

Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 32nd meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 4th February 2019

Attendance: **Jim Hope (JH), Bernard Lamb (BL), Mervin Ward (MW), Robert Gaskin (RG) Ruth Fisher (RF) & Sarah Beale (SB)**. Two residents attended.

32/1 To receive apologies for absence: Rachel Terheege

32/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED**:

- It was **NOTED** that MW declared an interest in sites AS537 and LPR41 due to development of the sites increasing traffic along the road he lives on and requested a dispensation
- It was **AGREED** to accept the dispensation request allowing MW to participate in discussion and vote on all matters relating to AS537 and LPR41 in this meeting and future meetings.

32/3 To confirm the minutes of the 31st meeting of the Neighbourhood Plan Advisory Committee:

It was **RESOLVED** that the minutes of the NPAC meeting held on 21st January were unanimously **AGREED** and the Chairman signed the minutes of the 31st meeting as a correct record of the meeting.

32/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

The following was **RESOLVED**:

- It was **NOTED** that an email had been sent to HBBC regarding a number of queries on the Stoke Golding sites within the SHEELA. HBBC have replied to say that they will consider these comments.
- It was **NOTED** that MW had drafted section 7 policies on Employment Land and the Local Economy and that this has been reviewed by BL
- It was **NOTED** that RG has drafted section 4 ready to be reviewed by JH.

32/5 To update on Consultants

The following was **RESOLVED**:

- It was **NOTED** that Your Locale have withdrawn from the tendering process.
- It was **NOTED** that Rosemary Kidd consultants had quoted a daily rate, but they had limited availability to do all that was required by the NPAC
- It was unanimously **RECOMMENDED** that the PlanitX consultant should be appointed. This decision will be taken to the Parish Council meeting on 6th Feb 2019 for ratification
- It was **AGREED** that JH should talk directly with PlanitX after their appointment has been formally agreed by the PC.
- It was **NOTED** that a grant of up to £8,000 can be applied for if the NP allocates a site for development that is not already allocated in the local plan. For clarity it was noted that sites in the 2018 SHELAA have been put forward for development but none in Stoke Golding are allocated
- JH has written a document explaining why the NPAC won't be proceeding with the consultants previously appointed at the beginning of the NP process. The reasons put forward were **AGREED**.

32/6 Public participation – to consider any comments or questions by the public on items on the agenda

It was **RESOLVED** that there were no comments or questions raised by the public.

32/7 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- It was **NOTED** that a member of the Site Allocations sub committee has written to say that they are not prepared to become a member of the Parish Council in order to carry on being a member of the sub committee.
- It was **NOTED** that a resident had asked why notifications and minutes of meetings are no longer received by email. It was explained that this form of communication is not compliant with accessibility rules. It was **NOTED** that residents need to be told why they are no longer receiving these communications.

32/8 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that JH is stepping down as Chair of the NPAC. JH will stay on long enough to hand over the Chairmanship and responsibilities to other committee members. He will then step down from the Committee as well. JH was thanked by the Committee for his contribution over a long period of time.

32/9 To consider future agenda items

The following was **RESOLVED**:

- It was **AGREED** to discuss the following items at future meetings. It was **NOTED** that some of these will become standing agenda items
 - Draft Plan
 - Procedural Matters
 - Consultant
 - Vision
 - Sub committee reports

32/10 To consider entering into a confidential session to discuss consultant contract

It was **RESOLVED** that there was nothing further to discuss

32/11 To consider Neighbourhood Plan Consultant and its funding

It was **RESOLVED** that there was nothing further to discuss

32/12 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** that the date of the next meeting is 18/02/19

The meeting closed at 7:55pm