

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 60th meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 18th May 2020

**Attendance:** Brian Ninness (BN) Rachel Terheege (RT), Mervyn Ward (MW) Ruth Fisher (RF) + 1 residents.

**60/1 To receive apologies for absence: Bernard Lamb (BL)**

**60/2 To receive resignation of the Chairman of the NPAC**

- It was **NOTED** that Sarah Beale has resigned as Chair

**60/3 To elect chairman of the NPAC**

- It was **RESOLVED** that Mervyn Ward was appointed as Chair

**60/4 To confirm members of the NPAC**

- It was **NOTED** that members of the NPAC are Mervyn Ward, Rachel Terheege, Ruth Fisher, Bernard Lamb, Brian Ninness. RT was appointed Vice Chair.

**60/5 To resolve members of the NPAC sub-committee and review terms of reference**

- It was **NOTED** that members of the sub-committee are MW, RT, BN, BL. The Terms of Reference remain the same.

**60/6 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** that all members declared an interest as residents of the village. A dispensation was **AGREED** for all members to participate in any discussion and vote in relation to the Neighbourhood Plan for a period of one year. A group dispensation form will be signed by all members the lockdown is lifted.

**60/7 To confirm the minutes of the 59th meeting of the Neighbourhood Plan Advisory Committee:**

- It was **RESOLVED** that the minutes of the NPAC meeting held on 16th March 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 59th meetings as correct records of the meetings.

**60/8 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** there were none.

**60/9 To consider procedural matters**

- It was **NOTED** that the guidance notes from HBBC stated (a) there could not be any referendum held before 6 May 2021 and (b) that guidance will be sent on how to hold consultations under current circumstances.

**60/10 To receive the minutes and update from the sub-committee**

- It was **NOTED** that minutes from sub-committee meetings held on 6 February and 30 March are still outstanding.

**60/11 To consider the draft plan**

**a) To consider important countryside views**

- It was **NOTED** that MW will forward the photographs of the 14 views to committee members for their opinion of the sites chosen. The chosen ones may need more seasonal photos taken.

**b) To consider Local Green Spaces**

- It was **NOTED** that there are 11 Open Spaces taken from the Local Plan which would be afforded extra protection if approved as Local Green Spaces. MW will send a list of these sites to committee members. The qualification for this is onerous and would require expert help to achieve.
- It was **AGREED** that this would not be pursued as the sites were least likely to be at risk.

### **c) To consider sites allocated for development**

- It was **NOTED** that committee members met with HBBC Conservation Officer who was comfortable with the choice of the proposed main site. He rejected the reserve site because of its proximity to the Battlefield.
- It was **NOTED** that another reserve site might be required, but a decision was postponed until the next sub-committee meeting on Monday 25<sup>th</sup> May.
- It was **NOTED** that there are some word/spelling amendments that would be sent to CW with the final draft of the Plan.

### **60/12 To consider the plan of work for completing the NP process**

- It was **NOTED** that the time plan needs amending and that MW will send BN the relevant information so that BN can update it.
- It was **NOTED** that SB has sent RT information on the timeline to update her records and one of the memory sticks.

### **60/13 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that MW will speak to CW for his estimate of future expenditure, so that the NPAC can claim the remaining grant. RT to send MW the figures.
- It was **NOTED** that the PC has renewed the subscription to the mapping site.

### **60/14 To consider consultant matters**

The following was **RESOLVED**:

- It was **NOTED** that CW would be contacted when required.

### **60/15 To consider Strategic Environmental Assessment (SEA)**

- It was **NOTED** that a full SEA is necessary and it would take 12 weeks. This may have been delayed by the lockdown. MW to contact AECOM to check progress further.

### **60/16 To consider future communication and consultation with residents:**

The following was **RESOLVED**:

- It was **NOTED** that the next communication with the village will be Regulation 14 – the village consultation.

### **60/17 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
  - a) IK regarding the SEA that he was in isolation for one month but this would not affect the completion date.
  - b) CW confirmed that the owner of Mulberry Farm was agreeable to go ahead with the building part of the site and not the field attached as the principle site.
  - c) The office manager on behalf of Dr Luke Evans (MP) enquired about the progress of the NP and a reply was issued giving the earliest date of the referendum as May 2021.
  - d) A developer asked about the progress of the NP.
  - e) Guidance letter from HBBC.

### **60/18 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

### **60/19 Public participation – to consider any comments or questions by the public on items on the agenda**

- It was **NOTED** that a resident commented on the importance of the photographs and on the Local Green spaces and funding.

### **60/20 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there was none

### **60/21 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is Monday 1<sup>st</sup> June via virtual conferencing

The meeting closed at 8.30pm.