

Draft Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 56th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 3rd February 2020.

- **Attendance:** Sarah Beale (SB) (chair), Bernard Lamb (BL), Rob Gaskin (RG), Mervyn Ward (MW), Brian Ninness (BN), Colin Wilkinson (CW) (Consultant) 2 residents

56/1 To receive apologies for absence:

- It was **NOTED** that apologies were received from Ruth Fisher (RF), Rachel Terheege (RT)

56/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** there were none

56/3 To confirm the minutes of the 55th meeting of the Neighbourhood Plan Advisory Committee:

It was **RESOLVED** that the minutes of the NPAC meeting held on 20th January 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 55th meeting as a correct record of the meeting

56/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

The following was **RESOLVED:**

- It was **NOTED** that there were none.

56/5 To consider procedural matters

The following was **RESOLVED:**

- It was **NOTED** that SB is updating the email list of members and the list of volunteers has been destroyed in line with data protection regulations.

56/6 To receive the minutes and update from the sub-committee

The following was **RESOLVED:**

- It was **NOTED** that there had been no sub-committee meeting and a date for the next meeting was set for Thursday 6th February.

56/7 To consider the draft plan

The following was **RESOLVED:**

- It was **NOTED** that draft plan would be looked at in the sub-committee meeting to update photos , views , review comments from open event and email from HBBC regarding everyday heritage and Micro Climate .

56/8 To consider Strategic Environmental Assessment (SEA)

The following was **RESOLVED:**

- It was **NOTED** that SB advised that she had spoken to AECOM technical support . They have submitted the details to Locality 31/1/20 and will submit to HMCLG (Ministry of housing communities and local government) on Wednesday 5th February. The process is expected to take approximately 16 weeks and we will be assigned a project manager.

56/9 To consider consultant matters

The following was **RESOLVED:**

- It was **NOTED** that there were none.

56/10 To consider funding

The following was **RESOLVED:**

- It was **NOTED** that any unused grant money would be sent back in March as per requirements and if there were any outstanding consultancy invoices they should be submitted to the PC clerk as soon as possible.

56/11 To consider future communications and consultation with residents

- The following was **RESOLVED:**

- It was **NOTED** that SB **had** arranged a final post on Facebook to thank residents for attending the open event and more information would follow in due course.
- To **ACTION** SB to write a thank you to be placed in The Stoker and post new leaflets in local notice boards updating meeting dates and details of new dates will also be in The Stoker.

56/12 To consider the Informal open event

The following was **RESOLVED**:

- It was **NOTED** that SB has thanked the RCC for all their hard work in facilitating the open event.
- The comments left by residents ,categorised by RCC were discussed and **NOTED**.

56/13 Public participation – to consider any comments or questions by the public on items on the agenda:

The following was **RESOLVED**:

- It was **NOTED** that there were none.

56/14 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- A request to be added onto consultation database was acknowledged and **NOTED**.
- To **ACTION** CW to speak to Marrons and advise them of the current situation.

56/15 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that there was none.

56/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that the open event agenda item no longer required.

56/17 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, Monday 17th February 2020 at the Methodist Hall.
- It was **NOTED** apologies RG

The meeting closed at 8.10pm