

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 76th meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 21st December 2020

- **Attendance:** Mervyn Ward (MW) chair, Rachel Terheege (RT), Brian Ninness (BN), Ruth Fisher (RF), Colin Wilkinson (CW) consultant and one resident.

**76/1 To receive apologies for absence:**

- It was **NOTED** that there were none.

**76/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** that all members declared an interest as residents of the village and the PC clerk has produced a form for all members to sign at the next actual meeting.

**76/3 To confirm the minutes of the 75th meeting of the Neighbourhood Plan Advisory Committee:**

- It was **RESOLVED** that the minutes of the NPAC meeting held on 7<sup>th</sup> December 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 75th meeting as a correct record of the meeting

**76/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** that there were none

**76/5 To consider procedural matters**

- It was **NOTED** that HBBC has a new delegated officer, Rob Coughlan, for our NP.

**76/6 To receive the minutes and update from the sub-committee**

- It was **NOTED** that there were no signed minutes from the previous sub-committee meetings

**76/7 To consider the draft Neighbourhood Plan**

The following was **RESOLVED**:

- It was **NOTED** that the draft NP has moved into the Reg 14 consultation period of eight weeks from 14<sup>th</sup> December
- It was **NOTED** that, despite HBBC passing the Roseway outline planning for a development of 65, it was **AGREED** to continue with the Reg 14 consultation and to consider the consequences of this with any other comments received at the end of the period.
- It was **AGREED** to put a brief comment on Facebook and the website to reflect the above but not to put any further comment at this stage.
- It was **NOTED** that the story line has been accessibility checked by TC and can now go on the website and now RF can put all the evidence base documents (except two which need checking) onto the website.
- It was **NOTED** that CW will compile a schedule of all representations and refer them to the relevant policy and recommend any necessary changes for consideration by the NPAC.

**76/8 To consider the plan of work for completing the NP process**

The following was **RESOLVED**:

- It was **NOTED** that the time line may need to be revised depending on the comments received in response to Reg 14 and this will be discussed further in January.

**76/9 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that there was none

**76/10 To consider consultant matters**

The following was **RESOLVED**:

- It was **NOTED** that there were none

**76/11 To consider Strategic Environmental Assessment**

- It was **NOTED** that RC (HBBC) emailed to advise that the full SEA report should be included with the evidence base on the website. RF has now included the draft SEA (pending receipt of the final version) on the website.
- It was **NOTED** that CW is preparing the response to AECOM which once agreed will be sent to AECOM so that they can issue their final report.

**76/12 To consider future communication and consultation with residents, including the regulation 14 consultation:**

The following was **RESOLVED**:

- It was **NOTED** that all leaflets and letters relating to the Reg 14 have been sent out and 30 hard copies of the draft plan have been collected from the printer. One hard copy has been requested so far.
- It was **NOTED** that some logistical enquiries may have to be answered but the majority will be dealt with later.
- It was **NOTED** that MW will request TC to send the file of any emails to him once a week for collation. RT will record receipt of any hand written comments and put them onto a word document for easier collation.

**76/13 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
- 9/12/20 Friends of the Community query about Glentalmond's approach to the NPAC
- 10/12/20 Mail from Dadlington NP Committee about the approval of the Roseway outline planning application
- 14/12/20 HBBC – new officer (RC) introduced himself
- 16/12/20 HBBC mail about putting SEA and the Evidence Base onto the website for Regulation 14. MW has responded

**76/14 To consider items needed to be brought to the public's attention**

The following was **RESOLVED**:

- It was **NOTED** that there were none.

**76/15 Public participation – to consider any comments or questions by the public on items on the agenda**

- It was **NOTED** that the resident thanked the members for their efforts and for getting to this stage.

**76/16 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

**76/17 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, 4<sup>th</sup> January 2021 via virtual conferencing.

The meeting closed at 8.00pm