

Draft Minutes of Stoke Golding Parish Council

Minutes of the 436th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 12th January 2022

Attendance: Cllr R Terhegge (in the chair), Cllr R Fisher ,Cllr A McLean ,Cllr C Pegg , Cllr V Palmer, Cllr N Smith , Mervyn Ward (chair of the NP) Parish Clerk Mrs S Beale, Borough Cllr Jonathan Collett, 4 residents.

436/1 To receive apologies for absence: Cllr K Elliott

436/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that all Councillors have a pecuniary interest in item 436/9.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year.
- It was **NOTED** that Cllr McLean has declared a pecuniary interest in item 436/10 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Convent Drive Open Space until 31st March 2023.
- It was **NOTED** that Cllr Pegg has declared a pecuniary interest in item 436/17 and a dispensation was previously **AGREED** for any discussion and vote in relation to the Bosworth Manor Open Space until 31st March 2023.
- A dispensation was previously **AGREED** for all Councillors to participate in any discussions and vote in relation to the budget and setting of the precept for four years.

436/3 To receive report by the Borough Councillor and County Councillor.

County Councillor Bertie Harrison-Rushton sent a report:

- Prominent issues across the division recently have been speeding, the environment, transportation, education and finalising the members highways fund. Officers and cabinet colleagues have been helpful in addressing the concerns of residents.

Borough Cllr Jonathan Collett reported, and the following was discussed:

- Requested an extension on commenting on the Land East of Roseway reserved matters application.
- No sign of the new Local Plan yet.
- Staffing issues in HBBC planning department are ongoing.
- One dwelling Land East of Higham Lane will be going to appeal as HBBC were unable to decide within 6 months of the application.

436/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- Resident's comments regarding Land East of Roseway reserved matters application were **NOTED** and **ACTION** clerk to forward comments to HBBC.
- Resident's comments regarding forming a planning committee were **NOTED**.

436/5 To confirm the minutes of the 434th meeting and 435th extraordinary meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meetings held on 1st December 2021 and the 22nd December 2021 were unanimously **AGREED** and the Chairman signed the minutes of the 434th and 435th meetings as a correct record of the meeting.

436/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- HBBC have refunded £15 for the cost to repair the broken barrier padlock.
- HBBC have replaced dog waste bin with regular litter bin near the Dadlington sign.
- Resident who had concerns regarding the rose bed at Hinckley Road cemetery has been contacted and an update of the situation explained.

436/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report:

The following was **RESOLVED:**

- The Financial Report for December was unanimously **AGREED** and signed by the Chair.
- Income for the month of December was **NOTED** at £3287.00

- Expenditure for the month of December 2021 was **VERIFIED** £8316.85 with £685.79 VAT to be reclaimed and transfer of £11,400 from current account to NS&I account
- The bank reconciliation for the month of December was **NOTED**

b) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- A full safety inspection report was **NOTED**

c) Ground Maintenance report:

The following was **RESOLVED**:

- It was **NOTED** that the salt bins have been topped up.
- It was **NOTED** that the white beam trees will be planted at Wykin Lane cemetery shortly.
- Woods maintenance at Wykin lane will be conducted by the end of January.
- It was **AGREED** to conduct work on the pond at Wykin Lane and **ACTION** the clerk to investigate wildlife procedures.
- It was **NOTED** that work to the rose bed at Hinckley Road cemetery had been conducted at a previously **AGREED** cost of £598.

d) Crime Report:

The following was **RESOLVED**:

- Crime figures for October 2021 – the following figures were **NOTED** from the police.uk website:
1 x criminal damage and arson, 1 x other theft, 1x public order

e) Report by Clerk on other matters:

The following was **RESOLVED**:

Report from cemetery administrator

- It was **NOTED** that the burial at Wykin Lane Cemetery at double depth had encountered no flooding issues.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that Cllr N Smith had attended VAT training course.
- It was **NOTED** that Cllr R Terheege had attended the Parish Forum and reported that HBBC were having issues with the new local plan with LCC., HBBC needed to provide 9,000 new homes by 2039, HBBC were offering grants towards CCTV linked and monitored by the police. It was **AGREED** this may be useful when we have a new pavilion,

436/8 Planning Application Matters:

Planning applications were considered, and any comments resolved as follows

a) New Applications:

