

Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 73rd meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 9th November 2020

- **Attendance:** Mervyn Ward (MW) chair, Rachel Terheege (RT), Brian Ninness (BN), Ruth Fisher (RF), Colin Wilkinson (CW) consultant, and one resident.

73/1 To receive apologies for absence:

- It was **NOTED** apologies were none

73/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** that all members declared an interest as residents of the village and the PC clerk has produced a form for all members to sign at the next actual meeting.

73/3 To confirm the minutes of the 71st meeting and the 72nd meeting of the Neighbourhood Plan Advisory Committee:

- It was **RESOLVED** that the minutes of the NPAC meeting held on 12th October 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 71st meeting as a correct record of the meeting
- It was **RESOLVED** that the minutes of the NPAC meeting held on 26th October 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 72nd meeting as a correct record of the meeting

73/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

- It was **NOTED** there were none

73/5 To consider procedural matters

- It was **NOTED** that there were none

73/6 To receive the minutes and update from the sub-committee

- It was **NOTED** that there were no signed minutes from the previous sub-committee meetings

73/7 To consider the draft Neighbourhood Plan

The following was **RESOLVED**:

- It was **NOTED** that HBBC has confirmed that the Local Plan will cover the period from 2020 to 2039 and that they have accepted the NP period can be extended to 2039. This will require some modification to the wording of the Plan.
- It was **NOTED** that HBBC suggested the calculation of future housing requirement could be on a pro-rata basis aligned with the number of houses in the village. It was **AGREED** not to change the Plan but to continue to the Regulation 14 consultation
- It was **NOTED** that the evidence base might be ready for the Reg 14 but there is still work to do to upload it onto the website and it could wait until Reg 16. MW will do a summary of the documents to see if it is appropriate now.

73/8 To consider the plan of work for completing the NP process

The following was **RESOLVED**:

- It was **NOTED** that BN has transferred the time plan to an excel document. MW will liaise with BN to update this in accordance with decisions from this meeting.

73/9 To consider funding

The following was **RESOLVED**:

- It was **NOTED** that there was none

73/10 To consider consultant matters

The following was **RESOLVED**:

- It was **NOTED** that there were none

73/11 To consider Strategic Environmental Assessment (SEA)

The following was **RESOLVED**:

- It was **NOTED** that MW had answered all the questions from IK at AECOM and he has now received the SEA report. This included various minor recommendations.
- It was **NOTED** that CW will make the necessary amendments to the draft plan to incorporate the changes to the period of the plan, the wording regarding the Green Spaces, corrections to minor points and the amendments to the wording of Policies as recommended by SEA.
- It was **NOTED** that CW would send the amended draft plan and a list of the amendments to the NPAC members as soon as possible so that they can discuss it at the next meeting.
- It was **NOTED** that, if the Parish Council could endorse this at their meeting on the 2 December, the NPAC could move towards Reg 14 in December. The Parish Councillors would need time between the NPAC meeting and the PC meeting to consider the Plan. RT to advise them of the plan of action
- It was **NOTED** that the regulation time for the Reg 14 consultation is a minimum of six weeks but this would be extended to eight weeks to cover the Christmas period.
- It was **NOTED** that AECOM will be notified of the changes made to the draft NP.

73/12 To consider future communication and consultation with residents, including the regulation 14 consultation:

The following was **RESOLVED**:

- It was **NOTED** that the editors of the Stoker have asked if we want to submit an update on the progress of the NP. This will be declined but the villagers will be receiving a leaflet regarding the Reg 14 consultation.
- It was **NOTED** that a letter will also be emailed to the list of consultees which would come from the Parish Council email address. RT to talk to TC

73/13 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
 - 3/11 AECOM queries about reserve sites
 - 5/11 AECOM SEA report
 - 6/11 HBBC – NP updates
 - 6/11 The Stoker

73/14 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that there was none.

73/15 Public participation – to consider any comments or questions by the public on items on the agenda

- It was **NOTED** that the resident thought it advisable to give members the amended Plan and a list of those changes.

73/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there was none.

73/17 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, 23rd November 2020 via virtual conferencing.

The meeting closed at 8.15pm