

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 40th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 10<sup>th</sup> June 2019

**Attendance:** Sarah Beale (SB) (chair), Bernard Lamb (BL), Rob Gaskin (RG), Mervyn Ward (MW), Brian Ninness (BN)

**40/1 To receive apologies for absence:**

- It was **NOTED** apologies were received from Rachel Terhegge, and Ruth Fisher

**40/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** there were none.

**40/3 To confirm the minutes of the 39th meeting of the Neighbourhood Plan Advisory Committee:**

It was **RESOLVED** that the minutes of the NPAC meeting held on 13<sup>th</sup> May 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 39th meeting as a correct record of the meeting.

**40/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** there were none

**40/5 To consider procedural matters**

- It was **NOTED** that SB has received and circulated a Service Level Agreement from HBBC. It contains a timeline, which has the NP completed by November 2020. It has been approved and signed off by the Parish Council.
- It was **NOTED** that members of the NPAC had received printer paper and cartridges.

**40/6 To receive the minutes and update from the sub-committee**

- It was **RESOLVED** that the minutes of the sub-committee held on 25<sup>th</sup> April were unanimously **AGREED** and MW signed the minutes as a correct record of the meeting.
- It was **NOTED** that the sub committee last met on 30<sup>th</sup> May 2019.
- It was **NOTED** that the sub committee met to discuss the site allocation process and to develop a strategy for the number of sites and scale of development.
- It was **NOTED** that the sub committee proposed three options for a strategy to determine site allocation for the development of houses up to 2036:
  1. One or more sites of around 25 homes
  2. One or more sites of around 25 homes with a similar sized reserve site(s)
  3. An alternative larger site
- The Sub-Committee had identified four sites that would fit assessment criteria and could accommodate around 25 dwellings.
- It was **NOTED** that 6 responses had been received from HBBC's letter to local land owners, potential developers and other interested parties to confirm their ongoing interest.
- It was **RESOLVED** that SB would arrange a meeting with all members of the NPAC, the Parish Council and CW in order to update Councillors on progress to date and also to determine which strategy for site allocation should be adopted.

**40/7 To consider the Vision for Stoke Golding**

The following was **RESOLVED**:

- It was **NOTED** that this be deferred to a future meeting.

**40/8 To consider the draft plan**

The following was **RESOLVED**:

- It was **NOTED** that BN felt unable to bring uniformity to the Draft Plan.
- It was **RESOLVED** that in order to bring uniformity, MW would circulate a draft template for the different sections and peer review to be considered in the future.

- It was **NOTED** that MW has written most of the draft Housing policy. The final sections will be completed once the sites have been allocated.
- It was **NOTED** that SB and RF have written most of the Rural Character.
- It was **NOTED** that BL is continuing to work on the Service Facilities and Infrastructure.
- It was **NOTED** that there is likely to be a need for a Strategic Environmental Assessment. The RCC can complete the screening report and may be able to provide the assessment.
- It was **NOTED** that maps will be determined and inserted once the Draft Plan has been finalised.

**40/9 To consider consultant matters**

- It was **NOTED** there were none.

**40/10 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that SB has made contact with CW for a costs estimation. This is to be discussed with CW at the meeting with the NPAC, PC and CW.

**40/11 To consider future communication and consultation with residents**

The following was **RESOLVED**:

- It was **NOTED** that the RCC are willing to facilitate an open meeting and HBBC are obliged to fund the meeting.
- It was **NOTED** that an open meeting for residents would take place after school holidays; date to be confirmed.

**40/12 Public Participation – to consider any comments or questions by the public on items on the agenda**

- It was **NOTED** there were none.

**40/13 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that SB has circulated the responses already received from landowners, developers and interested parties. SB to also share with CW; together with the assessment criteria developed by the Sub-Committee.
- It was **NOTED** that the NPAC have been invited to attend an RCC workshop on 11<sup>th</sup> June, which SB and MW are attending.

**40/14 To consider items needed to be brought to public's attention**

- It was **NOTED** there were none.

**40/15 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there were none.

**40/16 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** that the date of the next meeting is Monday 24<sup>th</sup> June 2019

The meeting closed at 8.14pm