

Minutes of Stoke Golding Parish Council

Minutes of the 447th meeting of Stoke Golding Parish Council held on Wednesday 11th January 2023 at the Methodist Church Hall.

Attendance: Cllr N Smith (in the chair), Cllr A McLean, Cllr C Pegg, Cllr R Fisher, Cllr M Styles, Cllr K Elliott, Cllr V Palmer, Parish Clerk S Beale, R Crowfoot, M Ward from the NPAC, Cllr J Collett (Borough Council) one resident.

447/1 To receive and accept apologies for absence:

- None

447/2 To receive declarations of interest on items on the agenda and dispensations:

The following was RESOLVED:

- A dispensation was previously AGREED for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was NOTED that Cllr McLean has declared a dispensation which was previously AGREED for any discussion and vote in relation to the Convent Open Space until 31st March 2023
- It was NOTED that Cllr M Styles has declared a dispensation to discuss and vote in relation to the Convent Open Space.

447/3 To receive reports by County and Borough Councillors

County Councillor Bertie Harrison-Rushton sent a report, and the following was NOTED

- No update on the car parking issues at St Martins school

Borough Cllr Jonathan Collett reported, and the following was NOTED

- He had walked round the village with Dr Luke Evans MP looking at the parking issues around both schools
- The new local plan has been pushed back two years
- The Borough finances are still a major concern
- Parish Initiative fund applications are underway
- He had visited a resident who had concerns about the Miller Homes development

447/4 Public participation – to consider any comments by the public on items on the agenda:

The following was RESOLVED:

- Concerns from a resident regarding the Miller Homes development were NOTED and ACTION the NPAC to see if there was any information that could help with the situation and ACTION clerk to arrange a meeting with Miller homes.

447/5 To confirm the minutes of the 446th meeting of the Parish Council:

It was RESOLVED that the minutes of the Parish Council meeting held on 7th December 2022 were unanimously AGREED and the Chair signed the minutes of the 446th meeting as a correct record of the meeting.

447/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- There was nothing to report.

447/7 Reports of elected officers of the council and the clerk:

Financial Progress Report

The following was RESOLVED:

a) Financial progress report

- The Financial Report for December was unanimously AGREED and signed by the Chair.
- Income for the month of December was NOTED at £500
- Expenditure for the month of December 2022 was VERIFIED at £7493.63 plus £143.89 VAT to be reclaimed
- The bank reconciliation for the month of December was **NOTED**

b) Verify bank statements

• The bank statements were verified by Cllr McLean £41045.56 Unity trust, £61,034.58 NS&I, £50797.42 NatWest

- c) Playground inspection:
Monthly report:
The following was RESOLVED:
- Hedgehog grips on rocker need tightening ACTION clerk to contact maintenance contractor

d) Ground Maintenance Report:

The following was RESOLVED:

- The ground maintenance report was NOTED
- Climbing frame at the recreational ground had been fitted at a cost of £80 and the frame had cost £2185.69 + £437.13 VAT

e) Crime Report:

The following was RESOLVED:

- Crime figures for October 2022_– the following figures were NOTED from the police.uk website:
3 x violence & sexual offences, 2 x burglary, 2 x criminal damage & arson, 3 x other crime
- Crime figures for November 2022_– the following figures were NOTED from the police.uk website
3 x violence & sexual offences, 2 x public order, 1 x theft, 2 x other crime

f) Report by Clerk on other matters:

- Clerk attended LCC operational meeting. There will be no members highway fund next year

g) Reports of Councillors on meetings and training they have attended relating to the work of the Parish Council

The following was RESOLVED:

- Nothing to report

447/8 Planning Applications:

Planning applications were considered, and any comments resolved as follows:

a) New Applications:

- 22/01210/HOU 151 Hinckley Road, side extension and internal organisation
RESOLVED COMMENT: no comment
- 22/01218/CONDIT 3 Roseway , windows and doors to extension
RESOLVED COMMENT: no comment

b) Amended:

- 22/01027/FUL re-consultation Greencrest, Higham Lane
RESOLVED COMMENT: no comment

c) Permissions granted

- 22/01004/TCA 39 Station Road-works to trees declined to make

d) Refusals

- 21/01486/OUT erection of 19 bungalows Higham Lane

e) Appeals:- None

f) Withdrawn: -None

g) Meetings:

- Pegasus meeting -they have agreed to look at replacing the pathway from Morrisons to St Martins school
- Davidsons meeting- they will forward more information about the bridge and pathway and additional play area offer. Passing places were discussed.

