

**Stoke Golding Neighbourhood Development Plan Advisory Committee**  
**Draft Minutes of the meeting held on 18<sup>th</sup> June 2018 at Stoke Golding Methodist Church Hall**

	<b>Committee Members Present:</b> Roy Mitchell (RM) (Chair), Jim Hope(JH), Sarah Beale(SB), Kate McCreight (KM), Will Alston (WA) and Rob Gaskin (RG)	Tasks allocated
21/1	<b>Apologies for Absence</b> None	
21/2	<b>Declaration of interest on items on the Agenda</b> None	
21/3	<b>To confirm the previous minutes (12th March 2018)</b> Those present on 12 <sup>th</sup> March approved the minutes.	
21/4	<b>Confirmation of NP Members &amp; Terms of Reference</b> No change to committee membership and Terms of Reference	
21/5	<b>Matters arising</b> None	
21/6	<b>Data Protection</b> New Data Protection Laws were introduced in May. SB said SGNPAC is up to date with changes. JH has contacted all those on the mailing list to confirm they wish to stay on; so too has the Parish Council. Information on individuals must be kept private and secure and must not be given to another person without written permission. Individual computer/tablet/phone passwords are required and separate email addresses. Six figure codes rather than 4 should be used for security. Hard copies of confidential information must be in a locked facility. Anything already in the public domain is exempted. Email SB if you have any queries.	
21/7	<b>Additional Land for Recreational Facilities</b> Sports for Stoke Golding meetings have identified a need for a bigger recreational ground. Cricket and football can share the current facility but ideally would like more land to provide better pitches. If any land was available adjacent to the current rec then expansion could be considered in future years. All agreed that there was evidence of need and that a policy was required. <b>Action: New policy to be written by RM/JH and brought to a future meeting for consideration.</b>	<b>RM/JH</b>
21/8	<b>Draft Housing Policies (excluding site selection)</b> The committee discussed the following Policies presented to them by RM & JH.  <b>1. Conventional, Social and Windfall</b> Policy 1 To maintain the rural character of the village the creation of a disabled accessible small copse of native trees, wildflower areas and a pond would contribute to biodiversity, create an enhanced environment and provide a meeting space for the residents of the estate. The facilities to be located, so that at maturity they do not impact on existing and new properties. All existing hedgerows and trees should be retained around developments and in their absence native hedging and trees should be planted around the perimeter of the development. Buildings and utility services should be located to avoid damage to these features. The location of new buildings should ensure that these features can “mature” and be maintained without having significant impact. (e.g. creating shady areas that could later be the justification for their removal. <b>The committee agreed with Policy 1</b>  <b>The words “including bungalows” to be added to Policy 2 so it now reads</b> Policy 2 (revised) Provide a mix of dwellings, including bungalows, appropriate for Stoke Golding's current and future population in a manner that promotes a sense of community linked to Stoke Golding’s community as a whole.	

<p>Policy 3. Building design should be sensitive to the existing and adjoining properties and minimise visual impact. <b>The committee was happy with Policy 3.</b></p>	
<p>Policy 4. To prevent the village becoming financially “exclusive” and to provide affordable and social housing the provision of such houses should be in line with HBBC Policy and should not be reduced after planning approval. <b>Committee was happy with Policy 4. May wish to add something on starter homes.</b> <b>Action: JH to bring something to the policy review meeting.</b></p>	JH
<p>Policy 5. All affordable housing vacancies to be prioritised to local community residents, their immediate family and those who have had their permanent place of work within the NDPA for more than one year, by extensively advertising to the local community, using social media etc. for a month before being put on the open market. <b>Action: RM/JH to review this policy in the light of comments made.</b> <b>Also, as proposed in a later policy, to use the term “at least” before the words “a month”.</b></p>	RM/JH
<p>Policy 6. Housing developments of 10 and above should be spread affordable housing evenly across the development site in small clusters of one to four dwellings. <b>Action: RM/JH to reword Policy 6</b></p>	RM/JH
<p>Policy 7. Houses of different types including bungalows, to be provided and designed in a variety of styles avoiding the “urban” look and feel of more recent developments in the village. <b>Action: RM/JH to merge policies 2 and 7.</b></p>	RM/JH
<p>Policy 8. Provide each house with parking for at least two cars, excluding garages, to minimise on-street parking. (Garages should be of a size to allow each parking space within the garage to accommodate a large modern family vehicle and allow passengers to exit that vehicle). <b>Action: After discussion about lack of parking provision for current new builds, RM/JH to reword Policy 8.</b></p>	
<p>Policy 9. Developments should incorporate pedestrian and cycle links to adjoining residential areas and facilities. <b>The committee was happy with Policy 9</b></p>	RM/JH
<p>Policy 10. A significant financial contribution to be made toward the purchase of land to extend the existing community recreation ground as part of the 106 agreement, or Land to be donated to the community to extend the existing community recreation ground as part of the 106 agreement. <b>Discussion about order of words in policy statement.</b> <b>Action: RM/JH to rework policy 10.</b></p>	
<p>Policy 11. For housing developments of all types landscaping and support infrastructure should be developed in tandem with housing, so that it is fully completed when the last houses are completed.</p>	



	<p>Service Deliveries to be restricted to between 10.00am and 3:00pm OR 14.30pm to minimise impact on local traffic.  <b>The committee decided not to have this policy</b></p> <p>Policy 8  Adequate parking and facilities for environmentally friendly transport to be provided for staff, residents, visitors, and service vehicles.  <b>Now Policy 7 with wording amended to read “Adequate parking and facilities, including a provision for environmentally friendly transport, to be provided for staff, residents, visitors and service vehicles.”</b></p> <p>Policy 9  The complex should provide age appropriate exercise, recreational, social facilities and support services, including food should be made available to elderly residents and visitors from the local community. For example restaurant, exercise classes, gym and social events.  <b>Now Policy 8. The words “The complex” to be replaced by “Any future development for older people” and  Action: RM/JH to rewrite policy.</b></p> <p>Policy 10  All staffing vacancies to be filled primarily by local community residents and should be extensively advertised to the local community, using social media etc. for a month before being put on the open market.  <b>Action: Now Policy 9. RM/JH to rewrite.</b></p> <p>Policy 11  A significant contribution to be made toward the purchase of land to extend the existing community recreation ground as part of the Section 106 agreement.  <b>Now Policy 10 to be amended to read “A significant contribution to be made to Section 106 funding of which the initial priority is the purchase of land to extend the existing recreational ground.</b></p> <p style="text-align: center;"><b>3. Disabled Persons Accommodation Policies.</b></p> <p>Policy 1.  To provide appropriate accommodation, on any site that can accommodate over 15 houses, that can provide for the most disabled in the community without structural changes of the building, so that it can easily be adapted to meet the individual person’s needs.</p> <p>Policy 2.  The numbers of such accommodation should be appropriate to the needs of the community and the size of the site.  <b>Both policies to be considered and discussed further.</b></p>	<p>RM/JH</p> <p>RM/JH</p> <p>All</p> <p>All</p>
21/9	<b>Residents Comments on Draft policies</b> None	
21/10	<b>To receive and consider such communications as received by the Chairman</b> None	
21/11	<b>To consider items needed to be brought to the public’s attention (AOB)</b> None	
21/12	<b>Next meeting;</b> To be confirmed. The meeting closed at 9.20pm.	
	<b>Residents attending:</b> - Ruth Fisher, Mervyn Ward and Anne Fullagar(minutes).	