

Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 77th meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 4th January 2021

- **Attendance:** Mervyn Ward (MW) chair, Rachel Terheege (RT), Brian Ninness (BN), Ruth Fisher (RF), Colin Wilkinson (CW) consultant and one resident.

77/1 To receive apologies for absence:

- It was **NOTED** that there were none.

77/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** that all members declared an interest as residents of the village and the PC clerk has produced a form for all members to sign at the next actual meeting.

77/3 To confirm the minutes of the 76th meeting of the Neighbourhood Plan Advisory Committee:

- It was **RESOLVED** that the minutes of the NPAC meeting held on 21st December 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 76th meeting as a correct record of the meeting

77/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

- It was **NOTED** that there were none

77/5 To consider procedural matters

- It was **NOTED** that there were none.

77/6 To receive the minutes and update from the sub-committee

- It was **NOTED** that there were no signed minutes from the previous sub-committee meetings

77/7 To consider the draft Neighbourhood Plan

The following was **RESOLVED**:

- It was **AGREED** to thank RF for her tremendous effort to put all the evidence base documents on the website over Christmas and to thank MW for composing a story line which enabled RF to do her task easier.
- It was **NOTED** that the time line and the reply to AECOM about site evaluations are still outstanding on the website
- It was **NOTED** that the sub-committee meeting minutes were passed off at subsequent NPAC meetings and so they will not be put on the website but will be available should the examiner request them.
- It was **NOTED** that CW will produce a schedule of responses from the 14consultation which will go on the website.
- It was **NOTED** that the final version of the SEA report will go on the website when it is received.

77/8 To consider the plan of work for completing the NP process

The following was **RESOLVED**:

- It was **NOTED** that the plan of work (as circulated) will go on the website and will be modified later if HBBC incur any delays due to purdah relating to any May County Council elections. (RT to inquire if delays are expected).

77/9 To consider funding

The following was **RESOLVED**:

- It was **NOTED** that there may be some minor additional expenditure in 21/22 financial year but, from Regulation 15 & 16 onwards, the majority would be covered by HBBC. CW will liaise with the Parish Clerk about additional work in 21/22 and residual grant funds available.

77/10 To consider consultant matters

The following was **RESOLVED**:

- It was **NOTED** that there were none

77/11 To consider Strategic Environmental Assessment

- It was **NOTED** that AECOM has received the report from MW on the SEA amendments which they will look at in January after the holiday.
- It was **NOTED** that RF has put the draft SEA report on the website.

77/12 To consider future communication and consultation with residents, including the regulation 14 consultation:

The following was **RESOLVED**:

- It was **NOTED** that TC has sent the first batch of five email responses to MW and he has collated and referenced them. There were none that required immediate response. There have been no postal responses and two requests for hard copies of the Plan.

77/13 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
- Regulation 14 feedback – five items
- 22/12 Initial reply on the SEA feedback from AECOM
- 23/12 Two mails from Friends of the Community about the Wykin Lane appeal

77/14 To consider items needed to be brought to the public's attention

The following was **RESOLVED**:

- It was **NOTED** that there were none.

77/15 Public participation – to consider any comments or questions by the public on items on the agenda

- It was **NOTED** that there was no comment,

77/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there was none.

77/17 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, 18th January 2021 via virtual conferencing.

The meeting closed at 7.34pm