447/09 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was RESOLVED:

- The minutes from the December meeting were NOTED
- Draft revisions to the plan were AGREED
- Local green space request for paddock/small field off Hinckley Road was AGREED and field down to duck bend will be discussed further at the next NPAC meeting.
- Revised consultant costings of £13,200 were AGREED
- It was AGREED to ACTION the clerk to contact HBBC and let them know that the plan was now being revised and we are moving towards regulation 14.
- It was AGREED to ACTION MW to put an article in The Stoker to update the residents and the clerk to post on Facebook, website and place a notice on the notice board.

447/10 To receive the minutes of Convent Open Space Committee (Convent Meadow) and update.

The following was RESOLVED:

- There was nothing to report

447/11 To consider date of the annual parish meeting
The following was RESOLVED

- Due to the elections in May it was AGREED to move the annual parish meeting to the April meeting

447/12 To consider the location and dates of meetings of council and committees for 12 months from May 2023

The following was RESOLVED

- It was AGREED to continue to hold meetings at the Methodist church hall and the dates were all AGREED

447/13 To consider precept and parish element of council tax

The following was RESOLVED

- It was AGREED to request a precept of £66,750 for 2023/2024. This will equate to a Band D Council Tax of £85.04 (£76.76 in 2022/23) this is a 10.79% Increase from the 2022/23 Band D Council Tax.

447/14 To consider the quarterly budget comparison and adopt the budget for the next financial year commencing April 2023

The following was RESOLVED

- The quarterly budget comparison was NOTED
- The proposed budget for the next financial year commencing April 2023 was APPROVED.
- It was AGREED to ringfence £12,000 from the unallocated reserves for the car park extension and £2000 for work at Convent Meadow.

447/15 To consider payment to Methodist Church for hall hire

The following was RESOLVED

- The cost for hiring the Methodist church hall for meetings for October, November and December was AGREED at £189

447/16 To consider electricity bills for the pavilion and water assessment results and new pavilion

The following was RESOLVED:

- It was AGREED to renew the electric with Eon-next at an approximate cost of £41.58 per month
- The water assessment was NOTED at an AGREED cost of £387 + £77.40 VAT and ACTION the clerk to contact plumbers to look at the recommended work
- Cllr Pegg reported he had met with a representative from the FA regarding the new pavilion and information would be forwarded to the clerk. Vehicle access will be required to the new pavilion.
- A quantity surveyor will send information to the clerk, and we will need to obtain a minimum of three quotes.

447/17 To initiate the annual tree inspection for March 2023

The following was RESOLVED

- It was AGREED to ACTION the clerk to arrange for the annual tree inspection with Chalkley's

447/18 To initiate the annual review of performance for the ground maintenance contract

The following was RESOLVED

- It was AGREED to initiate the annual review of performance for the ground maintenance contract.

447/19 To consider ground maintenance specification 2023

The following was RESOLVED

- It was AGREED to look at the ground maintenance specification for 2023 and ACTION Cllr Pegg to do the review

447/20 To consider the ground maintenance contract renewal for April 2024

The following was RESOLVED

- It was AGREED to ACTION the clerk to look into the tender process

447/21 To consider the annual renewal of the payphone kiosk (power S137)

The following was RESOLVED

- It was AGREED to proceed with the renewal of the phone kiosk, at a cost of £300.00 + VAT under S137 expenditure

447/22 To consider repair of tarmac on basketball/football area at the recreational ground

The following was RESOLVED

- It was NOTED that quotes still pending

447/23 To consider block paving for the bench at Laburnum Gardens
The following was RESOLVED:

- It was NOTED quotes were still pending

447/24 To consider Bosworth Manor Open Space
The following was RESOLVED:

- It was NOTED there was nothing to report

447/25 To consider Hinckley Road and Wykin Lane cemetery matters to include cemetery report and grave repairs and drainage

The following was RESOLVED:

- Cemetery report was NOTED
- It was NOTED that grave repairs were complete at an AGREED cost of £3138 +£627 VAT and to ACTION the clerk to advise HBBC that the work was complete for the Environmental Improvement Plan grant of £1850 towards the cost

447/26 To consider new cemetery administrator

The following was RESOLVED:

- It was AGREED that the clerk would take on the cemetery administrator role.