- 21/01432/TEA-Tree work 50 High Street

RESOLVED COMMENT: No concerns

- 21/01447/HOU-Garage to self-contained annex Cherry House, Hinckley Road

RESOLVED COMMENT: No concerns

b) Reserved Matters Application-

- 21/01413/REM-Land East of Roseway, appearance, landscape, layout

RESOLVED COMMENT: It was **AGREED** to write to HBBC Borough councillor Jonathan Collett, County councillor Bertie Harrison-Rushton and Dr Luke Evans MP regarding the balancing pond location and size concerns, privacy from footpath and privacy for existing residents on Roseway and Whitemoors Close, screening from footpath, drainage issues, pathway issues, non-conformity with various policies in our emerging Neighbourhood Plan and request site visit with HBBC and residents.

c) Amended/Resubmitted

None

d) Appeals:

- 21/00070/FUL- 6 detached dwellings The White Swan 47 High Street Stoke Golding

RESOLVED COMMENT: Comments submitted as previously **AGREED**.

- 21/00251/FUL- Erection of building and change of use of land to form a dog day care facility

RESOLVED COMMENT: Comments submitted as previously **AGREED**

e) Withdrawn:

None

f) Refused:

None

g) Approved:

None

h) Declined to Make

- 21/01310/TCA- 42 Station Road, works to trees

i) Consultations

None

436/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and to consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meeting held on the 13th December 2021 were **NOTED**.

A report by M Ward and Cllr R Terheege was **NOTED** and included:

- Meeting with Dr Luke Evans had been deferred.
- Venue for residents to be able to view the plan before referendum will be discussed at the next NP meeting.
- Referendum matters will be discussed at the next NP meeting.
- If the plan is successful at the referendum, updating the plan will have to start sooner rather than later.

436/10 To receive an update on Convent Open Space meeting and update on Convent Open Space (COSC)

The following was **RESOLVED**:

- Minutes of the COSC meeting held on 15th December 2021 were **NOTED**.

A report by Cllr, C Pegg was **NOTED** and included:

- Trees will be planted with the help of the Scouts.
- Quotes for conifer replacing and removing were ongoing.
- Discussions with The Charity of Thomas Barton were taking place.
- Quotes for converting the WC into a bird hide were ongoing.
- Drainage issues were being investigated.

436/11 To consider allotment tenancy agreement.

The following was **RESOLVED**:

- Information from the National allotment association was **NOTED**.

436/12 To update on works to recreational field ditch area.

The following was **RESOLVED**:

- It was **NOTED** Davidsons have acknowledged email regarding drainage and access to the recreational field.
- It was **AGREED to ACTION** the clerk to investigate ditch contractors.

436/13 To update on drainage work at Wykin Lane Cemetery.

The following was **RESOLVED**:

- It was **NOTED** that work was due to commence in February, March, or April.

436/14 To consider works to Hinckley Road and Wykin Lane Cemetery.

The following was **RESOLVED**:

- It was **NOTED** that the moles had been removed at an **AGREED** cost of £160
- It was **AGREED to ACTION** the clerk to contact the cemetery administrator regarding the work he undertakes and to complete a risk assessment.
- It was **AGREED to ACTION** the clerk to post on Facebook a gentle reminder that no dogs are allowed in the cemeteries

436/15 To consider Laburnum Gardens Open Space.

The following was **RESOLVED**:

- It was **AGREED to ACTION** the clerk to alter the plaque wording.
- It was **AGREED** to pay for the bench and Cartwrights to reimburse.
- It was **AGREED to ACTION** the clerk to arrange an onsite meeting with the councillors to decide the positioning of the bench.
- The revised quote from the ground maintenance contractor for works to Laburnum Gardens was **AGREED** at £1100 per year.

436/16 To update on maintenance of the pavilion.

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** Cllr C Pegg to speak to the architect to get basic drawings of a new pavilion done rather than him come to our next meeting and it was **NOTED** there would be a cost involved. It was **AGREED** the costs would come out of the money already ring-fenced for the project.
- It was **NOTED** that the FA would be able to help with funding and VAT advice.

436/17 To consider Bosworth Manor Open Space.

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report.

436/18 To consider The Queens Platinum Jubilee.

The following was **RESOLVED**:

- It was **NOTED** that the working party would meet in January.
- It was **AGREED** to **ACTION** the clerk to contact The Charity of Thomas Barton regarding celebratory mugs.

