

Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 39th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 13th May 2019

Attendance: Sarah Beale (SB) (chair), Bernard Lamb (BL), Rob Gaskin (RG), Ruth Fisher (RF)

39/1 To receive apologies for absence:

- It was **NOTED** apologies were received from Rachel Terhegge, Mervyn Ward, Brian Ninness and one resident

39/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** there were none.
- New forms have been given to non-PC members to be filled in, to include home addresses.

39/3 To confirm the minutes of the 38th meeting of the Neighbourhood Plan Advisory Committee:

It was **RESOLVED** that the minutes of the NPAC meeting held on 29th April 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 38th meeting as a correct record of the meeting.

39/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

- It was **NOTED** there were none

39/5 To consider procedural matters

- It was **NOTED** that Purdah has been lifted - it had little effect on the progress of the Neighbourhood Plan.

39/6 To receive the minutes and update from the sub-committee

- It was **NOTED** that there had not been a meeting of the sub-committee since the last full committee meeting.
- It was **NOTED** that workshops had been held with the full committee to assess 13 sites using traffic lights data sheets. Good progress was made.

The following items were **RESOLVED:**

1. Tree Preservation Orders (TPO) information – SB to research further and has requested a map from HBBC and LCC.
 2. SB has liaised with HBBC for them to send a letter to local land owners, potential developers and other interested parties to confirm their ongoing interest.
 3. RG discussed distance measurements for all sites, and will liaise with BL.
- The next meeting confirmed for 30th May. New terms of reference have been approved.

39/7 To consider the Vision for Stoke Golding

The following was **RESOLVED:**

- It was **NOTED** that this be deferred to a future meeting.

39/8 To consider the draft plan

The following was **RESOLVED:**

- It was **NOTED** that BN has begun working on the draft plan to give it a uniform presentation.
- It was **NOTED** that MW has begun the draft Housing policy, BL is continuing work on Infrastructure and SB and RF are working on Rural Character.

39/9 To consider consultant matters

The following was **RESOLVED:**

- CW is researching further information on site AS539.

39/10 To consider funding

The following was **RESOLVED:**

- It was **NOTED** that funding has been released, and is available to apply for.

39/11 To consider future communication and consultation with residents

The following was **RESOLVED**:

- It was **NOTED** that SB to contact RCC to enquire if they will facilitate an open meeting for the village in the future.
- It was **NOTED** that more information will go on the village website in the future and updates will continue to be included in The Stoker (village magazine). There is a small piece in the Annual Parish Council newsletter.

39/12 Public Participation – to consider any comments or questions by the public on items on the agenda

- It was **NOTED** there were none.

39/13 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- It was **NOTED** that SB received an email from HBBC regarding Service Level Agreements, to which she will respond.

39/14 To consider items needed to be brought to public's attention

- It was noted there were none.

39/15 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there were none.

39/16 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** that the date of the next meeting is Monday 10th June 2019
- Apologies were submitted by RF for the next meeting

The meeting closed at 8.04pm