

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 49th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 28th October 2019

- **Attendance:** Sarah Beale (SB) (chair), Mervyn Ward (MW), Rachel Terheege (RT), Bernard Lamb (BL), Brian Ninness (BN), Rob Gaskin (RG), Ruth Fisher (RF) and 2 residents

**49/1 To receive apologies for absence:**

- It was **NOTED** there were none.

**49/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** there were none

**49/3 To confirm the minutes of the 48th meeting of the Neighbourhood Plan Advisory Committee:**

It was **RESOLVED** that the minutes of the NPAC meeting held on 14<sup>th</sup> October 2019 were amended to show that MW was 'acting chair' and were then unanimously **AGREED** and the Chairman signed the minutes of the 48th meeting as a correct record of the meeting.

**49/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** there were none

**49/5 To consider procedural matters**

- It was **NOTED** that there were none

**49/6 To receive the minutes and update from the sub-committee**

The following was **RESOLVED:**

- It was **NOTED that** the minutes of the sub-committee meeting held on the 11<sup>th</sup> September 2019 and a workshop on 4<sup>th</sup> October were unanimously **AGREED** and were passed to the Chair as correct records of those meetings.
- It was **NOTED** that at a sub-committee meeting on 17<sup>th</sup> October members assessed the two new brownfield sites and the amendments to two other sites.
- It was **NOTED** that the results of these assessments were sent to CW and he calculated that the two new sites ranked 1<sup>st</sup> and 2<sup>nd</sup> of the 15 sites being considered in this evaluation.
- It was **NOTED** that committee members explained to the residents attending the many steps taken over previous months to reach this point.
- It was **NOTED** that all **AGREED** that SB should ask CW to contact the owners/representatives of the two small sites with the view that one could be designated as the appointed site and the other as the reserve site.
- It was **NOTED** that neither site has yet been registered with the HBBC for their SHELAA.

**49/7 To consider the draft plan**

The following was **RESOLVED:**

- It was **NOTED** that SB and RT compared the amended draft plan from CW against the requested amendments from the committee.
- It was **NOTED** that CW had either amended the draft as requested or gave reasons why the requests would not be acceptable.
- It was **NOTED** that MW will examine the draft plan and draw up a list of outstanding jobs required to complete it.

**49/8 To consider Strategic Environmental Assessment (SEA)**

The following was **RESOLVED:**

- It was **NOTED** that a SEA may be required when a site is designated to ascertain the effect a development on that site would have on the surrounding environment.
- It was **NOTED** that SB would contact the RCC to see what is involved and to ask for their assistance as this would have to be completed before submission of the Plan to HBBC.

#### **49/9 To consider consultant matters**

The following was **RESOLVED**:

- It was **NOTED** that CW has submitted his invoice and it was recommended for the PC to pay the consultants invoice at a cost of £ 6973.50 plus VAT

#### **49/10 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that further funding would be applied for when required. The RCC has offered to help with expenses for any consultation with the public and there is money ringfenced for this also.

#### **49/11 To consider future communication and consultation with residents:**

The following was **RESOLVED**:

- It was **NOTED** that an open event would be held after a decision was made on the housing policy and it was endorsed by the Parish Council.
- It was **NOTED** that SB will ask RCC for suggestions as to the best way to present this.
- It was **AGREED** that SB can use Facebook, the Stoker and the noticeboard to notify the public when a date is decided.

#### **49/12 Public participation – to consider any comments or questions by the public on items on the agenda**

- It was **NOTED** that a resident asked what would happen if the SEA came back as negative? It is understood that CW would advise on the likely outcome but the question will be put to him.
- It was **NOTED** that a resident attended the meeting to advise the committee of a group called 'Friends of the Community: Stoke Golding' which has been formed "as a group that complements the PC and NPAC to ensure future development will be acceptable to the community and scaleable to their available amenities. SB invited him to attend future NP meetings to follow the progress of the Plan.

#### **49/13 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that a communication was received from Dadlington NP group and it was **AGREED** to answer their questions to help them start their process.
- It was **NOTED** that HBBC has sent out a call for sites for their Local Plan. It was **AGREED** to ask CW whether it was ethical for the committee to send information to HBBC about the 2 sites or if it should come from the owners themselves.

#### **49/14 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

#### **49/15 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there were none

#### **49/16 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, Monday 11<sup>th</sup> November 2019 at the Methodist Hall.

The meeting closed at 8.40pm.