOTED that a review of internal controls was carried out by Cllr N Smith and the clerk on the 20th January 2023

448/12 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations.

The following was RESOLVED:

- The minutes from the January meeting were NOTED.
- The draft SEA screening statement was NOTED, and it will now be sent to Historic England, the Environmental Agency and Natural England to give their opinion on whether a full SEA Assessment is required.
- The three recommendations for Local Green Space status were NOTED and ACTION the clerk to contact the landowners.

448/13 To receive the minutes of Convent Open Space Committee (Convent Meadow) and update.

The following was RESOLVED:

- The minutes from the January meeting were NOTED.
- Fruit trees have been purchased at a cost of £458.53.
- Scouts are going to help plant the trees on Saturday 4th February and ACTION the clerk to write a risk assessment and forward it to Cllr C Pegg & Cllr A McLean for completion.
- Cllr M Styles & Cllr A McLean will attend a meeting with The Charity of Thomas Barton to discuss funding.
- Quotes for soil removal still pending.
- Quotes for matting and pathway still pending.
- Quotes and further information from Severn Trent still pending.

448/14 To consider forming committees and sub-committees.

The following was RESOLVED:

- It was AGREED to continue discussions after the training session.

448/15 To consider electricity for the Christmas lights and new Christmas lights (power S137)

The following was RESOLVED:

- It was AGREED to pay the resident £5 towards the cost of the electricity to run the Christmas lights.
- It was AGREED to purchase new lights for the tree at a cost of £25.38.

448/16 To consider the area of reflection at Hinckley Road cemetery.

The following was RESOLVED:

- It was AGREED for Cllr V Palmer to arrange a public consultation to discuss ideas for the area when there weather is better.

448/17 To consider the coronation of King Charles III

The following was RESOLVED:

- It was AGREED for Cllr V Palmer and Cllr A McLean to contact the PCC and the local primary school and other community groups to look at different options for celebrating the community.

448/18 To consider new football terms and conditions.

The following was RESOLVED:

- The new pitch hire agreement and booking form were approved and ACTION the clerk to forward to the football club.

448/19 To consider the review of the performance of ground maintenance contract and the specification for 2023/2024

The following was RESOLVED:

- Cllr C Pegg had completed the assessment. There will be a few additions to the contract.

448/20 To consider the pavilion and new pavilion.

The following was RESOLVED:

- Electric work to the pavilion has started.
- The clerk has met with a plumber and is waiting for quotes.
- Cllr C Pegg has met with a quantity surveyor and will arrange for two more quotes.
- Cllr C Pegg has met with pitch perfect to discuss funding.

448/21 To consider repair of tarmac on basketball/football area at the recreational ground.

The following was RESOLVED:

- It was AGREED to ACTION the clerk to arrange for the work to be done at an approximate cost of £1260 + VAT and to look into the making a difference grant for funding.

448/22 To consider block paving for the bench at Laburnum Gardens

The following was RESOLVED:

- It was NOTED that the work will take place when the weather is better.

448/23 To consider Bosworth Manor Open Space

The following was RESOLVED:

- It was NOTED there was nothing to report.

448/24 To consider Hinckley Road and Wykin Lane cemetery matters to include cemetery report and grave repairs and drainage.

The following was RESOLVED:

Cemetery report:

- 2 x burials at Hinckley Road and 1 x Wykin Lane burial.

Maintenance:

- It was AGREED to ACTION the clerk to arrange for the leaves to be cleared at Wykin Lane cemetery.
- It was AGREED to ACTION the clerk to purchase a No Dogs Allowed sign and arrange for the gap in the fence at Hinckley Road to be fixed.
- It was AGREED to ACTION the clerk to arrange for the rubbish at both cemeteries to be taken away.
- It was NOTED that grave repairs had been paid for at an AGREED cost of £3138 +£627 VAT.

448/25 To consider works to the recreational ground and car park extension.

The following was RESOLVED:

- It was AGREED to set up a sub-committee after the training.

448/26 To consider works to trees.

The following was RESOLVED:

- It was AGREED to ACTION the clerk to chase the work at Hinckley Road cemetery.
- It was AGREED to ACTION the clerk to ask the tree surgeon to assess the trees in the churchyard.

448/27 To consider yellow lines at Convent Drive

The following was RESOLVED:

- It was AGREED to ACTION the clerk to contact RCC to discuss a public consultation.

448/28 To consider CPR training.

The following was RESOLVED:

- It was NOTED that the training has been well received and to ACTION the clerk to try and arrange it again for next year.

448/29 To consider Members Highway Fund

The following was RESOLVED:

- It was NOTED there was nothing to report.

448/30 To consider issues with lamp posts.

The following was RESOLVED:

- It was NOTED the bulb in Sherwood Road had been replaced by LCC,
- It was NOTED that the clerk had met with another contractor about the lights in the recreational ground and is waiting for a quote.

448/31 To consider blue heart wildlife areas.

The following was RESOLVED:

- It was AGREED not to move the areas.

448/32 To consider items needed to be brought to public's attention.

The following was RESOLVED:

- None.

448/33 To consider future agenda items.

The following was RESOLVED:

- None

448/34 To consider entering a confidential session (Public Bodies Act 1960) to discuss legal matters.
The following was RESOLVED:

- It was AGREED to enter a confidential session to discuss boundary issues.

448/35 To consider the boundary issue.
The following was RESOLVED:

- The email from the solicitor and the insurance company were NOTED.

The meeting closed 9 pm

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 1st March at 7:00pm