

Draft Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 61st meeting of the Neighbourhood Plan Advisory Committee held via virtual conferencing on Monday 1st June 2020

Attendance: Mervyn Ward (MW) chair, Brian Ninness (BN), Rachel Terheege (RT), Ruth Fisher (RF).

61/1 To receive apologies for absence: Bernard Lamb (BL)

61/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** that all members declared an interest as residents of the village and the PC clerk has produce a form for all members to sign at the next actual meeting.

61/3 To confirm the minutes of the 60th meeting of the Neighbourhood Plan Advisory Committee:

- It was **RESOLVED** that the minutes of the NPAC meeting held on 18th May 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 60th meetings as correct records of the meetings.

61/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

- It was **NOTED** there were none

61/5 To consider procedural matters

- It was **NOTED** that guidance notes from HBBC on how to hold consultations under current circumstances were received and would be considered nearer the time of the Regulation 14 consultation

61/6 To receive the minutes and update from the sub-committee

- It was **NOTED** that minutes from sub-committee meetings held on 6 February and 30 March were signed by the Chairman as true records.

61/7 To consider the draft plan

a) To consider the meeting with HBBC Conservation Officer and how to respond in our development process

- It was **NOTED** that the decision on the planning application for Wykin Lane (which was deferred to 23rd June) will impact on a decision on the development strategy for the Plan. A further sub-committee meeting will be required when the outcome is known

b) To consider Local Green Spaces

- It was **NOTED** that the 11 Open Spaces taken from the Local Plan would be included in the Plan but no further action would be taken to have them designated as Local Green Spaces.

c) To consider important countryside views

- It was **NOTED** that MW forwarded the photographs of the 14 views to committee members for their opinion of the sites. All will go in the Plan. MW will take further photos of the three winter landscape for more seasonal views.

61/8 To consider the plan of work for completing the NP process

- It was **NOTED** that BN has amended the time plan
- It was **NOTED** that MW has further information on the SEA which will alter the time plan which BN will incorporate (see 61/11)

61/9 To consider funding

The following was **RESOLVED:**

- It was **NOTED** that MW has confirmed with CW his budget for 2020/21 year. It covers all anticipated expenditure.

- It was **AGREED** to **RECOMMEND** to the PC the proposed budget and claim the Locality grant for £6,648.50.
- It was **NOTED** that there is money allocated by the PC for petty expenditure.

61/10 To consider consultant matters

The following was **RESOLVED**:

- It was **NOTED** that CW would be contacted when required.

61/11 To consider Strategic Environmental Assessment (SEA)

- It was **NOTED** that it was thought that Ishaq Khan was working on the SEA and that it would be completed by the end of June,
- It was **NOTED** that this is the scoping report which will be sent to the NPAC and then it has to go out for consultation. ACOM then write the report based on these consultations. This may be completed by the end of August.
- It was **NOTED** that this will delay the expected date of the referendum to July 2021

61/12 To consider future communication and consultation with residents:

The following was **RESOLVED**:

- It was **NOTED** that it may be necessary to communicate with the village any change in development strategy if it differs from the information available at the Open Day prior to the Regulation 14 consultation.

61/13 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- It was **NOTED** that there was correspondence from:
 - a) ACOM regarding the SEA
 - b) Consultation notes from HBBC on holding consultation during the virus
 - c) HBBC Planning report on Burbage NP now at the referendum stage.

61/14 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that there was none.

61/15 Public participation – to consider any comments or questions by the public on items on the agenda

- It was **NOTED** that there was none.

61/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there was none

61/17 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is Monday 15th June via virtual conferencing

The meeting closed at 7.55pm