

**Minutes of Stoke Golding Parish Council**

Minutes of the 437<sup>th</sup> meeting of Stoke Golding Parish Council held in the Methodist Church hall on Wednesday 2<sup>nd</sup> February 2022

**Attendance:** Cllr R Terheege (in the chair), Cllr R Fisher, Cllr A McLean, Cllr C Pegg, Cllr V Palmer, Cllr N Smith, Cllr K Elliott, Mervyn Ward (chair of the NP) Parish Clerk Mrs S Beale, Borough Cllr Jonathan Collett, 4 residents.

A statement was read out by Cllr R Terheege advising that we would be limited in what we could discuss relating to the Neighbourhood Plan as we were within the 28 days before the referendum.

**437/1 To receive apologies for absence:** None

**437/2 To receive declarations of interest on items on the agenda and dispensations:**

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 437/9.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a pecuniary interest in item 437/10 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Convent Drive Open Space until 31<sup>st</sup> March 2023.
- It was **NOTED** that Cllr Pegg has declared a pecuniary interest in item 437/17 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Bosworth Manor Open Space until 31<sup>st</sup> March 2023.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussions and vote in relation to the budget and setting of the precept for four years.

**437/3 To receive report by the Borough Councillor and County Councillor.**

County Councillor Bertie Harrison-Rushton sent a report:

- Local casework :Prominent issues across the division in the New Year has been highways, education and continuing to finalise the Members Highway Fund. Officers and cabinet colleagues have been helpful in addressing the concerns of residents.

Borough Cllr Jonathan Collett reported, and the following was discussed:

- Planning department at HBBC is still having staffing issues with a back log of applications to be processed.
- The Local Plan has been passed at borough level, but the county council still had concerns with the plan, and it should shortly be coming out for consultation.
- He had attended the meeting with HBBC and residents regarding concerns with the new development at Roseway.

**437/4 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED:**

- Resident's feedback regarding Wykin Lane Cemetery and wildflower area was **NOTED**

**437/5 To confirm the minutes of the 436<sup>th</sup> meeting of the Parish Council:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 12<sup>th</sup> January 2022 were unanimously **AGREED** and the Chairman signed the minutes of the 436<sup>th</sup> meeting as a correct record of the meeting.

**437/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:**

**Updates:**

- Date of the January 2023 meeting has been changed from 4<sup>th</sup> to the 11<sup>th</sup>
- Ground contractor was not interested in the Snow Warden role
- Existing Convent Drive sign has been moved

#### **437/7 Reports of elected officers of the council and the clerk:**

##### **a) Financial Progress Report:**

The following was **RESOLVED**:

- The Financial Report for January was unanimously **AGREED** and signed by the Chair.
- Income for the month of January was **NOTED** at £372.00
- Expenditure for the month of January 2022 was **VERIFIED** £3146.99 with £49.71 VAT to be reclaimed
- The bank reconciliation for the month of January was **NOTED**

##### **b) Playground inspection:**

Monthly report:

The following was **RESOLVED**:

- A full safety inspection report was **NOTED** and **ACTION** the clerk to go ahead and arrange the low-level repairs and order and have replaced the missing clips from the exercise equipment.

##### **c) Ground Maintenance report:**

The following was **RESOLVED**:

- It was **AGREED** to proceed with repairing the broken Wykin Lane fence at an estimated cost of £100
- It was **NOTED** that works to remove and replace Whitebeam tree at Wykin Lane cemetery has been completed at a previously **AGREED** cost of £356
- It was **AGREED** to confirm to the ground maintenance contractor his quotes for Laburnum Gardens £1100 Bosworth Manor £2515.00 .

##### **d) Crime Report:**

The following was **RESOLVED**:

- Crime figures for November 2021 – the following figures were **NOTED** from the police.uk website:  
3 criminal damage and arson 3 other theft 1 violence and sexual offences

##### **e) Report by Clerk on other matters:**

The following was **RESOLVED**:

The clerk had attended the LCC and LRALC operational meeting.

