

Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 62nd meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 15th June 2020

Attendance: Mervyn Ward (MW) chair, Brian Ninness (BN), Rachel Terheege (RT), Ruth Fisher (RF).

62/1 To receive apologies for absence: Bernard Lamb (BL)

62/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** that all members declared an interest as residents of the village and the PC clerk has produce a form for all members to sign at the next actual meeting.

62/3 To confirm the minutes of the 61st meeting of the Neighbourhood Plan Advisory Committee:

- It was **RESOLVED** that the minutes of the NPAC meeting held on 1st June 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 61st meeting as correct record of the meeting.

62/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

- It was **NOTED** there were none

62/5 To consider procedural matters

- It was **NOTED** that guidance notes on Freedom of Information advised that personal emails could be subject to scrutiny on any matters referring to the Neighbourhood Plan. Members are advised to have a separate email for NP activities.

62/6 To receive the minutes and update from the sub-committee

- It was **NOTED** that there were no signed minutes from the previous sub-committee meetings

62/7 To consider the draft plan

a) To consider the meeting with HBBC Conservation Officer and how to respond in our development process

- It was **NOTED** that the decision on the planning application for Wykin Lane will impact on a decision on the development strategy for the Plan. The next meeting is Tuesday 16th June and a decision should be known.

b) To consider Local Green Spaces

- It was **NOTED** that the 11 Open Spaces taken from the Local Plan would be included in the Plan but no further action would be taken to have them designated as Local Green Spaces.

c) To consider important countryside views

- It was **NOTED** that MW will take further photos of the three landscapes for more seasonal views and all the completed views will be sent to Colin with the remainder of the draft when available.

62/8 To consider the plan of work for completing the NP process

- It was **NOTED** that BN has amended the time plan and the Chair thanked BN for this.
- It was **NOTED** that further action regarding the SEA may be required when a decision is made on any possible reserve site.

62/9 To consider funding

The following was **RESOLVED:**

- It was **NOTED** that MW has confirmed with CW his budget for 2020/21 year and that the PC clerk (TC) is completing the grant application.
- It was **NOTED** that until the grant is approved and received, the committee cannot ask CW to complete any further work.

62/10 To consider consultant matters

The following was **RESOLVED**:

- It was **NOTED** that CW would be contacted when required (as above).

62/11 To consider Strategic Environmental Assessment (SEA)

- It was **NOTED** that IK was working on the scoping report of the SEA and that it should be completed by the end this week,
- It was **NOTED** that this scoping report will be sent to the NPAC for agreement. ACOM will write the Strategic Environmental Assessment based on the scoping report. This may be completed by the end of August.
- It was **NOTED** that this will delay the expected date of the referendum to June 2021.

62/12 To consider future communication and consultation with residents:

The following was **RESOLVED**:

- It was **NOTED** that the Chair had received a request from the Stoker for an update on the NP.
- It was **AGREED** that an item would be sent to the Stoker in time for the next magazine (July or September) with an update.

62/13 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
 - a) IK regarding the SEA
 - b) an email from the Stoker
 - c) guidance notes regarding Freedom of Information
 - d) a request from SM (Friends of the Community) for an update on the NP

62/14 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that there was none.

62/15 Public participation – to consider any comments or questions by the public on items on the agenda

- It was **NOTED** that a resident found the information very clear and thanked the committee for their efforts

62/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there was none, but the item on Green Spaces can now be removed.

62/17 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is Monday 22nd June via virtual conferencing

The meeting closed at 7.33pm