

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 98th meeting of the Neighbourhood Plan Advisory Committee held at the Methodist Hall on Monday 11<sup>th</sup> April 2022 at 7.00pm.

- **Attendance:** Mervyn Ward (MW) chair, Rachel Terheege (RT), Ruth Fisher (RF), Robert Crowfoot (RC), Brian Ninness (BN), Tracey Chadwick (provisional member) and one visitor.

**98/1 To receive apologies for absence:**

- It was **NOTED** that there were none

**98/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** that all members declared an interest as residents of the village.
- It was **NOTED** that all members are to review their declarations of interest for the next meeting.

**98/3 To confirm the minutes of the 97th meeting of the Neighbourhood Plan Advisory Committee:**

- It was **RESOLVED** that the minutes of the NPAC meetings held on 7<sup>th</sup> March 2022 were unanimously **AGREED** and the Chairman signed the minutes of the 97th meeting as a correct record of the meeting.

**98/4 To consider procedural matters**

- It was **NOTED** that continuation of the NPAC in new roles had been confirmed by the PC at the April meeting. The Terms of Reference need to be expanded. **ACTION** – MW to liaise with SB to draw up new TOR.
- It was **NOTED** that RC was appointed Vice Chair, and members are BN, RF and TC. TC agreed to be minutes secretary.
- It was **NOTED** that RT read out details regarding code of conduct for councillors and co-opted councillors. A meeting on the Code of Conduct will be held 7pm, Wednesday 13<sup>th</sup> at the village hall. Any questions to be addressed to SB who will contact LRALC for answers.
- It was **NOTED** a full statement regarding the NP was written by MW and is included in the report for the Annual Parish Meeting.

**98/5 To consider funding**

**The following was RESOLVED:**

- It was **NOTED** that the PC has budgeted £1000 for admin, expenses and running costs. CW (technical advisor) will be asked to itemise and estimate the work which he will need to do for the revision of the NP in order to claim a grant of up to £10,000.

**98/6 To consider compliance with NP**

**The following was RESOLVED:**

- It was **NOTED** that NP committee members are to support the PC to check compliance of proposed new builds against the NP. The issue is timing so the response needs to be fast to get back to the PC. Members will draft a response for other members to check and then the Chair will forward it to the PC for their information to use in their response to HBBC.
- It was **NOTED** that the first assessment has already been prepared for the planning application for the single dwelling on Roseway.
- It was **NOTED** that MW has produced a spreadsheet of all outstanding applications to ensure they meet deadlines. **ACTIONS:** RC and TC to add further details to the spreadsheet and RC to investigate the planning rules regarding outline planning moving to full planning consent.

### **98/7 To consider reviewing and revision of the NP**

The following was **RESOLVED**:

- It was **NOTED** that the NPAC will continue with a two-phase agenda. The first phase of around three months is to identify the changes required. The second phase will take the plan through the regulatory stages. The second phase is dependent on the new HBBC Local Plan having been approved at Examination.
- The first phase will begin with a revision of the NP to amend any noticeable errors/ updates, and will then move on to bring the NP into line with the emerging Local Plan
- It was **NOTED** that if the Local Plan is delayed, the revision will be put on hold. CW will be invited to start on the paperwork.
- It was **NOTED** that all members agreed to look through the NP and send a list of proposed changes for MW to collate.

### **98/8 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
  - 8/3 HBBC mail with a formal statement about the plan being 'made' (circulated)
  - 11/3 Historic England's objections to the Higham Lane planning application
  - 22/3 HBBC mail about the assignment of planning officers
  - 24/3 Locality – quarterly neighbourhood planning newsletter (circulated)
  - 24/3 HBBC technical note on timing of SEA preparation
  - 25/3 HBBC – update on Local Plan
  - 4/4 Locality – 2022/23 grant programme launched
- 11/4 The Stoker – request for contribution. It was **RESOLVED** no update was required at this point.

### **98/9 Public participation – to consider any comments or questions by the public on items on the agenda**

The following was **RESOLVED**:

- It was **NOTED** that there was none

### **98/10 To confirm date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, Monday 9<sup>th</sup> May 2022 at the Methodist Hall.
- Further meetings: 13<sup>th</sup> June and 11<sup>th</sup> July

The meeting closed at 8.20pm