

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 35th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 18<sup>th</sup> March 2019

**Attendance:** Sarah Beale (SB) (chair), Bernard Lamb (BL), Mervin Ward (MW), Ruth Fisher (RF), Rob Gaskin (RG), Rachel Terhege (RT), Colin Wilkinson (CW) (consultant). Three residents attended

**35/1 To receive apologies for absence:**

- It was **NOTED** there were none

**35/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** there were none

**35/3 To confirm the minutes of the 34th meeting of the Neighbourhood Plan Advisory Committee:**

It was **RESOLVED** that the minutes of the NPAC meeting held on 4<sup>th</sup> March 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 34th meeting as a correct record of the meeting.

**35/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** there were none

**35/5 To consider procedural matters**

- It was **NOTED** there were none

**35/6 To receive the minutes and update from the sub-committee**

The following was **RESOLVED**: that the minutes of the 14<sup>th</sup> March meeting were **AGREED**

- It was **NOTED** that the sub committee had discussed CWs report on housing numbers and had several questions for him.
- It was **NOTED** that there is an additional site to add to the SHELAA
- It was **AGREED** that the site evaluation document should be sent to CW to advise
- It was **AGREED** by the NPAC that the sub-committee could collate and correct any points as necessary on the SHELAA. **ACTION** to amend Terms of Reference.
- It was **AGREED** that communication with CW from the sub-committee would be via MW and copied to SB, and communication from NPAC would be via SB to avoid duplication.
- It was **NOTED** that BL was expecting to complete the site evaluation criteria this week and he has reduced it from 9 to 8 categories.
- It was **AGREED** that information was required from CW on evidence base and infrastructure.
- It was **NOTED** that the Chair thanked BL for his work on this document.

**35/7 To consider the Vision for Stoke Golding**

The following was **RESOLVED**:

- It was **NOTED** that this be deferred to another meeting

**35/8 To consider the draft plan**

The following was **RESOLVED**:

- It was **NOTED** that work was continuing to draft the policies. There will be 6 sections plus the introduction and the vision.
- It was **NOTED** that Local Green Space and Employment sections were complete; Heritage, Services and Infrastructure were being worked upon; Housing was a sub-committee project; Rural Character was pending.

**35/9 To consider consultant matters**

SB invited CW to present his report

The following was **RESOLVED**:

- It was **NOTED** that CW had worked on the Sheepy Magna Neighbourhood Plan, now at post referendum stage.

- It was **NOTED** that the sub-committee put forward the questions regarding determining a housing number requirement as HBBC was unable to give a required number.
- It was **NOTED** that the sub-committee put forward an alternative method of calculating the housing requirement
- It was **NOTED** that CW was invited to the next sub-committee meeting to work on a submission to HBBC which would justify a lower requirement than CW estimated.
- It was **RECOMMENDED** that the NPAC should do their own Site Evaluation on each site and not rely on the SHELAA information.
- It was **RECOMMENDED** that the committee should look at mapping to accompany each policy.

#### **35/10 To consider funding**

The following was **RESOLVED**:

- It was **AGREED** that SB would talk to CW about the level of funding required and the amount to claim from available grants.

#### **35/11 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED**:

- It was **NOTED** that if a care home were built, a room would not count the same as an individual dwelling in any housing assessment.

#### **35/12 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that the next Networking Site presentation was 21<sup>st</sup> May 2019 at County Hall
- It was **NOTED** that SB has written a paragraph to update the village on the progress of the NP to go on the Parish Council's publication regarding the Annual Parish Meeting.
- It was **NOTED** that SB has completed a questionnaire from the Rural Community Council regarding progress of the NP.

#### **35/13 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** there were no items.

#### **35/14 To consider future agenda items**

The following was **RESOLVED**:

- To was **NOTED** to continue with items on the current agenda

#### **35/15 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** that the date of the next meeting is Monday 1<sup>st</sup> April 2019
- Apologies were submitted by RF and RT (since withdrawn) for the next meeting

The meeting closed at 8.59pm