436/19 To update on play equipment matting safety.

The following was **RESOLVED**:

- It was **NOTED** that work should commence early April.

436/20 To consider the moving of Convent Drive sign.

The following was **RESOLVED**:

- It was **NOTED** there was nothing to report.

436/21 To consider Members Highway Fund and Parish Initiative fund.

The following was **RESOLVED**:

- It was **NOTED** that an application for a grant from the Parish Initiative Fund had been made to pay towards the cost of drainage.
- It was **AGREED** to not proceed with a new bin from the members highway fund and to **ACTION** the clerk to find out if the money could be spent on something else.

436/22 To consider forming a planning committee

The following was **RESOLVED**:

- It was **AGREED** not to form a planning committee and to form small working parties as and when needed.

436/23 To consider new chair position next year.

The following was **RESOLVED**:

- It was **NOTED** that Cllr R Terheege would be standing down at May's annual general meeting.
- It was **AGREED** to **ACTION** the clerk to investigate procedures.

436/24 To consider next year's Christmas tree arrangements.

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to investigate correct procedures for installation of Christmas tree lights.
- It was **NOTED** that the existing tree may need replacing.

436/25 To initiate the annual tree inspection.

The following was **RESOLVED**:

- To **ACTION** the Clerk to book the tree inspection for March 2020.

436/26 To consider the annual renewal of the payphone kiosk.

The following was **RESOLVED**:

- It was **NOTED** we are still waiting for details of usage of the kiosk.

436/27 To initiate annual review of performance for the ground maintenance contract.

The following was **RESOLVED**:

- To **ACTION** Cllr Pegg to conduct an annual review of performance and report to the March 2022 Parish Council meeting

436/28 To consider investment accounts

The following was **RESOLVED**:

- It was **AGREED** to **ACTION** the clerk to open a new current account with a new bank to make sure we do not go over the insured threshold of allowed savings.

436/29 To consider the dates of Meetings of Council and committees for 12 months from May 2022 and procedure for the Annual Parish Meeting.

The following was **RESOLVED**:

- It was unanimously **AGREED** that the Annual Parish Meeting should be held prior to the May PC Meeting on the 4th May 2022 in the Methodist Church Hall.
- It was **AGREED** that the meeting should be informal.
- To **ACTION** the Clerk to prepare the Annual Parish Report for distribution prior to that date.

436/30 To consider the quarterly budget comparison.

The following was **RESOLVED**:

- The quarterly budget was **NOTED**.

436/31 To resolve upon the Monthly Schedule of Payments.

It was **RESOLVED** that payments have been checked against the invoices and the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows

Pavilion Elec £32 inc £1.52 VAT, Wykin Lane cemetery water £19.59, Phone £9.44 inc £1.57 VAT, HBBC bins £707.62 inc £117.94 VAT, HBBC trade waste £99.14, Clerks salary & admin £1346.27, HMRC clerk salary £161.27, Ground maintenance contract £1690.06, Ground maintenance additional £598, Room hires £181.50, Defib donation £25, Village planters £287.16, Mole removal £160.00.

436/32 To receive such communications as received by the Clerk.

The following was **RESOLVED**:

Written

- Safety barrier Hinckley Road, LCC reply was **NOTED**
- Safety barrier Hinckley Road, residents further concern was **NOTED** and **ACTION** the clerk to contact LCC.
- Snow Warden scheme **NOTED**
- Reply from Dr Luke Evans MP regarding Neighbourhood Plan was **NOTED**
- Stoke Golding Charity Sleigh letter **NOTED** and **ACTION** clerk to post on Facebook
- Springbourne Homes email **NOTED** and **ACTION** clerk to reply.

Verbal

- None

436/33 To consider items needed to be brought to public's attention

- It was **NOTED** there was nothing to report.

436/34 To consider future agenda items

The following was **RESOLVED**:

It was **NOTED** that the following items should be added to a future agenda.

- Contact the dog warden

436/35 To consider entering a confidential session for legal matters.

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session and members of the public were asked to leave the meeting.

436/36 To consider boundary dispute.

The following was **RESOLVED**:

- It was **NOTED** that Zurich Insurance had replied to our complaint with an update.

The meeting closed at 9:30 pm

Next meeting: Stoke Golding Methodist Church Hall, Wednesday 2nd February at 7.00pm