- A shortage of HGV drivers is still causing issues with recycling collections across the area

Report from cemetery administrator

- A report from the cemetery administrator was **NOTED**

##### **f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council**

The following was **RESOLVED**:

Report from Cllr R Terheege

- Cllr R Terheege had attended the meeting with HBBC , Cllr Jonathan Collett and residents regarding the new development at Roseway. The planning officer had taken away all the comments and agreed that the drainage issues would have to be addressed .

#### **437/8 Planning Application Matters:**

Planning applications were considered, and any comments resolved as follows

##### **a)New Applications:**

- 21/01401/HOU 3 Roseway Stoke Golding, relocate driveway, single storey extension and loft conversion

**RESOLVED COMMENT:** None

- 21/01432/TCA 19 bungalows south of Station Road

**RESOLVED COMMENT:** An objection to be made

**b)Amendments** - None

**c) Permissions Granted** - None

**d) Decline to make**

- 21/01432/TCA 50 High Street works to trees

**e) Refusals**-None

**f) Appeals:**

- 21/00687/OUT one dwelling off Higham Lane

**RESOLVED COMMENT:** Objections to be made.

**g) Withdrawn**-None

**h) Consultations**-None

#### **437/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations**

The following was **RESOLVED**:

- Minutes of the NPAC meeting held on 17<sup>th</sup> January were **NOTED**.
- It was **NOTED** that the meeting for February had been cancelled

#### **437/10 To receive an update on Convent Open Space meeting and update on Convent Open Space (COSC)**

The following was **RESOLVED**:

- Minutes of the COSC meeting held on 19<sup>th</sup> January 2022 were **NOTED**.
- It was **NOTED** ROSPA had undertaken their inspection at an **AGREED** cost of £288 inc £48 VAT

A report by Cllr C Pegg was **NOTED** and included:

- It was **AGREED** to go ahead with the repairs to the play equipment as suggested by ROSPA when the area was in a suitable condition and **ACTION** Cllr Pegg to obtain quotes to clear the area.
- It was **AGREED** that the offer of trees and help from Scouts would be accepted and **ACTION** the clerk to contact the Scout leader and advise a committee member from Convent Open Space would be in touch.
- It was **AGREED** to proceed with the drainage work at the allotments at an approximate cost of £2000.

#### **437/11 To update on works to recreational field ditch area**

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

#### **437/12 To update on drainage work at Wykin Lane Cemetery**

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report

#### **437/13 To consider Hinckley Road and Wykin Lane Cemetery matters.**

The following was **RESOLVED**:

- Dog faeces issues in the rose bed at Hinckley Road cemetery was **NOTED**
- **ACTION** the clerk to arrange a meeting with councillors and cemetery administrator
- **ACTION** the clerk to obtain more information and quotes for a memorial tree
- It was **NOTED** that the soil enclosure at Wykin Lane had been installed at a cost of £550. A previously **AGREED** cost of £500 plus extra £50 due to increase cost of materials.
- It was **AGREED** that Cllr C Pegg and Cllr V Palmer would investigate the low-risk grave repairs.
- **ACTION** the clerk to arrange mole removal at Wykin Lane Cemetery.

#### **437/14 To consider Laburnum Gardens Open Space.**

The following was **RESOLVED**:

- It was **NOTED** that the bench had been ordered and the location of the bench **AGREED**

#### **437/15 To update on maintenance of the pavilion.**

The following was **RESOLVED**:

- It was **NOTED** that the meeting with the architect had been cancelled
- It was **AGREED** to proceed with drawings at a cost of £650 and to **ACTION** the clerk to engage the architect.

#### **437/16 To consider Bosworth Manor Open Space.**

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report.

#### **437/17 To consider The Queens Platinum Jubilee.**

The following was **RESOLVED**:

- A report by Cllr K Elliott was **NOTED**

#### **437/18 To consider Members Highway Fund**

The following was **RESOLVED**:

- It was **AGREED** to change the request for funding for a bin and a bench at Convent Open Space and to **ACTION** the clerk to obtain quotes.

