

Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 69th meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 14th September 2020

Attendance: Mervyn Ward (MW) chair, Rachel Terheege (RT), Brian Ninness (BN), Ruth Fisher (RF) and one resident.

69/1 To receive apologies for absence:

- It was **NOTED** there were none

69/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** that all members declared an interest as residents of the village and the PC clerk has produced a form for all members to sign at the next actual meeting.

69/3 To confirm the minutes of the 68th meeting of the Neighbourhood Plan Advisory Committee:

- It was **RESOLVED** that the minutes of the NPAC meeting held on 31st August 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 68th meeting as a correct record of the meeting.

69/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

- It was **NOTED** there were none

69/5 To consider procedural matters

- It was **NOTED** that there were none

69/6 To receive the minutes and update from the sub-committee

- It was **NOTED** that there were no signed minutes from the previous sub-committee meetings

69/7 To consider the draft Neighbourhood Plan

The following was **RESOLVED**:

- It was **NOTED** that all agreed amendments have been sent to CW to be incorporated into the document with the exception of any relevant changes which may follow from the SEA report

69/8 To consider the plan of work for completing the NP process

The following was **RESOLVED**:

- It was **NOTED** that the time plan may be extended because of a delay with the SEA (see 67/11 below)

69/9 To consider funding

The following was **RESOLVED**:

- It was **NOTED** that there was none

69/10 To consider consultant matters

The following was **RESOLVED**:

- It was **NOTED** that there was none

69/11 To consider Strategic Environmental Assessment (SEA)

The following was **RESOLVED**:

- It was **NOTED** that the SEA report that IK from AECOM is working on may be delayed because of his recovery from a road traffic accident together with internal restructuring at AECOM but they were still working to their deadline of the end of September

69/12 To consider future communication and consultation with residents, including the regulation 14 consultation:

The following was **RESOLVED**:

a) Communications plan

- It was **NOTED** that the editors of the Stoker have asked for an update on the NP but there is nothing further to add.

b) Letter to MP

- It was **NOTED** that a letter from the Parish Council and the NPAC has been sent to Dr Luke Evans, MP (copied to Ivan Ould, County Councillor and Jonathan Collett, Borough Councillor) regarding the White Paper on the proposed planning revision.

c) leaflet to village

- It was **NOTED** that MW has incorporated some amendments but there is still some space for further copy or a photograph.

d) Printing –

- It was **NOTED** that the quotation for 900 leaflets is £95.00 and for 30 copies of the NP £212.00. This was agreed by the PC at the last PC meeting.

e) Evidence base

- It was **NOTED** that documents produced by the PC (and therefore the NPAC) need to be accessibility checked before they are put on the village website
- It was **NOTED** that the documents in the evidence base list should be put into categories – those from external source, those already on the website and those that need to be accessibility checked.
- It was **NOTED** that CW has confirmed that he has produced the Neighbourhood Plan document in an accessible format.
- It was **SUGGESTED** that we should check whether the documents that need accessibility checking have to be put on the website or could they be listed and referenced to the PC publication scheme. Anyone wanting to see a particular document could then ask TC to send them that document via email or post.
- To **ACTION** - MW to check with RD (HBBC), CW and Locality.

69/13 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

It was **NOTED** that there was correspondence from:

- 11/9 update on SEA from AECOM

69/14 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that there was none.

69/15 Public participation – to consider any comments or questions by the public on items on the agenda

- It was **NOTED** that there was none

69/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there was none

69/17 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, Monday 28th September via virtual conferencing.

The meeting closed at 7.43pm

