

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 51st meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 25th November 2019

**Attendance:** Sarah Beale (SB) (chair), Mervyn Ward (MW), Rachel Terheege (RT), Bernard Lamb (BL), Rob Gaskin (RG), Ruth Fisher (RF), Colin Wilkinson (CW) consultant, John RCC, Ella Orr (EO) and 2 residents.

**51/1 To receive apologies for absence:**

- It was **NOTED** that apologies were received from Brian Ninness (BN),

**51/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** there were none

**51/3 To confirm the minutes of the 49<sup>th</sup> and 50<sup>th</sup> meetings of the Neighbourhood Plan Advisory Committee:**

It was **RESOLVED** that the minutes of the NPAC meeting held on 28<sup>th</sup> October 2019 had been amended as requested and were then unanimously **AGREED** and the Chairman signed the minutes of the 49<sup>th</sup> meeting as a correct record of the meeting.

It was **RESOLVED** that the minutes of the NPAC meeting held on 11<sup>th</sup> November 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 50<sup>th</sup> meeting as a correct record of the meeting.

**51/4 To consider future communications and consultation with residents**

The following was **RESOLVED**:

- It was **NOTED** that an open event for residents is planned for the end of January
- It was **AGREED** that Facebook should be used to 'drip feed' information at regular intervals about the draft plan and the open event and that EO agreed to help with this.
- It was **NOTED** that all other available methods of notifying the public will be used, including a post card to every dwelling.
- It was **AGREED** that the Rural Community Council will help with presenting the information on the day.
- It was **AGREED** to send RCC the draft plan immediately after the January Parish Council meeting so that they can prepare display boards of the policies, background information and estimated pre-submission date.

**51/5 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

The following was **RESOLVED**:

- It was **NOTED** that the Baxter Hall has been booked provisionally for 25 January 2020 from 9am to 4pm and will be open to the public from 10am to 3pm.

**51/6 To consider procedural matters**

The following was **RESOLVED**:

- It was **NOTED** that the Parish Council cannot discuss the draft plan at the December meeting but must defer until the January (7<sup>th</sup>) meeting after the General Election because of Purdah.
- It was **NOTED** that the draft plan will be sent to all PC members as soon as possible so that they can study the document before making a decision at the January meeting.
- It was **AGREED** to offer Councillors a workshop to discuss the draft if required (date to be confirmed) in December
- It was **NOTED** that SB has requested £29.99 for ink cartridges and has asked for the Baxter Hall to be provisionally booked at a fee of £35.00.

**51/7 To receive the minutes and update from the sub-committee**

The following was **RESOLVED**:

- It was **NOTED** that there had been no sub-committee meetings since the last NPAC meeting.

**51/8 To consider the draft plan**

The following was **RESOLVED**:

- It was **AGREED** to hold a sub-committee meeting on December 5th to go over the draft plan with CW to resolve any discrepancies.
- It was **NOTED** that the Chair has received written confirmation from the agent of the landowner that the identity of the brownfield site can be revealed as Mulberry Farm.
- It was **NOTED** that the NPAC (following information received from the sub-committee as to its site criteria assessment) recommended that this site be the designated site.
- It was **PROPOSED** that the built on area could accommodate 25 dwellings and as a reserve site the remaining area could accommodate a further 25 dwellings.
- It was **NOTED** that this proposal met the specification of the village that they would tolerate 50 houses of a mixed type and tenure on a brownfield site.
- It was **NOTED** that CW has confirmed that HBBC are now aware of the site being available.

#### **51/9 To consider Strategic Environmental Assessment (SEA)**

The following was **RESOLVED**:

- It was **AGREED** that CW could initiate the process that would establish whether a full SEA was required.
- It was **NOTED** that a SEA would run in parallel with the completion of the NP.

#### **51/10 To consider consultant matters**

The following was **RESOLVED**:

- It was **NOTED** that there was none

#### **51/11 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

#### **51/12 Public participation – to consider any comments or questions by the public on items on the agenda:**

The following was **RESOLVED**:

- It was **NOTED** that one resident agreed that a limit of 40% affordable housing on any site should be pursued.

#### **51/13 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that communications were received from BN regarding the open event and Rachel Dexter from HBBC regarding SEA. SB has replied stating that we will be starting this process with CW and she would be hearing shortly.

#### **51/14 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

#### **51/15 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there were none

#### **51/16 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, Monday 9<sup>th</sup> December 2019 at the Methodist Hall.
- It was **NOTED** apologies from MW

The meeting closed at 8.18pm.