#### **437/19 To consider new chair position next year.**

The following was **RESOLVED**:

- It was **NOTED** that two chairs were not allowed
- It was **NOTED** that the registration notice results in the vacancy being advertised on the day of receipt at HBBC and if requested a by-election must take place within 60 days of that notice and the candidate who is elected will take up office straight away.

#### **437/20 To consider works to trees**

The following was **RESOLVED**:

- It was **AGREED** to proceed with works to trees at Convent open space at a cost of £1764 inc £294 VAT and to **ACTION** the clerk to contact the tree surgeon.

#### **437/21 To consider contacting the dog warden**

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to contact the dog warden

#### **437/22 To consider electricity payment for the Christmas Tree**

The following was **RESOLVED**:

- It was **AGREED** to proceed with electricity payment at a cost of £5.00 from S137 expenditure

#### **437/23 To consider the next year's Christmas tree arrangements**

The following was **RESOLVED**:

- It was **NOTED** that equipment should be PAT tested and an electrician should sign off the work once installed and to **ACTION** Cllr R Fisher to investigate battery operated lights.

#### **437/24 To consider the renewal of SLCC and ALCC membership**

The following was **RESOLVED**:

- It was **AGREED** to proceed with the renewal of SLCC membership at a cost of £171.00
- It was **NOTED** the ALCC membership was not due

#### **437/25 To consider the annual renewal of the payphone kiosk**

The following was **RESOLVED**:

- It was **NOTED** we are still waiting for details of usage of the kiosk

#### **437/26 To consider LRLAC Internal Audit Service Renewal**

The following was **RESOLVED**:

- It was **AGREED** to proceed with LRLAC Internal Audit Service 2020/21 payment at a cost of £260.00

#### **437/27 To consider investment accounts**

The following was **RESOLVED**:

- It was **NOTED** that some banks were not taking new customers now and to **ACTION** the clerk to keep looking into it.

#### **437/28 To resolve upon the Monthly Schedule of Payments.**

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows

Pavilion Elec £32 inc £1.52 VAT, Phone £9.44 plus £1.57 VAT, Clerks salary & admin £1061.22 inc £10.01 VAT  
Monthly play inspection £25 Soil enclosure £550, Grave digger £1440, Internal auditor £260. Electric donation £5,  
ROSPA £288 inc £48 VAT Ground maintenance contract £1690.06, Ground maintenance additional £356, SLCC membership £171

#### **437/29 To receive such communications as received by the Clerk.**

The following was **RESOLVED**:

##### **Written**

- Reply from Dr Luke Evans MP regarding the new development at Roseway was **NOTED**
- Reply from LCC regarding Hinckley Road issues was **NOTED**
- Email regarding concerns about the new development at Roseway was **NOTED**
- Email regarding concerns about 19 bungalows planning application was **NOTED**
- Email asking if councillor numbers could be increased was **NOTED** and **ACTION** clerk to contact the monitoring officer.
- It was **NOTED** that Cllr K Elliott had completed the bus survey
- It was **AGREED** to **ACTION** the clerk to complete the LCC community consultation
- It was **AGREED** that Cllr R Terhegge and Cllr R Fisher would like to accept the invitation to attend the Bosworth 1485 trail and to **ACTION** the clerk to contact the project officer.
- Email regarding the Scouts offer to plant trees was **NOTED**

##### **Verbal**

- None

#### **437/30 To consider items needed to be brought to public's attention**

- It was **NOTED** there was nothing to report.

**437/31 To consider future agenda items**

The following was **RESOLVED** :

It was **NOTED** that the following items should be added to a future agenda .

- GDPR
- Wykin Lane wildlife pond

**437/32 To consider entering a confidential session for legal matters.**

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session and members of the public were asked to leave the meeting.

**437/33 To consider boundary dispute.**

The following was **RESOLVED**:

- It was **NOTED** that a new paralegal has been allocated to the case and will be in contact once he has read through the details.

The meeting closed at 9:20 pm

**Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 2<sup>nd</sup> March\_at 7.00pm**