

Stoke Golding Neighbourhood Plan Advisory Committee Meeting

Monday 19th November 2018 at 7.00pm at Stoke Golding Methodist Hall

NPAC 27:

Present: Jim Hope (JH Chair), Sarah Beale, (SB Vice Chair), Bernard Lamb (BL), Kate McCreight (KM), Rob Gaskin (RG) Mervyn Ward (MW) + 3 Local Residents (LR 1 etc)=

- 27/1: Apologies from Ruth Fisher and Rachel Terheege
- 27/2: No declarations of interest/ dispensations
- 27/3: Confirm minutes of previous meeting
- 27/4: Matters arising –JH corrected; £6548 grant remaining not £7,200 as previously stated. £2491.15 spent so far
- 27/5: RCC quote received for hosting and electronic survey with 5 questions (£1260 incl. VAT) and for data entry (£600 incl. VAT)
- 27/6: Planners -The SHELAA needs to go to planning policy working group and is expected November/ December (tbc)
- 27/7: Consultants –Colin Wilkinson (Planit-X consultant) to attend NPAC meeting on 3/12/2018
- 27/8: SB gave update re. grants. Consultant from Planit-X has also asked for details of SGNP grants received/ remaining. SGPC have given £1000 to SGNP for the period up to April 2019. From April 2019 £2000 is being awarded from SGPC. National Lottery grants can also be applied for. These can be between £300-£10,000 but takes around 14 weeks for a decision to be made as to whether grants can be awarded so these will need to be applied for well in advance.
- 27/9: New Household Survey –BL commented that it seemed premature to be discussing household survey prior to site allocation/ allocation criteria being agreed.
- JH felt that work could be done on criteria for assessing site allocation
- RG agreed that site allocation needed to be looked at and criteria needed to be agreed in order to narrow this down.
- SB and JH both felt that the item needed to be kept on the agenda in order that all these matters could be discussed at meetings.
- It was raised that a resident had expressed an interest in being involved within a subcommittee on this topic. Committee to look into this further so that they can be approved to join sub-committee at the next meeting.
- KM queried whether the format for the survey had been confirmed. JH responded that this was awaiting confirmation and that the criteria was to be discussed in more detail at subcommittee level.
- MW suggested that a date for the subcommittee meeting be set prior to the next NP meeting. Provisional date was set for 28/11/2018 at 10am –venue tbc.

A resident raised that they had expressed an interest in writing in volunteering their help with the SGNP where needed.

- 27/10: Writing the Neighbourhood Plan –discussions were had as to whether a sub-committee was needed to put a draft document together. MW suggested whether the plan could be split into different sections and drafted accordingly. Discussion was had around using pro forma and examples from other neighbourhood plans in the locality which have been completed (e.g. Broughton Astley) and draft plans (e.g. Sheepy Magna).
- SB to circulate Sheepy Magna draft plan to committee members
- It was thought that one resident had begun drafting an introduction and that other another resident had been identified as being a good candidate to support with this.
- Committee to approach identified the residents to confirm whether they would be interested in being involved with drafting parts of the plan.
- Discussion was had around Colin Wilkinson from Planit X who is attending the next meeting in relation to this. MW suggested that it would be prudent to contact him to confirm the purpose of the meeting and specifying areas in where support was needed and asking targeted questions. MW to send JH a draft email and some questions for Colin.
- 27/11: Aim of Neighbourhood Plan –was agreed this was to deliver the wishes of Stoke Golding as closely as possible within the constraints of Neighbourhood Planning legislation and Planning regulations.
- 27/12: Vision for Stoke Golding Neighbourhood Plan –SB gave some examples from Sheepy Magna draft Neighbourhood Plan. It was felt that some of these points would not be relevant to Stoke Golding (e.g. flooding) and that other factors might be considered (e.g. community). SB discussed how this would need to be well worded and it was suggested that the consultant should be well placed to advise on this. Agreed that this would be discussed further at a later date.
- 27/13: Review of Planning Policies to date –to be discussed in detail at a later date. SB and JH to clarify which are most recent documents and SB to email these out to the committee.
- 27/14: Assigning tasks –N/A
- 27/15: Public participation –LR1 advised that they had been made aware that someone from the Highways agency had visited to assess access to the land behind Station Road in relation to potential plans for a care home development.
- LR1 enquired of the time periods around finalising the Neighbourhood Plan for Stoke Golding. JH advised that the committee are working towards completion in 2020. MW suggested that this could be a question that could be put to Colin Wilkinson when he attends the next meeting –this was agreed by all.
- 27/16: JH had received in writing via email a request for a volunteer to assist with SGNP on subcommittees or wherever needed. This was agreed by all –role tbc.
- 27/17: see 27/16 (above)

27/18: Future agenda items –SB suggested that when circulating details of forthcoming meetings that JH might consider posting the date/ time/ venue and attaching the agenda. She also suggested that the agendas might be consolidated.

JH suggested that he would like to include dates for future meetings. SB clarified that meetings would continue to take place largely every fortnight which JH confirmed stating the exceptions of Bank holidays etc. MW enquired about the frequency of meetings over the Christmas/ New Year period. JH confirmed that the last meeting of 2018 was 16/12/2018 and that the first meeting of 2019 had been scheduled for 14/1/2019. It was suggested that the January meeting might be brought forward by a week to 7/1/2019 and JH felt that this could be easily rearranged and venue bookings altered accordingly.

27/19: Date of next meeting - 3/12/2019, 7.00pm at the Methodist Church Hall, Stoke Golding.

THERE WERE NO MATTERS ARISING FROM WHICH THE PRESS AND PUBLIC WERE
REQUIRED TO BE EXCLUDED

MEETING CLOSED 8.55PM