

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 65<sup>th</sup> meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 20<sup>th</sup> July 2020

**Attendance:** Mervyn Ward (MW) chair, Rachel Terheege (RT), Ruth Fisher (RF), Colin Wilkinson (CW) consultant

**65/1 To receive apologies for absence: Bernard Lamb (BL), Brian Ninness (BN)**

**65/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** that all members declared an interest as residents of the village and the PC clerk has produced a form for all members to sign at the next actual meeting.

**65/3 To confirm the minutes of the 64th meeting of the Neighbourhood Plan Advisory Committee:**

- It was **RESOLVED** that the minutes of the NPAC meeting held on 3<sup>rd</sup> July 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 64<sup>th</sup> meeting as a correct record of the meeting.

**65/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** there were none

**65/5 To consider procedural matters**

- It was **NOTED** that there were none

**65/6 To receive the minutes and update from the sub-committee**

- It was **NOTED** that there were no signed minutes from the previous sub-committee meetings

**65/7 To consider the draft plan**

**a) To consider the meeting with HBBC Conservation Officer and how to respond in our development process**

- It was **NOTED** that a notice regarding the revised reserve site has been put on the SG website and an item on Facebook referring to the website for details. There has been no feedback as yet.
- It was **NOTED** that a copy should go on the Parish Noticeboard. MW to send a copy to TC (clerk).
- It was **NOTED** that reference to Pine Close has been replaced with South of Hinckley Road.

**b) To consider important countryside views**

- It was **NOTED** that MW has taken the required photos, which have been sent to CW with all the minor amendments. Any further changes will be those that may arise from the SEA Report.

**65/8 To consider the plan of work for completing the NP process**

The following was **RESOLVED:**

- It was **NOTED** that the SEA consultations were due to start on 29<sup>th</sup> June but were delayed until this week. The plan is to be updated to reflect this.
- It was **NOTED** that HBBC have asked for an updated time plan so they can add this to their schedule. MW is to send the updated plan.

**65/9 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that the grant has been received.

**65/10 To consider consultant matters**

The following was **RESOLVED**:

- It was **NOTED** that CW reported that Sheepy Parish has been advised to review its completed Plan with regard to housing requirement numbers. MW to check if a similar letter from HBBC contained housing number requirements for SG.

**65/11 To consider Strategic Environmental Assessment (SEA)**

The following was **RESOLVED**:

- It was **NOTED** that the AECOM contact (IK) had made a site visit to SG on 8 July.
- It was **NOTED** that CW advised that the SEA is an independent environmental assessment that runs parallel to the NP which might pick up details that the NPAC has missed
- It was **NOTED** that the scoping report has gone out to consultant bodies and they are allowed up to 5 weeks to report back
- It was **NOTED** that GIS shape files (electronic form of maps) required by AECOM have been referred to RD at HBBC

**65/12 To consider future communication and consultation with residents, including the regulation 14 consultation:**

The following was **RESOLVED**:

- It was **NOTED** that the NPAC will prepare as much as possible for the Regulation 14 so that we are ready to go to consultation as soon as possible after the SEA report is back
- It was **NOTED** that CW reported that any amendments suggested by the SEA were usually minor and may, or may not, be incorporated into the NP
- It was **NOTED** that it was important that the PC passed off the NP before Regulation 14.
- It was **NOTED** that it would be advantageous to collate the evidence base before the consultation. CW will provide assistance with this so that it can be published on the village web-site.
- It was **NOTED** that the RCC has sent examples of information notices. MW will also request the generic list of consultees for the area. MW will add any additional local persons/groups that need to be consulted.
- It was **NOTED** that as Covid regulations stand at the moment there will not be any open days or drop-in sessions
- It was **NOTED** that each household would receive notification of the consultation and the format of this would be discussed
- It was **NOTED** that some hard copies of the Plan would be required for anyone requesting one (possibly 30). MW will enquire if the RCC would help with printing.

**65/13 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
  - a) 7/7 RCC mail about Reg 14
  - b) 8/7 Locality mail about Reg 14
  - c) 17/7 Update on SEA from AECOM
  - d) HBBC asking for an updated time line

**65/14 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

**65/15 Public participation – to consider any comments or questions by the public on items on the agenda**

- It was **NOTED** that there was none

**65/16 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there was none

**65/17 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, Monday 3<sup>rd</sup> August via virtual conferencing.

The meeting closed at 8.04pm