447/27 To consider works to the recreational ground and car park extension and painting of the barrier

The following was **RESOLVED**:

- It was NOTED that the painting of the barrier was taking place
- It was AGREED that Cllr Styles would look into the quotes for the car park extension

447/28 To consider works to trees

The following was RESOLVED:

- It was NOTED that the faculty had been approved for the works to the trees in St Margaret's church yard

447/29 To consider yellow lines at Convent Drive

The following was RESOLVED:

- It was AGREED to ACTION the clerk to look into the consultation required for the possibility of yellow lines further down Convent Drive

447/30 To consider CPR training

The following was RESOLVED:

- It was NOTED that Baxter Hall has been booked for the training and the clerk is arranging advertising

447/31 To consider land at Thornfield Avenue

The following was RESOLVED:

- It was NOTED that HBBC had been notified that the Parish Council did not want to take on the maintenance of the overgrown area

447/32 To consider Members Highway Fund

The following was RESOLVED:

- It was NOTED there would be no fund available for next year

447/33 To consider issues with lamp posts

The following was RESOLVED:

- It was NOTED that quotes were still pending

447/34 To consider the coronation of King Charles III

The following was RESOLVED:

- It was NOTED that a working party would be set up by Cllr Palmer, Cllr McLean and Cllr Fisher

447/35 To consider new troughs in the village

The following was RESOLVED:

- It was NOTED that nothing could be considered for Bosworth Manor until the land had been transferred

447/36 To consider passing places at Wykin lane

The following was RESOLVED:

- It was NOTED that Cllr Pegg had discussed the issue with Davidsons at the meeting

447/37 To consider forming committees and sub-committees

The following was RESOLVED:

- It was AGREED to continue discussions at the next meeting
- It was AGREED to proceed with training for the full council with LRALC on committees and other council work at a cost of £210.

447/38 To consider the purchase of new Christmas decorations

The following was RESOLVED:

- It was AGREED for Cllr Fisher to purchase new lights for the tree.

447/39 To consider blue heart wildlife areas

The following was RESOLVED:

- It was AGREED to move the item to next month.

447/40 To resolve upon the Monthly Schedule of Payments

It was RESOLVED that payments have been checked against the invoices by Cllr Pegg and Cllr McLean and the schedule of payments was unanimously AGREED and the Chairman signed the schedule. The Parish Council to proceed with payments as follows January 2023 :clerks' salary and office expenditure £1490.79 , pavilion electricity £30.48 + £1.52 VAT, ground maintenance – contract £1932.73 additional work £80, playground inspection £45 phone (Dec) £10.93 + £2.29, Village hall/Pavilion water bill £ water bill Wykin Lane £6.54HBBC dog waste £104,HBBC litter bins £617.76 + £123.55 VAT, Pavilion water £27.30, Village Hall water £27.30, bank charges £18,hall hire £189,defib donation £25,pay phone kiosk £300 + £60 VAT, climbing frame £2185.69 + £437.13 VAT, pavilion cleaning £180.00, water assessment £387 + £77.40

447/41 To receive and consider such communications as received by the Clerk

The following was RESOLVED:

Written

- Neighbourhood watch reply was NOTED
- Arriva reply was NOTED
- Concerns over one dwelling at Convent Drive NOTED and ACTION the clerk to reply
- LRALC reply NOTED
- Concerns over mud in Hinckley Road cemetery NOTED and ACTION the clerk to reply
- Request for name of Close at Roseway NOTED and ACTION clerk to advise HBBC of suggestion of Blackthorn Close
- Concerns over Miller Homes development NOTED
- Concerns over height of hedge on Hinckley Road NOTED and ACTION the clerk to contact Highways

Verbal

- None

447/42 To consider items needed to be brought to public's attention

The following was RESOLVED:

- None.

447/43 To consider future agenda items

The following was RESOLVED:

- Area of reflection at Hinckley Road cemetery

447/44 To consider entering a confidential session (Public Bodies Act 1960) to discuss legal matters

The following was RESOLVED:

- It was AGREED to enter a confidential session to discuss boundary issues

447/45 To consider the boundary issue

The following was RESOLVED:

- The email from the solicitor was NOTED

The meeting closed 9.45 pm

Next meeting:- Stoke Golding Methodist Church Hall, Wednesday 1st February at 7:00pm