

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 109th meeting of the Neighbourhood Plan Advisory Committee held at the Methodist Hall on Monday 17<sup>th</sup> April 2023 at 7.00pm.

- **Attendance:** Mervyn Ward (MW) chair, Ruth Fisher (RF), Robert Crowfoot (RC), Tracey Chadwick (TC) and Colin Wilson of Planit-X (CW)

**109/1 To receive apologies for absence:**

- It was **NOTED** that there were apologies from Brian Ninness (BN).

**109/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** that all members declared an interest as residents of the village.
- It was **NOTED** that if any matter was raised for discussion or vote in which a member had an interest, they would disclose the interest and respond according to the Code of Conduct instructions.

**109/3 To confirm the minutes of the 108<sup>th</sup> meeting of the Neighbourhood Plan Advisory Committee (NPAC):**

- It was **RESOLVED** that the minutes of the NPAC meeting held on 6<sup>th</sup> March 2023 were unanimously **AGREED** and the Chairman signed the minutes of the 108<sup>th</sup> meeting as a correct record of the meeting.

**109/4 To consider procedural matters**

- It was **NOTED** that the NPAC Annual Report has been forwarded to the Parish Council (PC) in preparation for the Annual Parish Meeting.

**109/5 To consider funding**

- It was **NOTED** that unspent funds from the Locality grant for 2022/2023 to assist with the preparation of the revised Neighbourhood Plan (NP) have been returned. It is intended to re-apply for these funds to supplement the funds allocated by the PC to the NPAC for 2023/2024.

**109/6 To consider compliance with Neighbourhood Plan (NP)**

The following was **RESOLVED:**

- It was **NOTED** that objections to further revised plans submitted under 22/00661/FUL Mulberry Farm were forwarded to HBBC.

**109/7 To consider reviewing and revision of the NP**

The following was **RESOLVED:**

- It was **NOTED** that responses from all the statutory consultees of the Strategic Environmental Assessment (SEA) Screening Assessment have now been received. All consultees consider that a full SEA is not required for the proposed revisions to the NP.
- It was **NOTED** that the (Pre-submission) Draft version of the revised NP was approved in accordance with Regulation 14 of the NP Regulations 2012 at the last Parish Council (PC) meeting on 5<sup>th</sup> April.
- Given the period of sensitivity surrounding the elections for Ward Councillor, it was **AGREED** that a 6 week period of consultation with village residents and stakeholders will be proposed to commence on Tuesday 9<sup>th</sup> May 2023 and end at 5pm on Tuesday 20<sup>th</sup> June 2023.  
**ACTION:** MW to inform the PC of the proposed dates and ask the Parish Clerk to write to HBBC to request their permission to proceed.

- **ACTION:** In preparation for approval from HBBC to proceed:
  - CW to forward “print ready” version of NP to Parish Clerk.
  - RC to work with Parish Clerk to co-ordinate timely printing and distribution of leaflets to Parish residents and display on Parish notice board.
  - TC to ensure Parish Clerk receives Pre-submission consultation letter and updated list of Stakeholders together with all documents to be added to evidence base on the Stoke Golding Parish website.

**109/8 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

10/3 HBBC - March 2023 Neighbourhood Planning Update (circulated)  
14/3 HBBC – Neighbourhood Planning Network Event (circulated)  
22/3 HBBC – Neighbourhood Planning Update (circulated)  
12/4 HBBC – Timing of the Regulation 14 Consultation (circulated)  
12/4 HBBC – Revisions to the Mulberry Farm planning application (circulated)

**109/9 Public participation – to consider any comments or questions by the public on items on the agenda**

The following was **RESOLVED**:

- It was **NOTED** that there were none

**109/10 To confirm dates for future meetings**

The following was **RESOLVED**:

- It was **NOTED** the next meetings will be held at 7pm at the Methodist Hall on:  
Monday 15<sup>th</sup> May 2023  
Monday 19<sup>th</sup> June 2023

The meeting closed at 8.34pm